

WARWICK TOWNSHIP BOARD OF SUPERVISORS MINUTES

November 21, 2012

Chairman W. Logan Myers convened the November 21, 2012 meeting of the Board of Supervisors at 7:00 a.m. Present were Supervisors W. Logan Myers, Herbert Flosdorf, Anthony Chivinski and Michael Vigunas. C. David Kramer was absent. In attendance were Township Manager Daniel Zimmerman, Roadmaster Dean Saylor, and Code and Zoning Officer Thomas Zorbaugh, and NLCRPD Chief David Steffen.

APPROVAL OF MINUTES: The Board reviewed the meeting minutes. On a motion by Chivinski, seconded by Vigunas, the Board unanimously approved the minutes of the October 3, and October 17, 2012 meetings as submitted.

TREASURER'S REPORT: The Board reviewed the Treasurer's Report. On a motion by Flosdorf, seconded by Chivinski, the Board voted unanimously to approve the Treasurer's Report as submitted.

PAYMENT OF BILLS: The Board reviewed the list of bills submitted for payment. On a motion by Vigunas, seconded by Chivinski, the Board unanimously approved the payment of bills from the General Fund in the amount of \$367,084.53.

TOWNSHIP MANAGER'S REPORT: The Township Manager provided a status report on the Northern Lancaster County Regional Police Department. He explained that final preparation for establishing the regional pension plan will take place in December.

The Township Manager provided a status report on WESA. He explained that staff will be meeting with a representative of DCED to revise the organization's charter.

The Township Manager provided a status on the Joint Strategic Plan. He explained that the draft of the plan update will be presented to the Planning Commission in December.

The Township Manager provided a status report on Highlands Drive. He explained that most of the stormwater pipe work has been completed. He noted that sub-base work is anticipated to be completed in December, weather permitting.

The Township Manager provided a status report on the TMDL plan. He explained that the plan was presented to DEP on November 9, 2012. He stated that the meeting went well and DEP accepted the presented information and requested supplemental information for reference. He added that Township Staff will need to document all required MS4 information.

The Township Manager provided a status report on the Firefighter Cancer Prevention Act. He explained that Township staff has completed an arrangement to move the volunteers into the SWIF program. PSATS is testifying regarding the fiscal impact of the Act to local governments.

The Township Manager provided a status report on the 6th Street extension. He explained that the project is completed and Moravian Manor will be billed for their portion of the costs. He noted that the project was completed under-budget.

The Board unanimously approved the Township Manager's Report.

TAX COLLECTOR'S REPORT: The Board reviewed the October, 2012 Tax Collector's report. On a motion by Vigunas, seconded by Chivinski, the Board unanimously approved the Tax Collector's report.

PUBLIC WORKS DEPARTMENT REPORT: The Roadmaster presented a report that outlines the activities of the Public Works Department during October, 2012. The Board unanimously approved the Public Works Department Report.

NORTHERN LANCASTER COUNTY REGIONAL POLICE DEPARTMENT REPORT: The Police Chief submitted a report that outlines the activities of the NLCRPD during October, 2012. The Board unanimously approved the NLCRPD Report.

ZONING OFFICER'S REPORT: The Code and Zoning Officer provided a report that outlines the Zoning/Building permits issued in October, 2012. He also provided a report outlining the cases heard by the Zoning Hearing Board at their October 12, 2012 meeting. The Board unanimously approved the Zoning Officer's Report.

COMMUNICATIONS: The Board received a letter from the Millport Conservancy Executive Director expressing appreciation for the Township's recent contribution.

The Board received a copy of the October 2012 edition of the PSATS*NewsBulletin* publication.

The Board received a copy of a report outlining the activities of the Rothsville Volunteer Fire Company during August, 2012.

CONSIDER REQUEST FOR TIME EXTENSION FOR THE WALTER PROPERTY FINAL SUBDIVISION PLAN: The Board reviewed the request. On a motion by Flosdorf, seconded by Chivinski, the Board voted unanimously to grant a 90-day extension of time for the Walter Property Final Plan as requested.

CONSIDER REQUEST FOR TIME EXTENSION TO RECORD THE 814 LITITZ PIKE PROJECT: The Board reviewed the request. On a motion by Vigunas, seconded by Chivinski, the Board voted unanimously to grant an extension of time until March 20, 2013 to record the plan as requested.

CONSIDER REQUEST FOR TIME EXTENSION FOR LITITZ RESERVE: The Board reviewed the request. On a motion by Chivinski, seconded by Flosdorf, the Board voted unanimously to grant an extension of time for the Lititz Reserve project.

CONSIDER THE DRAFT OF THE 2013 FISCAL BUDGET; AUTHORIZATION TO ADVERTISE THE 2013 BUDGET: The Board reviewed the 2013 Fiscal Budget draft. The Board commended Township staff on the submitted budget. The Township Manager stated that the 2013 Fiscal Budget represents a balanced budget, with no tax increase. He outlined the projects within the budget for the benefit of the Board. He noted that transportation projects include the potential extension of Sixth Street from the Lititz Public Library stub. He stated that the extension of the regional rails-to-trails is proposed as part of the budget, pending receipt of a recreation grant. He noted that the Public Works Department would construct the trail. He stated that the Township's health insurance benefit received a rebate due to limited claims. He added that liability insurance could also receive a rebate next year.

The Board briefly discussed the feasibility of adopting a fee for fire and ambulance services. The Board members expressed concern over the lack of contributions for volunteer fire companies. They indicated that some ambulance companies have membership fees, and perhaps the fire companies could provide similar memberships. The Board acknowledged that WESA is in the process of hiring an Administrator and the issue could be discussed with the future WESA Administrator.

The Board briefly discussed modifications to the old police department building. The modifications include additional space for WTMA and relocation of the police satellite office. The Township Manager explained that the issue will be further discussed with the Municipal Authority Board. On a motion by Flosdorf, seconded by Vigunas, the Board voted unanimously to authorize advertisement of the 2013 Fiscal Budget.

OTHER BUSINESS TO COME BEFORE THE BOARD: The Board members discussed a proposal to recognize Township and Municipal Authority employees at the Board's December 5, 2012 meeting. On a motion by Chivinski, seconded by Flosdorf, the Board voted unanimously to recognize Township and Municipal Authority staff for meeting the 2012 budget and to provide Lititz downtown dollars for staff appreciation.

ADJOURNMENT: Upon reconvening the meeting, and with no further business to come before the Board, the meeting was adjourned at 9:02 a.m.

Respectfully submitted,

Daniel L. Zimmerman
Township Manager