

WARWICK TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION MEETING
Warwick Township Municipal Building
January 2, 2018

Acting Chairperson, W. Logan Myers, III convened the January 2, 2018 Reorganizational Meeting of the Board of Supervisors at 7:00 p.m. Present were Supervisors Herbert Flosdorf, and Kenneth Eshleman. Also in attendance were Daniel L. Zimmerman, Township Manager; and Tom Zorbaugh, Code and Zoning Enforcement Officer.

Judge Tobin was present to perform the swearing in of a new Supervisor Andrew Spade.

L. Myers stated the Board received a letter of resignation due to personal and business matters from newly elected Supervisor Jeff McSparran. This letter will be accepted during the regular agenda.

ELECTION OF OFFICERS FOR 2018: Acting Chairperson, W. Logan Myers, III opened nominations for Chairman and Vice-Chairman of the Board of Supervisors for 2018. On a motion by H. Flosdorf, seconded by K. Eshleman, the Board unanimously voted to re-elect W. Logan Myers, III for Chairman of the Board of Supervisors. On a motion by L. Myers, seconded by K. Eshleman, the Board unanimously elected Flosdorf for Vice-Chairman of the Board of Supervisors.

SUPERVISORS AND APPOINTED STAFF AUTHORIZED TO SIGN DISBURSEMENT/PAYROLL CHECKS: On a motion by H. Flosdorf, seconded by K. Eshleman, the Board unanimously authorized the Supervisors and Appointed Staff to sign disbursement/payroll checks.

CERTIFY CONVENTION DELEGATE AND ALTERNATE DELEGATE TO THE STATE CONVENTION: On a motion by H. Flosdorf, seconded by A. Spade, the Board unanimously certified W. Logan Myers, III as Delegate and Kenneth Eshleman as Alternate Delegate to the State Convention.

AUTHORIZATION FOR PAYMENT OF PAYROLL/BILLS PRIOR TO MEETING APPROVALS- RESOLUTION 01/02/18/01: On a motion by K. Eshleman, seconded by H. Flosdorf, the Board unanimously approved Resolution 01/02/18/01.

LIAISON RESPONSIBILITIES FOR THE FOLLOWING AREAS: Below are the liaison appointments for 2018:

Administration	-	W. Logan Myers, III
Public Works	-	W. Logan Myers, III
Police Department	-	Anthony Chivinski*/Kenneth Eshleman
Planning Commission	-	Andrew Spade
Zoning Hearing Board	-	Kenneth Eshleman
Municipal Authority	-	Andrew Spade
Recreation Advisory Committee	-	W. Logan Myers, III/Herbert Flosdorf
WESC	-	Herbert Flosdorf

*Denotes citizen representative

Warwick Township Board of Supervisors Reorganization Meeting
January 2, 2018

APPOINTMENTS-RESOLUTION 01-02-18-02: The Board reviewed the proposed appointments for 2018. On a motion by A. Spade, seconded by H. Flosdorf, the Board unanimously approved Resolution 01-02-18-02 Appointments.

Township Secretary/Treasurer/Manager	-	Daniel Zimmerman
Assistant Secretary	-	Barbara Kreider
Assistant Treasurer	-	Lynn Reapsome
Human Resources Director/Deputy Tax Collector	-	Laura Bowman
Zoning Officer & Building Code Official	-	Thomas Zorbaugh
Assistant Zoning Officer	-	Billy Clauser
Interim Roadmaster/Public Works Supervisor	-	Jason Minnich
Emergency Management Coordinator & Fire Code Official	-	Duane Ober
Township Solicitor	-	William Crosswell, Esq. Morgan, Hallgren, Crosswell & Kane
Zoning Hearing Board Solicitor	-	Neil Albert, Esq. Zimmerman, Pfannebecker, Nuffort & Albert
Township Engineer	-	Grant Hummer, ELA Group, Inc.
Alternate Township Engineer	-	Darrell Becker, ARRO Engineering
Township Consultant	-	John Theilacker, Brandywine Conservancy
PA Local Government Investment Trust, Depository	-	Fulton Bank, Temporary Depository
Vacancy Board	-	Joseph McSparran
Municipal Authority (Five Year Term)	-	Joyce Gehart (12/31/2022)
Planning Commission (Four Year Term)	-	Tom Zug (12/31/2021) Craig Kimmel (12/31/2021) Bob Kornman, Alternate (12/31/2018)
Zoning Hearing Board (Five Year Term)	-	Brent Schrock (12/31/2022) Gary Lefever (12/31/2022) Dana Clark, Alternate (12/31/2018)
Third Party Inspection Services	-	Associated Building Inspections, Inc. Building Inspection Underwriters Code Administrators Commonwealth Code
UCC Appeals Board	-	Don Engle (12/31/2018) Will Burkhart, Alternate (12/31/2018)
Recreation Advisory Committee (Three Year Term)	-	Scott Goldman (12/31/2021)
Sewage Enforcement Advisor	-	Len Spencer
Auditor	-	Mike Reinder, Sager, Swisher, & Company
LCTCB Representative	-	Daniel Zimmerman
NLCRPD	-	Anthony Chivinski*/Kenneth Eshleman
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COMMITTEE/COMMISSION ASSIGNMENTS: On a motion by H. Flosdorf, seconded by K. Eshleman, the Board unanimously approved the following Committee/Commission Assignments:

Regional Strategic Coordinating Committee	-	W. Logan Myers, III
Regional Economic Development Committee	-	Michael Vigunas*
Regional Transportation Committee	-	Andrew Spade
WESC	-	Herbert Flosdorf
Police Pension Committee	-	Anthony Chivinski*/David Kraner*
WRRP	-	W. Logan Myers, III/Herbert Flosdorf
NLCRPD	-	Anthony Chivinski*/Kenneth Eshleman

Warwick Township Board of Supervisors Reorganization Meeting
January 2, 2018

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DISPOSITION OF MUNICIPAL RECORDS RESOLUTION 01-02-18-03: On a motion by K. Eshleman, seconded by A. Spade, the Board unanimously approved Resolution 01-08-18-03 Disposition of Municipal Records.

RESOLUTION 01-02-18-04 TO AUTHORIZE THE TOWNSHIP MANAGER TO EXECUTE DOCUMENTS ON BEHALF OF THE TOWNSHIP AND TO ACT AS PROJECT COORDINATOR: On a motion by H. Flosdorf, seconded by K. Eshleman, the Board unanimously approved Resolution 01-02-18-04 To Authorize the Township Manager to Execute Documents on Behalf of the Township and to Act as Project Coordinator.

ADJOURNMENT: With no other business to come before the Board, the reorganization meeting was adjourned at 7:21 p.m.

Respectfully submitted,

Daniel L. Zimmerman
Township Manager