

**MEETING MINUTES  
BOARD OF SUPERVISORS  
Warwick Township Municipal Building  
March 4, 2020**

W. Logan Myers, III convened the March 4, 2020 Warwick Township Board of Supervisors meeting to order at 7:00 a.m. In attendance were Supervisors Kenneth Eshleman, Logan Myers, Jeffrey Tennis, and Kelly Gutshall. Absent was Supervisor Herbert Flosdorf. Also in attendance was Daniel L. Zimmerman, Township Manager; Chuck Haley from the ELA Group; and Laura Knowles with the Lititz Record Express.

**PSATS BULLETIN:** The Board reviewed the February 2020 NewsBulletin.

**ROTHSVILLE FIRE COMPANY:** The Board reviewed the January 2020 report.

**LANCASTER FARMLAND TRUST:** The Board reviewed the letter from the Lancaster Farmland Trust listing all the farms that have been preserved in Warwick Township.

**LANCASTER DA:** The Board reviewed the letter from the Lancaster County DA requesting a donation to the Drug Task Force. At this time the Township is holding off on contributing to the Drug Task Force until there is more clarification on how this program is going to work moving forward.

**CONSIDER THE REQUEST TO REDUCE THE LETTER OF CREDIT FOR THE LEFC PROJECT:** On a motion by K. Eshleman, seconded by K. Gutshall, the Board unanimously approved the request to reduce the Letter of Credit for the LEFC Project in the amount of \$458,954.00 as outlined in the ELA letter dated February 28, 2020.

**CONSIDER THE DECISION FOR THE CONDITIONAL USE APPLICATION 2020-1 LUKE AND DONNA WEIDLER:** D. Zimmerman stated the Board heard this Conditional Use hearing on February 18, 2020. Appendix "A" lists the conditions which received approval from the Lancaster County Ag Preserve Board. On a motion by J. Tennis, seconded by K. Eshleman, the Board unanimously approved the Conditional Use Application 2020-1 for Luke and Donna Weidler.

**CONSIDER RESOLUTION 03-04-20-01 AUTHORIZING AMENDMENT TO SIGNAL PERMIT AT 501 AND NEWPORT ROAD:** D. Zimmerman stated this is for the left turn signal coming off of West Newport Road onto North 501.

On a motion by J. Tennis, seconded by K. Gutshall, the Board unanimously approved Resolution 03-04-20-01 authorizing amendment to the Signal Permit at 501 and Newport Road.

**CONSIDER BIDS SUBMITTED FOR ROUNDABOUT PROJECTS:** D. Zimmerman stated there is a recommendation from TPD, the engineer who put together the bid packet, to award the bid to Construction Masters Services for a total bid amount of \$2,699,979.75. This includes both roundabouts, the one at Woodcrest Avenue and 6<sup>th</sup> Street and the one at Clay Road and Rothsville Road. The project cost for the roundabout at Clay Road and Rothsville Road is \$1,473,839.00. After subtracting the State Grant, the Developer's Contributions and the Township Capital Reserve

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2020 Budget, there is a balance of \$87,377.00. The recommendation from Staff would be to increase the contribution from the Capital Reserve. D. Zimmerman noted that this is the first public monies used for this entire intersection improvement. There is the potential to recoup some of this money with the second round of grants from the Pierson Road relocation portion. If there is any money left over from this grant, it can be transferred back.

On a motion by K. Eshleman, seconded by J. Tennis, the Board unanimously approved awarding the roundabout projects bid to Construction Masters Services.

**CONSIDER SETTLEMENT LETTER FOR 156 CHURCH ROAD:** The Board reviewed the letter from the property owner of 156 Church Road stating he will be removing the Tiny House by the end of July 2020 and all rentals would cease by the end of May 2020.

**CONSIDER ATTENDANCE AT THE SPRING LCATS 3/31/20:** The Board reviewed the invitation to the LCATS Spring Meeting on March 31, 2020.

**DISCUSSION ON PREPARATION OF AGENDA:** In the near future, meeting packets will be able to be accessed on a tablet provided to the Board. D. Zimmerman reviewed with the Board Members how this will be done. This will eliminate the need for someone to deliver the packets as well as saving on paper. Plans will still be copied as the details are easier to read on paper. An email will be sent out to the Board letting them know when they will be able to access the agenda online.

**CONSIDER REQUEST FOR THE 4<sup>TH</sup> ANNUAL 5K FOR CONNOR HOLLAND FOUNDATION ON 7/18/20:** On a motion by K. Eshleman, seconded by J. Tennis, the Board unanimously approved the request for the 4<sup>th</sup> annual 5K Connor Holland Foundation on 7/18/20.

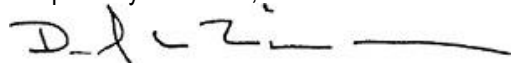
**CONSIDER MARVIN STONER AS ALTERNATE SEO OFFICER FOR WARWICK TOWNSHIP:** D. Zimmerman stated Len Spencer is the Township's primary SEO however on occasion there is the need for a second opinion. M. Stoner is the SEO for 16 Municipalities with 40 years of experience and has agreed to be the Township's alternate. On a motion by J. Tennis, seconded by K. Gutshall, the Board unanimously approved appointing Marvin Stoner as Alternate SEO Officer for Warwick Township.

**CONSIDER PROPOSAL FOR REPLACEMENT OF ADMINISTRATION VEHICLES:** D. Zimmerman stated the Township usually keeps the vehicles for five to six years and then buys used replacement vehicles. \$10,000.00 is allocated for these vehicles. The next trade-in is scheduled for next year. However, the NLCRPD is replacing their entire fleet with hybrid vehicles for cost savings. The Township has the opportunity to buy three of the old vehicles for less than what the Township usually pays. D. Zimmerman stated this is not in the budget for this year, however it is an opportunity to save money. Some adjustments can be made to the Capital Reserve Fund if the Board approves this proposal. The replacement goes through Whitmoyer who is the Costar vendor. The Township's current vehicles will be traded in through Whitmoyer as well.

On a motion by K. Eshleman, seconded by J. Tennis, the Board unanimously approved the proposal for the replacement of the administration vehicles.

**ADJOURNMENT:** With no other business to come before the Board, the meeting was adjourned at 7:29 a.m.

Respectfully submitted,



Daniel L. Zimmerman  
Township Manager