

**WARWICK TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION MEETING
January 5, 2015**

Acting Chairperson W. Logan Myers convened the January 5, 2015 Reorganizational Meeting of the Board of Supervisors at 7:00 P.M. Present were supervisors W. Logan Myers, Herbert Flosdorf, Michael Vigunas, Anthony Chivinski, C. David Kramer. In attendance were Township Manager Daniel L. Zimmerman and Thomas Zorbaugh Cod and Zoning Officer.

ELECTION OF OFFICERS FOR 2015: Acting Chairperson Logan Myers opened nominations for Chairman and Vice-Chairman of the Board of Supervisors for 2015. On a motion by Chivinski, seconded by Kramer, the Board voted unanimously to close the nominations and re-elected W. Logan Myers as Chairman of the Board of Supervisors and Michael Vigunas as Vice-Chairman of the Board of Supervisors for 2015.

SUPERVISORS AND APPOINTED STAFF AUTHORIZED TO SIGN DISBURSEMENT/PAYROLL CHECKS: On a motion by Vigunas, seconded by Flosdorf, the Board unanimously voted to authorize the Chairman, Vice-Chairman, Manager/Secretary, and Assistant Secretary to sign disbursement checks and payroll checks.

CERTIFY CONVENTION DELEGATE AND ALTERNATE DELEGATE TO THE STATE CONVENTION (4/19/15 TO 4/22/15): Tony Chivinski volunteered as the delegate and Logan Myers volunteered as the alternate to the State Convention.

AUTHORIZATION FOR PAYMENT OF PAYROLLS/BILLS PRIOR TO MEETING APPROVALS- RESOLUTION No. 01-05-15-01: The Board reviewed the Resolution. On a motion by Flosdorf, seconded by Kramer, the Board voted unanimously to adopt Resolution #01-05-15-01 to authorize payment of the Township's payroll and certain invoices, approved by the Township Manager, prior to the Board's approval, subject to review and approval of the Board's signatories.

LIAISON RESPONSIBILITIES: On a motion by Kramer, seconded by Flosdorf, the Board unanimously approved the same appointments from 2014 extend to 2015.

Administration	-	W. Logan Myers
Public Works	-	Michael Vigunas
Police Department	-	Anthony Chivinski/C. David Kramer
Planning Commission	-	Michael Vigunas
Zoning Hearing Board	-	Herbert Flosdorf
Municipal Authority	-	Herbert Flosdorf/C. David Kramer
Recreation Advisory Committee	-	W. Logan Myers/Herbert Flosdorf
WESA	-	Herbert Flosdorf

APPOINTMENTS- RESOLUTION No. 01-05-15-02: Zimmerman stated there is one change in the SEO Services replacing Vision Engineering with Len Spencer and ELA Group as the backup. Zimmerman stated the Recreation Advisory Committee was appointed from year to year and like any other committee there should be alternating terms and Resolution four will establish this. The Board reviewed the proposed appointments for 2015. On a motion by Chivinski, seconded by Kramer, the Board voted unanimously to adopt Resolution 01-05-15-02 for the following reappointments/appointments:

Township Secretary/Treasurer/Manager – Daniel L. Zimmerman
Assistant Secretary – Barbara Kreider
Assistant Treasurer – Lynn Reapsome
Human Resources Director and Deputy Tax Collector – Laura Bowman
Zoning Officer & Building Code Official (BOC) – Thomas Zorbaugh
Roadmaster/Public Works Supervisor – Dean Saylor
Emergency Management Coordinator – Duane Ober
Township Solicitor – Morgan, Hallgren, Crosswell, & Kane; William C. Crosswell, Esq.
Zoning Hearing Board Solicitor – Zimmerman, Pfannebecker, Nuffort, Albert; Neil Albert
Township Engineer – ELA Group, Inc., Grant Hummer
Alternate Township Engineer – ARRO Engineering, Darrell Becker
Township Consultant – Brandywine Conservancy, John Theilacker
Township (temporary) Depository – PA Local Government Investment Trust/Susquehanna Bank
Vacancy Board – Joseph McSparran
Municipal Authority (Five Year Term)
 Jeff Tennis (12/31/2019)
Planning Commission (Four Year Term)
 Jane Windlebleck (12/31/2018)
 Daniel Garrett (12/31/2018)
 Marcello Medini (12/31/2015)
Zoning Hearing Board (Five Year Term)
 Mark Will (12/31/2015)
 Brent Schrock (12/31/2015)
Third Party Inspection Services:
 Associated Building Inspections, Inc.
 Building Inspection Underwriters
 Code Administrators
 Commonwealth Code
UCC Appeals Board
 Don Engle (12/31/2015)
Recreation Advisory Committee
 Beth Schwartz (12/31/2016)
 Amy Howett (12/31/2016)
 Nate Oehme (12/31/2017)
 Dave Runkle (12/31/2017)
 Edward Stone (12/31/2018)
 James Bock (12/31/2018)
 Karen Scheffey (12/31/2018)
Sewage Enforcement Officer – SEO Services, Len Spencer
Alternate Sewage Enforcement Officer – Jeff Sweater, ELA Group
Appointed Auditor – Sager, Swisher, & Company, Mike Reiner
LCTCB Representative – Daniel Zimmerman
NLCRPD – David Kramer and Tony Chivinski

COMMITTEE/COMMISSION ASSIGNMENTS: (*Current Membership) On a motion by Flosdorf, seconded by Vigunas, the Board unanimously approved the following committee assignments:

Regional Strategic Coordinating Committee	-	*Logan Myers
Regional Economic Development Committee	-	*Tony Chivinski
Regional Transportation Committee	-	*Mike Vigunas
WESC	-	*Herb Flosdorf
Police Pension Committee	-	*Tony Chivinski
WRRP	-	*Logan Myers and *Herb Flosdorf

OTHER BUSINESS TO COME BEFORE THE BOARD: On a motion by Flosdorf, seconded by Vigunas, the Board unanimously approved to adopt Resolution #01-05-15-03 for Disposition of Municipal Records.

On a motion by Vigunas, seconded by Chivinski, the Board unanimously approved to adopt Resolution #01-05-15-04 for Establishing Size of Recreation Committee.

ADJOURNMENT: With no other business to come before the Board, the Reorganizational meeting was adjourned.

Respectfully submitted,

Daniel L. Zimmerman,
Township Manager