

September 19, 2023
MINUTES OF THE WARWICK TOWNSHIP MUNICIPAL AUTHORITY BOARD

Present Were: Board Members: Joyce Gerhart, Mike LaSala, Randy Hess and Matt Clair, Township Manager Brian Harris, Assistant Township Manager Pat Barrett, Authority Superintendent Jon Bunch, Solicitor William Crosswell, Consulting Engineer Steven Riley.

Call to Order

The meeting was called to order by Chairperson Gerhart at 7:05 P.M.

Approval of Minutes

The **MINUTES** of the August 15, 2023, meeting were approved on a motion by Member LaSala and seconded by Member Hess.

Treasurer's Report

The **TREASURER'S REPORT** was unanimously approved on a motion by Member LaSala and seconded by Member Clair.

Operating Funds

\$39,436.07 was authorized for transfer from the **WATER OPERATING ACCOUNT** to General Disbursements. \$269,825.64 was authorized for transfer from the **SEWER OPERATING ACCOUNT** to General Disbursements. \$10,938.50 was authorized for transfer from the **DEVELOPER'S ESCROW ACCOUNT** to General Disbursements. All transfers were unanimously approved on a motion by Member LaSala and seconded by Member Hess.

Payment of Capital Expenses

Payment of **Water Capital Expenses** in the amount of \$52,599.53 from the **PLGIT WATER FUND** was unanimously approved on a motion by Member Hess seconded by Member Clair.

- A. Member Hess made a motion seconded by Member Clair to approve Invoices C-3481 & C-3482 from Hungerford & Terry, Inc. for the Nitrate Removal System Rehabilitation Project in the amount of \$26,300.60. Passed unanimously.
- B. Member Hess made a motion seconded by Member Clair to approve Payment Application #6 from Eastern Environmental Contractors, Inc. for the Nitrate Removal System Rehabilitation Project in the amount of \$24,525.80. Passed unanimously.

Payment of **Sewer Capital Expenses** in the amount of \$123,758.13 from the **PLGIT SEWER FUND** was unanimously approved on a motion by Member LaSala seconded by Member Hess.

- C. Member LaSala made a motion seconded by Member Hess to approve Invoice # 1386 from Tri-Star, Inc. for the Pump Station #13 Replacement Project programming and SCADA work in the amount of \$32,450.00. Passed unanimously.

- D. Member LaSala made a motion seconded by Member Hess to approve Payment Application #8 from Fidelity Contracting, LLC for the Pump Station #13 Replacement Project in the amount of \$82,011.10. Passed unanimously.

Administrative

Mr. Harris reported that:

- The Newport Road Tank Project plans have been recorded with the Recorder of Deeds.
- Pump Station #13 Project is finishing up with seeding and paving left and a few punch list items to be completed.
- Pump Station #1 will put on the October Agenda for a resolution – Grant moneys are available.

Operations/Maintenance Report

Mr. Bunch mentioned, in addition to his submitted written report covering August 2023

- PA DEP completed the inspection and issued an operations permit for the Rothsville Nitrate Removal System Upgrades at Well No. 1.

Solicitor's Report

Mr. Crosswell reported that:

- He researched various issues concerning the water and sewer rate studies.
- He reviewed the request from Dave & Trish Kimmel of 418 W. Orange St., Lititz requesting approval to connect to public sewer via Moravian Manor.

Engineer's Report

Mr. Riley reported that:

- Entech field staff performed sanitary sewer drawdown testing as per Jon Bunch's request.
- Completed design and submitted plans with updated construction costs to the Authority staff for review of the Santo Domingo Creek Sewer Main Relocation. Submitted the PennDOT permit application.
- Entech is continuing to work on the Water and Sewer Comprehensive Study to reflect the anticipated timeline for capital projects used in the water and sewer rate study.

Old Business

- A. Pat Barrett presented multiple water and sewer rate scenarios to the Board which were discussed and to be revisited at the October 17, 2023, meeting.

New Business

- A. Member LaSala made a motion seconded by Member Clair to accept the 2024 MMO in the amount of \$65,979.00 for the WTMA Pension Plan.
- B. Member LaSala made a motion seconded by Member Hess to approve the request from Dave & Trish Kimmel to connect to public sewer via a connection in Moravian Manor located in Lititz Borough as per Section 7.07 in the Agreement between Lititz Borough and WTMA. Passed unanimously.

Subdivision/Land Development

- A. Member LaSala made a motion seconded by Member Clair to approve the Financial Security Reduction Request #1 in the amount of \$520,948.50 for the Orchard Road/Sanctuary at Lititz Grove Project, Phase 1. Passed with Member Gerhart & Member Hess abstaining.

Payment of Bills

The **PAYMENT OF BILLS** was unanimously approved on a motion by Member LaSala and seconded by Member Hess.

With there being no more business to discuss, the meeting was **ADJOURNED** at 8:36 P.M upon a motion by Member Hess seconded by Member LaSala. Passed unanimously.

(Assistant) Secretary