

WARWICK TOWNSHIP BOARD OF SUPERVISORS

December 17, 2014

Logan W. Myers convened the December 17, 2015 meeting of the Board of Supervisors at 7:00 P.M. Present were supervisors Herbert Flosdorf, Michael Vigunas, Anthony Chivinski, C. David Kramer, Daniel L. Zimmerman Township Manager, Thomas Zorbaugh Zoning Officer, Dean Saylor Roadmaster, and Loren and Harriet Smith.

APPROVAL OF MINUTES: On a motion by Vigunas, seconded by Kramer, the Board unanimously approved the November 5, 2015 and November 19, 2015 meeting minutes.

TREASURER'S REPORT: Zimmerman stated the Township is trying to place more money into CD's which are having more favorable rates.

PAYMENT OF THE BILLS: On a motion by Chivinski, seconded by Flosdorf, the Board unanimously approved Payment of the Bills.

MANAGER'S REPORT: See the Northern Lancaster County Regional Police Department's report attached.

See the Warwick Emergency Services Commission's report attached.

Regarding the Rock Lititz project, testing regarding sound proof efforts is tentatively scheduled for the last week of December. The Township is working on performance standards with the anticipation of presenting these to the Board at a January meeting. Loren and Harriet Smith stated they are in close contact with Troy Clair and anytime they hear noise coming from either Clair Global or Rock Lititz they contact him and he responds back to them in a timely manner.

The equipment has been installed for the Adaptive Traffic System along the 501 Corridor. Telco, who is the contractor, will oversee the maintenance of the traffic signals during the installation of the equipment. This would include the intersection of Owl Hill Road, Peters Road, Millport Road, and down through Manheim Township to Lancaster City. January 9, 2015 is the expected start of the system. A training session held by the company will be on December 18, 2015. They will train the Township's contractor who is CM High and a representative from the ELA Group as a tract engineer.

Zimmerman stated due to the TDR money provided by Rock Lititz, the Martin farm was able to be preserved on December 12, 2014.

Zimmerman stated he and a representative of ELA had a beneficial meeting with PennDOT regarding the North 501 corridor. On December 1, 2014 Zimmerman and Saylor completed a field visit with PennDOT. This project is tentatively scheduled to start in 2016 and finish in 2017. Zimmerman stated he is going to meet with the Economic Development Group in January to discuss having a property owner meeting in either February or March.

The Housing and Economic Committee has a meeting December 18, 2014 at Traditions of America. The Committee will be looking at energy efficient housing. They will also be discussing the short term housing issue.

Zimmerman stated the Township has been looking for a while for performance standard measurements for the police department and also the Township. The Revelstone Compass System specializes in this type of program of taking data and providing analysis on the measurements. This system could also be used for WESC. The company is out of New Jersey and does not have a lot of exposure in Pennsylvania. A deal was made that there would be no cost to the Township as the Township would be under the police department. The Township would get complete access and 40 hours of consultant services. The Township was able to get this deal as there are very few municipalities with the amount of data to be analyzed and measured. An example is the 17 years of information with the watershed and also the structure the Regional Police Department. It will need to be determined the most critical benchmarks are to be measured for each area.

There was a discussion on the Zoning Ordinance with regard to cellular towers and their restrictions. The Township has utilized existing PP&L transmission towers in the past. There are a number of transmission tower right-of-ways that run through the Township. Some of these traverse residential zones. The goal of the Township is to expand the area where these cellular towers are placed but have them in appropriate places not necessarily in residential zones. The Township has been looking into can these towers be utilized even if they are in residential zones. Zimmerman stated he and Zorbaugh had a discussion and if these towers are going to be allowed in residential areas, it should be a conditional use application, there should be a public hearing, and the neighborhood would have the opportunity to provide input. Zimmerman stated he is trying to limit the number of additional towers in the Township but still obtain adequate cell coverage. Myers questioned if the Township runs any risk if this is done by conditional use if one neighborhood in the north end of town says it is ok but another neighborhood in the south end of town says no could a carrier challenge this. Zimmerman stated this is something that would need to be discussed with the Township's solicitor to inquire as to how this would need to be handled. These towers would need to be visited once a month so accessibility is an issue. The Board is in agreement to look further into utilizing existing transmission towers for placement of cellular towers.

TAX COLLECTOR'S REPORT: Zimmerman stated if there is a balance that extends over December 31, 2014 it will be turned over to collection. Flosdorf inquired how Warwick Township compares to other municipalities. Zimmerman stated Warwick Township is in the 98-99% collectable and there are some municipalities in the 85-90%. On a motion by Vigunas, seconded by Kramer, the Board unanimously approved the Tax Collector's report.

PUBLIC WORKS REPORT: Saylor stated due to all the wet weather over the past month the project at the Linear Park wetlands was delayed. He is anticipating getting the area drained during the winter before spring arrives. However the wet weather allowed some shop work to be done such as going over the plows and spreaders.

Weather permitting Saylor hopes to start work on the Lions Park project. Zimmerman stated this would include rehabbing the old tennis court and basketball court and tearing out the inline hockey court.

A Board Member inquired as to the price of asphalt. Saylor stated it doesn't seem to be following the same trend as gas prices.

Myers noted the new Warwick Township logo signs that have been placed look nice and inquired as to if the old rectangular signs still need to be on the same pole. Saylor stated the blue and white sign is a PennDOT sign that is reflective and does not have to be up. Saylor stated the Township has some of the Welcome to Warwick Township Please Drive Safely signs and these are being replaced by the larger white PennDOT signs.

POLICE DEPARTMENT REPORT: Chief Steffen stated the department is moving into the benchmark and performance measuring and the troops have responded well to the concept.

ZONING OFFER'S REPORT: See Zorbaugh's report attached.

WESC/EMC REPORT: See Ober's report attached.

LETTER FROM WARWICK SCHOOL DISTRICT: Zimmerman stated the school would like to open some communication in regards to a decision made 11 years ago when the high school was modified. There was a campus master plan done for the school district property at that time, including both the high school and the middle school. Lititz Borough was the prime in this review. This map showed the extension of 6th Street connecting from Orange Street to Newport Road. Also shown on this map at that time was the Biemesderfer tract would move forward by Moravian Manor and there would be a relocation of the campus access off of Second Avenue and make its alignment with 6th Street. At that time additional building was to take place on the school property that has not taken place.

Moravian Manor has done a new updated traffic study. These results show the alignments may not be needed as thought previously. Lititz Borough asked for additional information specific to this issue. The conclusion was there is no benefit to moving the intersection and placing a light. The school has an issue with pedestrian access if the intersection is relocated. Zimmerman stated he has not received this additional information as of yet. Once Zimmerman has this information he will have ELA review it and also the Board of Supervisors and Planning Commission.

Warwick Township and Lititz Borough acquired a grant for the school district 11 years ago to help cover a portion of the traffic light at the intersection of Second Avenue and Orange Street. A condition of approval by the borough was if necessary the school acknowledges that they could be required to relocate Campus Drive and assist with relocation of the traffic light from Second Avenue to 6th Street. Zimmerman stated preliminary design based on the number of units Moravian Manor shows is it will require a traffic light at the intersection of 6th Street and Woodcrest.

Zimmerman stated a representative from the Warwick School District and also from Moravian Manor will be attending the February 18, 2015 Board of Supervisors Meeting to discuss this situation further. The representatives will also be attending the January 28, 2015 Planning Commission Meeting.

PSAT NEWS BULLETIN: See attached bulletin.

CONSIDER REQUEST FOR PARTIAL RELEASE OF FINANCIAL SECURITY FOR THE ROCK LITITZ PHASE 1A PROJECT: Zimmerman stated this is for work on the flood plain. On a motion by Chivinski, seconded by Flosdorf, the Board unanimously approved the request for partial release of financial security for the Rock Lititz Phase 1A Project in the amount of \$75,631.08.

CONSIDER CLOSE OUT OF THE FRANK DEIBLER FINANCIAL SECURITY: Zimmerman stated the Township has retained \$500.00 for the yard and Garman Builders will stand behind this. On a motion by Flosdorf, seconded by Vigunas, the Board unanimously approved the Close-out of the Frank Deibler Financial Security.

CONSIDER FINAL ADOPTION OF THE 2015 FISCAL BUDGET: Zimmerman stated no changes have been made since the November meeting. Zimmerman stated he received no public comment. On a motion by Chivinski, seconded by Vigunas, the Board unanimously approved the Adoption of the 2015 Fiscal Budget.

CONSIDER RESOLUTION 12-17-14-01 TO ESTABLISH THE 2015 REAL ESTATE TAX: Zimmerman stated this establishes the Township's rate which has not changed since 1990. The tax equates to \$27.40 per \$100,000.00 assessed value. On a motion by Flosdorf, seconded by Kramer, the Board unanimously approved Resolution 12-17-14-01 to Establish the 2015 Real Estate Tax.

CONSIDER FINAL DRAFT OF THE INTER-MUNICIPAL AGREEMENT OF COOPERATION BETWEEN MUNICIPALITIES AND LITITZ REC CENTER: Zimmerman stated this cannot be done officially until January 21, 2015. Zimmerman stated Penn Township has agreed to participate also making this a four party agreement between Elizabeth Township, Penn Township, Warwick Township, and Lititz Borough. A Board Member inquired if the projected contributions were what the Township was committing to financially. Zimmerman stated the figures are for planning fiscal purposes and the Township will not be required to commit more than is stated.

CONSIDER APPROVAL OF THE SUPPLEMENTAL BENEFIT PLAN: On a motion by Flosdorf, seconded by Chivinski, the Board unanimously approved the Supplemental Benefit Plan.

CONSIDER REQUEST FOR HANDICAP PARKING AT 454 CROSSWINDS DRIVE: Zimmerman stated additional information is needed on this issue. He stated this development already provides for two parking spaces per residence, one in the garage and one off street. This is a townhouse development which has an HOA. The Township will look into this further to provide justification as to why this is being requested and we will also talk with the HOA to keep them apprised of the situation. Myers inquired if the garage is being utilized for a car. Zorbaugh stated the resident's have a handicapped van which is too large to be kept in the garage. More information will be obtained and brought before the Board at an upcoming meeting.

CONSIDER THE 2014 MS4 ANNUAL REPORT: Zimmerman stated the planting on the three Amish farms was a new approach for the Township regarding Riparian buffer and is a big effort by the Watershed Group.

Regarding the maintenance requirements with septic tanks, an effort was made to visit all property owners along the stream to deliver maintenance books to them.

The Township partnered with Rock Lititz for the restoration of the Santo Domingo flood plain. This project benefitted both Rock Lititz and the Township. Rock Lititz gained additional stormwater capacity and improved the aquifer recharged area. This also improved the flooding potential at 501 and the corridor. One of the biggest sediment loads comes out of the Santo Domingo. The purpose of the large flood plain area is to drop the sediment in that area and not have it go into Lititz Run.

Zimmerman stated stormwater management is an area in which the Township has been making more of an effort making sure there are specific maintenance plans for the stormwater facilities that is easy for property owners to understand what their responsibilities are.

Flosdorf stated he would like to see Hammer Creek added for 2015. He would like to see pre-construction documentation and post-construction documentation of the dam project.

ADJOURNMENT: With no other business to come before the Board the meeting was adjourned at 8:00 pm.

Respectfully submitted,

Daniel L. Zimmerman,
Township Manager