

**WARWICK TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION MEETING
Warwick Township Municipal Building
January 6, 2020**

Acting Chairperson, W. Logan Myers, III, convened the January 6, 2020 Reorganizational Meeting of the Warwick Township Board of Supervisors at 7:00 p.m. Present were Supervisors Kenneth Eshleman, Herbert Flosdorf, Logan Myers, Jeffrey Tennis, and Kelly Gutshall. Also present were Daniel L. Zimmerman, Township Manager; Patrick Barrett, Assistant Township Manager; Laura Knowles representing the Lititz Record Express; and Nelson Peters of 6 Pebble Creek Drive, Lititz.

Judge Tobin swore in Jeffrey Tennis and Kelly Gutshall as new members of the Board of Supervisors.

ELECTION OF OFFICERS FOR 2020: Acting Chairperson, W. Logan Myers, III, opened nominations for Chairman and Vice-Chairman of the Board of Supervisors for 2020. On a motion by H. Flosdorf, seconded by K. Eshleman, the Board unanimously voted to re-elect W. Logan Myers, III for Chairman of the Board of Supervisors. On a motion by H. Flosdorf, seconded by J. Tennis, the Board unanimously voted to elect K. Eshleman for Vice-Chairman of the Board of Supervisors.

SUPERVISORS & APPOINTED STAFF AUTHORIZED TO SIGN DISBURSEMENT/PAYROLL CHECKS: On a motion by H. Flosdorf, seconded by J. Tennis, the Board unanimously authorized the Supervisors and Appointed Staff to sign disbursement/payroll checks.

CERTIFY CONVENTION DELEGATE AND ALTERNATE DELEGATE TO THE STATE CONVENTION: Logan Myers will serve as the Delegate and Kenneth Eshleman will serve as the Alternate Delegate to the State Convention.

AUTHORIZATION FOR PAYMENT OF PAYROLL/BILLS PRIOR TO MEETING APPROVALS- RESOLUTION 01-06-20-01: On a motion by K. Eshleman, seconded by J. Tennis, the Board unanimously authorized the Supervisors and Appointed Staff to pay payroll/bills prior to meeting approval.

LIAISON RESPONSIBILITIES FOR THE FOLLOWING AREAS: Below are the liaison appointments for 2020:

Administration	-	W. Logan Myers, III
Public Works	-	H. Flosdorf
Police Department	-	T. Chivinski*/K. Eshleman
Planning Commission	-	K. Gutshall
Zoning Hearing Board	-	K. Eshleman
Municipal Authority	-	J. Tennis
Recreation Advisory Committee	-	W. Logan Myers, III/H. Flosdorf
WESC	-	J. Tennis

*Denotes citizen representative

APPOINTMENTS- RESOLUTION 01-06-20-02: The Board reviewed the proposed appointments for 2020. On a motion by H. Flosdorf, seconded by K. Eshleman, the Board unanimously approved Resolution 01-06-20-02 Appointments.

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Township Secretary/Treasurer/Manager	-	Daniel Zimmerman
Assistant Manager	-	Patrick Barrett
Assistant Secretary	-	Barbara Kreider
Assistant Treasurer	-	Lynn Reapsome
Human Resources Director/Deputy Tax Collector	-	Laura Bowman
Zoning Officer & Building Code Official	-	Thomas Zorbaugh
Assistant Zoning Officer	-	Billy Clauser
Roadmaster/Public Works Supervisor	-	Jason Minnich
Emergency Management Coordinator & Fire Code Official	-	Duane Ober
Township Solicitor	-	William Crosswell, Esq. of Morgan, Hallgren, Crosswell & Kane
Zoning Hearing Board Solicitor	-	Neil Albert, Esq. of Zimmerman, Pfannebecker, Nuffort & Albert
Township Engineer	-	Chuck Haley, ELA Group, Inc.
Alternate Township Engineer	-	Darrell Becker, ARRO Engineering
Township Consultant	-	Brandywine Conservancy
PA Local Government Investment Trust, Depository	-	Fulton Bank, Temporary Depository
Vacancy Board	-	Joseph McSparran
Municipal Authority (Five Year Term)	-	No appointments
Planning Commission (Four Year Term)	-	Bob Kornman, Alternate (12/31/2020) Kenneth Kauffman (12/31/2024) Marcello Medini (12/31/2024)
Zoning Hearing Board (Five Year Term)	-	Mark Will (12/31/2025) Jeremy Strathmeyer, Alternate (12/31/2020)
Third Party Inspection Services	-	Associated Building Inspections, Inc. Building Inspection Underwriters Code Administrators Commonwealth Code Don Engle (12/31/2020)
UCC Appeals Board	-	No appointments
Recreation Advisory Committee (Three Year Term)	-	Len Spencer
Sewage Enforcement Advisor	-	Daniel Zimmerman
LCTCB Representative	-	Tony Chivinski*/Kenneth Eshleman
NLCRPD	-	
*Denotes citizen representative		

COMMITTEE/COMMISSION ASSIGNMENTS:

Regional Strategic Coordinating Committee	-	W. Logan Myers, III
Regional Economic Development Committee	-	Kenneth Eshleman
Regional Transportation Committee	-	To be determined
Police Pension Committee	-	Tony Chivinski*/David Kramer*
WRRC	-	Logan Myers/Herb Flosdorf
Transition Committee	-	Herb Flosdorf/Logan Myers ,III/Kenneth Eshleman

*Denotes citizen representative

OTHER BUSINESS TO COME BEFORE THE BOARD:

Appoint Trout, Ebersole & Groff, LLP as Township Auditor: On a motion by H. Flosdorf, seconded by J. Tennis, the Board unanimously approved the appointment of Trout, Ebersole & Groff, LLP as the Township Auditor.

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Resolution 01-06-20-03 Disposition of Municipal Records: On a motion by K. Eshleman, seconded by J. Tennis, the Board unanimously approved Resolution 01-06-20-03 Disposition of Municipal Records.

Resolution 01-06-20-04 Authorize the Township Manager/Township Secretary to execute documents on behalf of the Township and to act as Project Coordinator: On a motion by J. Tennis, seconded by H. Flosdorf, the Board unanimously approved Resolution 01-06-20-04 Authorizing the Township Manager/Township Secretary to execute documents on behalf of the Township and to act as Project Coordinator.

Resolution 01-06-20-05 Authorize ancillary activities by Volunteer Fire Companies: On a motion by K. Eshleman, seconded by J. Tennis, the Board unanimously approved Resolution 01-06-20-05 Authorizing ancillary activities by Volunteer Fire Companies.

ADJOURNMENT: With no further business to come before the Board the meeting was adjourned at 7:18 p.m.

Respectfully submitted,

Daniel L. Zimmerman
Township Manager