WARWICK TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION MEETING
Warwick Township Municipal Building
January 6, 2020

Acting Chairperson, W. Logan Myers, III, convened the January 6, 2020 Reorganizational Meeting of the Warwick Township Board of Supervisors at 7:00 p.m. Present were Supervisors Kenneth Eshleman, Herbert Flosdorf, Logan Myers, Jeffrey Tennis, and Kelly Gutshall. Also present were Daniel L. Zimmerman, Township Manager; Patrick Barrett, Assistant Township Manager; Laura Knowles representing the Lititz Record Express; and Nelson Peters of 6 Pebble Creek Drive, Lititz.

Judge Tobin swore in Jeffrey Tennis and Kelly Gutshall as new members of the Board of Supervisors.

ELECTION OF OFFICERS FOR 2020: Acting Chairperson, W. Logan Myers, III, opened nominations for Chairman and Vice-Chairman of the Board of Supervisors for 2020. On a motion by H. Flosdorf, seconded by K. Eshleman, the Board unanimously voted to re-elect W. Logan Myers, III for Chairman of the Board of Supervisors. On a motion by H. Flosdorf, seconded by J. Tennis, the Board unanimously voted to elect K. Eshleman for Vice-Chairman of the Board of Supervisors.

SUPERVISORS & APPOINTED STAFF AUTHORIZED TO SIGN DISBURSEMENT/PAYROLL CHECKS: On a motion by H. Flosdorf, seconded by J. Tennis, the Board unanimously authorized the Supervisors and Appointed Staff to sign disbursement/payroll checks.

CERTIFY CONVENTION DELEGATE AND ALTERNATE DELEGATE TO THE STATE CONVENTION: Logan Myers will serve as the Delegate and Kenneth Eshleman will serve as the Alternate Delegate to the State Convention.

AUTHORIZATION FOR PAYMENT OF PAYROLL/BILLS PRIOR TO MEETING APPROVALS- RESOLUTION 01-06-20-01: On a motion by K. Eshleman, seconded by J. Tennis, the Board unanimously authorized the Supervisors and Appointed Staff to pay payroll/bills prior to meeting approval.

LIAISON RESPONSIBILITIES FOR THE FOLLOWING AREAS: Below are the liaison appointments for 2020:
- Administration: W. Logan Myers, III
- Public Works: H. Flosdorf
- Police Department: T. Chivinski*/K. Eshleman
- Planning Commission: K. Gutshall
- Zoning Hearing Board: K. Eshleman
- Municipal Authority: J. Tennis
- Recreation Advisory Committee: W. Logan Myers, III/H. Flosdorf
- WESC: J. Tennis

*Denotes citizen representative

APPOINTMENTS- RESOLUTION 01-06-20-02: The Board reviewed the proposed appointments for 2020. On a motion by H. Flosdorf, seconded by K. Eshleman, the Board unanimously approved Resolution 01-06-20-02 Appointments.
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Township Secretary/Treasurer/Manager - Daniel Zimmerman  
Assistant Manager - Patrick Barrett  
Assistant Secretary - Barbara Kreider  
Assistant Treasurer - Lynn Reapsome  
Human Resources Director/Deputy Tax Collector - Laura Bowman  
Zoning Officer & Building Code Official - Thomas Zorbaugh  
Assistant Zoning Officer - Billy Clauser  
Roadmaster/Public Works Supervisor - Jason Minnich  
Emergency Management Coordinator & Fire Code Official - Duane Ober  
Township Solicitor - William Crosswell, Esq. of Morgan, Hallgren, Crosswell & Kane  
Zoning Hearing Board Solicitor - Neil Albert, Esq. of Zimmerman, Pfannebecker, Nuffort & Albert  
Township Engineer - Chuck Haley, ELA Group, Inc.  
Alternate Township Engineer - Darrell Becker, ARRO Engineering  
Township Consultant - Brandywine Conservancy  
PA Local Government Investment Trust, Depository - Fulton Bank, Temporary Depository  
Vacancy Board - Joseph McSparran  
Municipal Authority (Five Year Term) - No appointments  
Planning Commission (Four Year Term) - Bob Kornman, Alternate (12/31/2020)  
Kenneth Kauffman (12/31/2024)  
Marcello Medini (12/31/2024)  
Zoning Hearing Board (Five Year Term) - Mark Will (12/31/2025)  
Jeremy Strathmeyer, Alternate (12/31/2020)  
Third Party Inspection Services - Associated Building Inspections, Inc.  
Building Inspection Underwriters  
Code Administrators  
Commonwealth Code  
UCC Appeals Board - Don Engle (12/31/2020)  
Recreation Advisory Committee (Three Year Term) - No appointments  
Sewage Enforcement Advisor - Len Spencer  
LCTCB Representative - Daniel Zimmerman  
NLCRPD - Tony Chivinski*/Kenneth Eshleman  
*Denotes citizen representative

COMMITTEE/COMMISSION ASSIGNMENTS:  
Regional Strategic Coordinating Committee - W. Logan Myers, III  
Regional Economic Development Committee - Kenneth Eshleman  
Regional Transportation Committee - To be determined  
Police Pension Committee - Tony Chivinski*/David Kramer*  
WRRC - Logan Myers/Herb Flosdorf  
Transition Committee - Herb Flosdorf/Logan Myers, III/Kenneth Eshleman  
*Denotes citizen representative

OTHER BUSINESS TO COME BEFORE THE BOARD:  
Appoint Trout, Ebersole & Groff, LLP as Township Auditor: On a motion by H. Flosdorf, seconded by J. Tennis, the Board unanimously approved the appointment of Trout, Ebersole & Groff, LLP as the Township Auditor.
Resolution 01-06-20-03 Disposition of Municipal Records: On a motion by K. Eshleman, seconded by J. Tennis, the Board unanimously approved Resolution 01-06-20-03 Disposition of Municipal Records.

Resolution 01-06-20-04 Authorize the Township Manager/Township Secretary to execute documents on behalf of the Township and to act as Project Coordinator: On a motion by J. Tennis, seconded by H. Flosdorf, the Board unanimously approved Resolution 01-06-20-04 Authorizing the Township Manager/Township Secretary to execute documents on behalf of the Township and to act as Project Coordinator.

Resolution 01-06-20-05 Authorize ancillary activities by Volunteer Fire Companies: On a motion by K. Eshleman, seconded by J. Tennis, the Board unanimously approved Resolution 01-06-20-05 Authorizing ancillary activities by Volunteer Fire Companies.

ADJOURNMENT: With no further business to come before the Board the meeting was adjourned at 7:18 p.m.

Respectfully submitted,

Daniel L. Zimmerman
Township Manager