

July 18, 2023

MINUTES OF THE WARWICK TOWNSHIP MUNICIPAL AUTHORITY BOARD

Present Were: Board Members: Joyce Gerhart, Mike LaSala, Randy Hess and Matt Clair,
Assistant Township Manager Pat Barrett, Authority Superintendent Jon Bunch,
Solicitor William Crosswell, Consulting Engineer Steven Riley.

Call to Order

The meeting was called to order by Chairperson Gerhart at 7:00 P.M.

Approval of Minutes

The **MINUTES** of the June 20, 2023, meeting were approved on a motion by Member LaSala and seconded by Member Hess.

Treasurer's Report

The **TREASURER'S REPORT** was unanimously approved on a motion by Member Hess and seconded by Member Clair.

Operating Funds

\$27,540.43 was authorized for transfer from the **WATER OPERATING ACCOUNT** to General Disbursements. \$70,268.14 was authorized for transfer from the **SEWER OPERATING ACCOUNT** to General Disbursements. \$6,525.67 was authorized for transfer from the **DEVELOPER'S ESCROW ACCOUNT** to General Disbursements. All transfers were unanimously approved on a motion by Member LaSala and seconded by Member Clair.

Payment of Capital Expenses

Payment of **Capital Expenses** in the amount of \$138,855.20 from the **PLGIT WATER FUND** was unanimously approved on a motion by Member LaSala seconded by Member Hess.

Payment of **Capital Expenses** in the amount of \$25,201.33 from the **PLGIT SEWER FUND** was unanimously approved on a motion by Member LaSala seconded by Member Hess.

- A. Member LaSala made a motion seconded by Member Hess to approve Payment Application No. 1 from Garden Spot Electric, Inc. for the Nitrate Removal System Rehabilitation Project in the amount of \$34,279.20. Passed unanimously.
- B. Member LaSala made a motion seconded by Member Clair to approve Payment Application No. 4 from Eastern Environmental Contractors, Inc. for the Nitrate Removal System Rehabilitation Project in the amount of \$98,955.00. Passed unanimously.

Administrative

Mr. Barrett reported that:

- Brian Harris and Steve Riley will present the Newport Road Water Tank Project at the Warwick Township Board of Supervisors Meeting on July 19, 2023, for land development plan approval.

- David Busch with Keystone Alliance Consulting will be at the August 15, 2023, meeting to further discuss the rate study.
- WTMA staff are currently interviewing for 2 replacement field operators.
- He and Jon Bunch met with De Traglia Excavating and Landscaping, Inc., which was awarded the bid for the I & I work relating to Pump Station No. 7, hoping to begin the work next week.

Operations/Maintenance Report

Mr. Bunch mentioned, in addition to his submitted written report covering June 2023, that Pump Station No. 13 and the Nitrate Removal System Upgrades will test start up next week and should be operational by the August 22nd meeting.

Solicitor's Report

He discussed with Pat Barrett the draft copy of the proposed Letter of Credit for the Clair Global/ Touring Boulevard Development.

Engineer's Report

Mr. Riley reported that:

- Entech is waiting for final approval of the Newport Road Tank Project which will be submitted to the Warwick Township Board of Supervisors at its Meeting on July 20th.
- Entech met with P. Barrett and J. Bunch to continue preliminary work on the Water and Sewer Comprehensive Plan with cost options to be used in the upcoming rate study.
- The Pump Station No. 13 Control Panel was shipped. Installation and testing of panel is to occur the week of July 24th.
- Met with the general contractor for the Nitrate Removal System Rehabilitation Project to discuss condition of broken pipe supports and tank wall pitting and options for repairs.

Subdivision/Land Development

- A. Member Hess made a motion seconded by Member Clair to approve the Water and Sewer Extender Agreements for the Walton Hill Project. Passed unanimously.

Payment of Bills

The **PAYMENT OF BILLS** was unanimously approved on a motion by Member LaSala and seconded by Member Clair.

With there being no more business to discuss, the meeting was **ADJOURNED** at 7:25 P.M upon a motion by Member Hess and seconded by Member LaSala. Passed unanimously.

(Assistant) Secretary