

**WARWICK TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
Warwick Township Municipal Office**

May 18, 2016

Chairman W. Logan Myers, III convened the May 18, 2016 meeting of the Board of Supervisors at 7:00 p.m. Present were Supervisors Herbert Flosdorf, Michael Vigunas, and Kenneth Eshleman. Absent was Supervisor Dave Kramer. Also present were Daniel Zimmerman, Township Manager; Dean Saylor, Public Works Superintendent; Tom Zorbaugh, Zoning and Coding Officer; Chuck Haley, representing ELA; Lynn Rebuck; Richard and Amanda Roberts, 485 Crosswinds Drive; Tesha Anderson, 481 Crosswinds Drive; Denise Freeman and Michelle Bingham, 603 Woodcrest Avenue; and Laura Knowles representing the Lititz Record.

GUEST RECOGNITION AND PUBLIC COMMENT: The floor was opened to public comment from residents and taxpayers of Warwick Township.

Richard Roberts stated he has two concerns he would like to address to the Board. The first concern involves the heavy traffic flow and parking on Crosswinds Drive. Roberts stated he would like the Board to consider parking on one of the street side only. Second, Roberts stated that his neighbor parks a vehicle in front of the mailboxes which causes him not receive his mail on a daily basis.

Zimmerman replied in regard to the issue of parking in front of the mailboxes, consideration could be given to posting a No Parking sign at this area. The placing of cluster mailboxes for easier access for the postman could also be considered. With regard to the traffic, Zimmerman stated the first step would be for a request from the police to set up radar to track the speed and frequency of vehicles.

The Township will discuss these complaints and get back to Mr. Roberts once a decision has been made.

APPROVAL OF MINUTES: On a motion by Vigunas, seconded by Flosdorf, the Board unanimously approved the April 6, 2016 and April 20, 2016 meeting minutes as submitted.

TREASURER'S REPORT: On a motion by Vigunas, seconded by Eshleman, the Board unanimously approved the Treasurer's Report as submitted.

PAYMENT OF THE BILLS: On a motion by Vigunas, seconded by Flosdorf, the Board unanimously approved the Payment of the Bills as submitted.

MANAGER'S REPORT: NLCRPD: See attached report.

WESC: See attached report.

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Billboard Review: Zimmerman stated PSATS requested to review the Township's current regulations on digital billboards to make sure it is in compliance with the federal and state regulations. After this review it was found that the Township's regulations are in compliance with both federal and state regulations.

Audit 2015: Zimmerman stated the 2015 audit will be presented at the June 1, 2016 Board of Supervisors meeting.

Public Works Contract Negotiations: Zimmerman stated the Union has been in contact with the Township and would like to start negotiations in June. A meeting date will be chosen in coordination with the Municipal Authority.

Project Review: Zimmerman gave a brief overview of some upcoming projects. He stated the 501 corridor design is being finalized to include the section of 501 from Wynfield Drive to Newport Road. Public Works is currently working on a culvert replacement project on E. Woods Drive. There will be a culvert upgrade done on New Haven Drive in corroboration with the Municipal Authority. Lastly, the realignment project to the intersection at Meadow Valley Road and Millway Road will be completed.

Strategic Plan: Zimmerman stated the next meeting is scheduled for tomorrow, Thursday, May 19th at 7:00 a.m. here at the Township Building.

6th Street Project: Zimmerman stated the subcommittee has selected a consultant whose role is to facilitate seeking funds.

TAX COLLECTOR'S REPORT: Flosdorf inquired if the County's system was fully functioning. Zimmerman stated it is at approximately 80% functional at this time.

On a motion by Flosdorf, seconded by Eshleman, the Board unanimously approved the Tax Collector's report as submitted.

PUBLIC WORKS REPORT: Saylor stated the prep work for road paving on Highlands Dr., Crosswinds Dr., and Twin Brook Road has been completed. Saylor is anticipating the overlay work to be started in August.

Work is currently being done on the box culvert on E. Woods Drive. The goal is to have the work completed prior to the Memorial Day Weekend; however, this is dependent on the weather.

After the culvert project is completed Saylor stated the realignment work will be started on the intersection of Millway Road and Meadow Valley Road.

POLICE DEPARTMENT REPORT: See attached report.

ZONING OFFICER'S REPORT: Zorbaugh stated permits have increased as is typical for this time of year. The Board heard one hearing case, Lititz Area Mennonite School, for a Variance to substitute the existing message board to an electronic message board which was approved.

Zorbaugh stated the Township has received numerous complaints that fall under the new provisions. Zorbaugh stated he has agreements with a trash hauler and tow truck however he does not have a lawn company at this time to assist should the need arise.

WESC/EMC REPORT: See attached report.

J G ENVIRONMENTAL: Zimmerman stated Billy Clauser will be attending the meeting on June 28, 2016.

FIRE COMPANIES QUARTERLY REPORTS: See attached report.

LANCASTER COUNTY DISTRICT ATTORNEY REPORT: See attached report.

CONSIDER REQUEST TO REDUCE THE LETTER OF CREDIT FOR ROCK LITITZ-PHASE 1C-POD 2: On a motion by Flosdorf, seconded by Eshleman, the Board unanimously approved the request to reduce the Letter of Credit for Rock Lititz-Phase 1C-Pod 2 as stated in the May 11, 2016 letter from ELA.

DISCUSSION ON STREET DEDICATION OF EAGLE'S LANDING: Zimmerman (Township Manager) stated Eagle's Landing is the cul-de-sac located off of Rothsville Road before the White Swan Restaurant. Myers inquired if the road meets the standards for dedication. Zimmerman responded the surface is now 20 years old and would need a final overlay. Zimmerman (Township Manager) stated the Township would be willing to compromise with Zimmerman (owner). If Zimmerman were to agree to pay the Township the expense for the overlay, the Township would incorporate the work it into their overlay schedule for next year. Also, if Zimmerman were to provide the funds he would then not have to provide the maintenance guarantee. Zimmerman (Township Manager) stated the pipes and inlets are in good shape as well as the curbing and sidewalk. Myers stated core samples should be provided prior to any work being done. Saylor stated when the pavement is cut to terminate the water connections from the four unused pipes an inspection can be done at that time. No final decision has been made. Zimmerman (Township Manager) will speak with Zimmerman (owner) to see if he is in agreement with this plan.

DISCUSS REVERSE FRONTAGE ON WILLIER TRACT: Zimmerman stated the Board had requested at a previous Board of Supervisors meeting the houses in this tract front Woodcrest Avenue. In trying to sell these units, it has been found that it is preferred the houses front on the private street. Before the developer presents a revised plan to this effect, Zimmerman wanted to see if the Board would agree with this change. The Board feels as long as all the requirements are met, they don't have any issues with the houses fronting on the private street.

CONSIDER REQUEST TO APPROVE HAVING A STORMWATER BMP FOR STREAMBANK STABILIZATION WITHIN AGRICULTURAL PRESERVATION EASEMENT: Zimmerman stated the reason for this request is the Township also holds the Preservation Agreement on this farm. On a motion by Eshleman, seconded by Vignas, the Board unanimously approved having a stormwater BMP for streambank stabilization with an agricultural preservation easement.

CONSIDER PROPOSAL TO LOCATE A LIBERTY SWING IN LINEAR PARK: Zimmerman stated that the Rec Advisory Committee was approached by a group of volunteers who asked for consideration for a recreational facility that would be accessible to handicapped individuals. The proposal at this time is for this group of individuals to raise the money needed to purchase a piece of equipment for handicapped children.

Flosdorf inquired about the possibility of placing a piece of equipment of this type at the Rec Center at their playground area. Zimmerman stated this possibility can be discussed at the next WRRC meeting. Zorbaugh stated when the Township either updates or modifies the existing playground equipment ADA compliant equipment would be mandatory to be installed in all the parks so this request comply with the new requirements.

CONSIDER RESOLUTION #05-18-16-01 AUTHORIZING MANAGER TO SIGN FOR THE TOWNSHIP: Zimmerman stated written documentation must be provided when he goes to the notary stating he has the authorization to sign on behalf of the Township. On a motion by Eshleman, seconded by Vignas, the Board unanimously approved Resolution #05-18-16-01 Authorizing the Manager to sign for the Township.

CONSIDER THE REQUEST TO HOLD THE ANNUAL ROTHSVILLE COMMUNITY DAYS: Zimmerman stated this also includes a race which has been held for the last three years during this event. On a motion by Vignas,

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seconded by Eshleman, the Board unanimously approved the request to hold the Annual Rothsville Community Days and race.

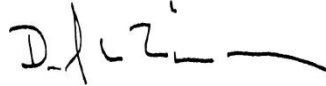
CONSIDER REQUEST FROM THE WARWICK MINISTERIUM TO HOLD A SUMMER PROGRAM CALLED COMMUNITY LUNCHESES AT THE LIONS PARK IN ROTHSVILLE: Zimmerman stated contact was made with Maria at the Rec Center and these times do not interfere with the summer playground program or any other activity held at the Lions Park. On a motion by Vigunas, seconded by Flosdorf, the Board unanimously approved the request from the Warwick Ministerium to hold a summer

program, Community Lunches, at the Lions Park in Rothsville contingent on the Township receiving a Certificate of Insurance.

TRAVEL BASEBALL REQUEST TO HOLD A TOURNAMENT STARTING AT 11:00 A.M.: Zimmerman stated the Township's Ordinance states anyone who is renting a facility in the Townshihp may not start any activity until 12:00 p.m. Travel Baseball is requesting an earlier start time of 11:00 a.m. due to the number of teams participating and travel time. On a motion by Flosdorf, seconded by Vigunas, the Board unanimously approved Travel Baseball to start the tournament scheduled for this weekend at 11:00 a.m.

ADJOURNMENT: With no other business to come before the Board, the meeting was adjourned at 7:54 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'D. L. Zimmerman', followed by a horizontal line.

Daniel L. Zimmerman
Township Manager