December 17, 2019
MINUTES OF THE WARWICK TOWNSHIP MUNICIPAL AUTHORITY BOARD

Present Were: Board Members: Chairman Troy Clair, Ed Stone, Don Engle, Mike LaSala and Joyce Gerhart, Authority Manager Daniel Zimmerman, Assistant Township Manager Pat Barrett, Authority Superintendent Todd Kauffman, Assistant Superintendent Jon Bunch, Solicitor William Crosswell & Consulting Engineer Steven Riley.

Call to Order
The meeting was called to order by Chairman Clair at 7:00 P.M.

Approval of Minutes
The MINUTES of the November 19, 2019 meeting were unanimously approved on a motion by Member Engle and seconded by Member Stone.

Treasurer’s Report
The TREASURER’S REPORT was unanimously approved on a motion by Chairman Clair and seconded by Member Engle.

Payment of Bills
The PAYMENT OF BILLS was unanimously approved on a motion by Member LaSala, seconded by Member Stone.

Operating Funds
$38,000 will be transferred from the WATER OPERATING FUND to General Disbursements for the operation of the Water System through January 21, 2020. $98,000 will be transferred from the SEWER OPERATING FUND to General Disbursements for the operation of the Sewer System through January 21, 2020. Both transfers were unanimously approved on a motion by Chairman Clair, seconded by Member Engle.

Payment of Capital Expense
REQUISITIONS WB 607- WB 611 in the amount of $31,706.41 from the Water Operating Account were unanimously approved on a motion by Member Engle, seconded by Member Gerhart.

REQUISITIONS S284 - S292 in the amount of $71,761.85 from the Sewer Operating Account were unanimously approved on a motion by Member Gerhart, seconded by Member Engle.

Administrative
Mr. Zimmerman reported that:
- A meeting was held with Sam High, United Zion, Rock Lititz and WTMA staff to discuss a possible regional water tank to improve fire flow in the area of the northern Rte 501 corridor.
- WTMA staff continued to address with Bill Crosswell the proposed sewer easement agreement for the requested additional 4 parking spaces at PNC Bank.

Operations/Maintenance Report
Mr. Kauffman reported that:
- A Corrective Action Plan was submitted to PADEP that addressed the projected hydraulic
overload conditions at certain sewer pump stations that were noted in the September 18, 2019 PADEP letter.

- WTMA staff has started improvements at Rothsville Well House #1 to address the deficiency noted following PADEP's October 2019 inspection.

Solicitor's Report
Solicitor Crosswell reported the following:

- He continued working on the West 6th St./Woodcrest Ave roundabout sewer easement agreements.
- He has been working on the close out of the Orrstown Bank project.
- He has reviewed issues relating to the PNC Bank request for additional parking spaces and the Authority's existing sewer easement.
- He and Pat Barrett prepared revisions to the proposed amendments to the Water System Rates, Rules and Regulations to address comments made by the Board Members at the November 19 meeting. Member Stone then made a motion to approve Resolution Number 12-17-19-03 adopting the revised Rates, Rules and Regulations of Warwick Township Municipal Authority for use of the Authority's Water System. The motion was seconded by Member Engle and passed unanimously.

Engineer's Report
Mr. Riley reported that:

- He updated GIS mapping data sets for the WTMA water and sewer lines to include as-built drawings, fire hydrant locations and data obtained from the manhole and pipeline inspection work.
- He issued a revised conditional approval letter with an updated construction cost opinion for Rock Lititz- Pod 5.

Subdivision/Land Development

- Chairman Clair made a motion to approve the release of the 18-month maintenance guarantee for Lititz Bend Phase 1 contingent on no maintenance issues occurring through 12/19/2019. Seconded by Member Engle, passed unanimously.
- Member Engle made a motion seconded by Member LaSala to approve the release of the Stobro Letter of Credit for the Fulton Bank Project. Passed unanimously.
- Member Engle made a motion to approve the capacity request for 69 EDUs of water and sewer for the Orchard Road Development contingent upon the domestic water service pumps being replaced and any improvements which are needed to the interceptor being made by the developer. Seconded by Member Stone. Passed 4-0 with Member Gerhart abstaining.

New Business

- Chairman Clair made a motion seconded by Member LaSala to approve Resolution No. 12-17-19-01 accepting the sewer operating budget for the fiscal year ending December 31, 2020. Passed unanimously.
- Member LaSala made a motion to approve Resolution No. 12-17-19-02 accepting the water operating budget for the fiscal year ending December 31, 2020. Seconded by Member Engle. Passed unanimously.

Adjournment
With there being no more business to discuss, the meeting was **ADJOURNED** at 7:35 P.M. upon a motion by Member Gerhart seconded by Member Stone. Passed unanimously.

[Signature]

(Assistant) Secretary