

**WARWICK TOWNSHIP BOARD OF SUPERVISORS MINUTES**  
**September 18, 2013**

Chairman W. Logan Myers convened the September 18, 2013 meeting of the Board of Supervisors at 7:00 p.m. Present were Supervisors W. Logan Myers, Michael Vigunas, Herbert Flosdorf, Anthony Chivinski, and C. David Kramer. In attendance were Township Manager Daniel Zimmerman, Code and Zoning Officer Thomas Zorbaugh, and Roadmaster Dean Saylor. Gary P. Klinger of the Lititz Record Express represented the press.

**APPROVAL OF MINUTES:** On a motion by Vigunas, seconded by Kramer, the Board unanimously approved the minutes of the August 21, 2013 meeting as submitted.

**TREASURER'S REPORT:** The Board reviewed the Treasurer's Report. On a motion by Chivinski, seconded by Flosdorf, the Board voted unanimously to approve the Treasurer's Report as submitted.

**PAYMENT OF BILLS:** The Board reviewed the list of bills submitted for payment. On a motion by Chivinski, seconded by Vigunas, the Board voted unanimously to approve the payment of bills in the amount of \$591,254.68 from the General Fund.

**TOWNSHIP MANAGER'S REPORT:** The Township Manager provided a status report on the Northern Lancaster County Regional Police Department. He stated that the department is waiting on the final word from three municipalities about expanding; the final deadline is October 15<sup>th</sup>. He stated that the Board would have to approve any revision to the Charter in October or November. He added that the budget for police services was forwarded, and either outcome represents a reduction from 2013.

The Township Manager provided a status report on WESA. He explained that the Commission board has made an offer to the final candidate, Larry Schultz, and added that he should be available to start in mid-October.

The Township Manager provided a status report on the Storm Water Management Ordinance. He explained that the latest update is that the deadline for the townships will be extended from the original November 21, 2013 date. This means that the amendment to the Township's Storm Water Management Ordinance does not have to be done until April, 2014.

The Township Manager provided a status report on the website. He explained that staff has made a choice on Virtual Towns & Schools for the new website. He added that the site will be up by January 1, 2014. He explained that the current website on the county system will terminate on December 31, 2013. He added that the new site will have a much wider range of services for the public.

The Township Manager provided a status report on the Police Pension audit. He explained that the audit was completed on September 15<sup>th</sup> and everything went well.

The Township Manager provided a status report on the amendment to the EIT ordinance. He noted that action on the amendment is anticipated for the Board's October 16<sup>th</sup> meeting.

The Board unanimously approved the Township Manager's Report.

**TAX COLLECTOR'S REPORT:** The Board reviewed the August, 2013 Tax Collector's report. On a motion by Vigunas, seconded by Chivinski, the Board unanimously approved the Tax Collector's August, 2013 report.

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**PUBLIC WORKS DEPARTMENT REPORT:** The Roadmaster presented a report that outlines the activities of the Public Works Department during August, 2013. He explained that the department has been working on improvements to Kissel Hill Road. He noted that a property owner at the intersection installed concrete curbing along his property. He explained that the department has been grinding material at the yard waste site as well. The Board unanimously approved the Public Works Department Report.

**POLICE DEPARTMENT REPORT:** The Police Chief submitted a report outlining the activities of the NLCRPD during August, 2014. The Board unanimously approved the Police Department Report.

**ZONING OFFICER'S REPORT:** The Code and Zoning Officer presented a report that outlines the Zoning/Building permits issued in August, 2013. He also outlined the case heard at the August 14, 2013 Zoning Hearing Board meeting. The Board unanimously approved the Code and Zoning Officer's Report.

**COMMUNICATIONS:** The Board received the August, 2013 edition of the PSATS News Bulletin publication.

The Board received a report from the District Attorney of Lancaster County that outlines the activities of the Drug Task Force during the 2<sup>nd</sup> quarter of 2013.

**CONSIDER REQUEST FOR RELEASE OF LETTER OF CREDIT FOR 315 B OWL HILL ROAD:** The Board reviewed the request. The Township Engineer commented that based on their most recent observation of construction progress at the site, compared with the original Letter-of-Credit estimate amounts, they recommend the Township release the remaining \$6,325.00 from the current Letter-of-Credit account. On a motion by Vigunas, seconded by Kramer, the Board voted unanimously to release the Letter-of-Credit for 315B Owl Hill Road in its entirety.

**CONSIDER THE 2014 MMO OF PENSION PLANS:** The Board reviewed the 2014 MMO for the Northern Lancaster County Regional Police Pension Plan and for the Non-uniform Pension Plan. The Board acknowledged the 2014 MMO obligation for the Northern Lancaster County Regional Police Pension Plan and the Non-uniform Pension Plan.

**CONSIDER STANDARD AND POOR'S RATING FOR THE TOWNSHIP:** The Township Manager explained that the Township's Standard and Poor's rating continues to be AA-, which is also the rating for the Warwick Township Municipal Authority.

**DISCUSS PROPOSED BRIDGE POSTINGS BY PENNDOT:** The Township Manager provided a listing of the State's proposed bridge postings within Lancaster County. He added that he will provide additional information regarding the proposal at a future Board meeting.

**CONSIDER RESOLUTION 09-18-13-01 RELATING TO PROVIDING CREDIT CARD OPTION FOR PAYMENT TO PLGIT:** The Township Manager explained that the Resolution would provide additional security for the credit card acceptance by the Township. On a motion by Chivinski, seconded by Flosdorf, the Board voted unanimously to adopt Resolution #09-18-12-01 as drafted.

**EXECUTIVE SESSION:** The Chairman announced that the Board will recess to an Executives Session to discuss personnel issues.

**ADJOURNMENT:** Upon reconvening the meeting, and with no further business to come before the Board, the meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Daniel. L. Zimmerman  
Township Manager