

WARWICK TOWNSHIP

315 Clay Road
P.O. Box 308
Lititz, PA 17543-0308
(Lancaster County)

WARWICK TOWNSHIP BOARD OF SUPERVISORS

June 1, 2022

7:00 a.m.

MEETING HELD BY VIRTUAL FORMAT

Chairman, Kenneth Eshleman convened the June 1, 2022 meeting of the Warwick Township Board of Supervisors at 7:00 a.m. In attendance were Supervisors Ken Eshleman, Jeremy Strathmeyer, Ken Kauffman, and Jeff Tennis. Also in attendance were Brian Harris, Township Manager; Pat Barrett, Assistant Township Manager; Chuck Haley, ELA Group; and Laura Knowles, Lititz Record.

CONSIDER REQUEST FOR A RELEASE OF THE LETTER OF CREDIT FOR TACO BELL: B. Harris stated that ELA provided the Township with a letter on May 19, 2022 recommending a full release of the remaining letter of credit which is \$11,000.00. On a motion by J. Tennis and seconded by J. Strathmeyer, the Board unanimously approved the release of the letter of credit for Taco Bell 2 Trolley Road.

CONSIDER THE CONDITIONAL USE DECISION FOR CORNERSTONE REAL ESTATE: B. Harris stated that the Board held the hearing at last month's meeting and as part of that the Board indicated that we would draft a decision and present at the June 1, 2022 meeting. The draft decision was included in the packet. Harris stated that it covered some of the highlights that we discussed. Some of our priorities regarding the decision were the parking concerns as well as the landscape and lighting plan being submitted as part of the land development plan. We also maxed out the number of kids that were allowed at 18. We did provide a draft decision to Larry Prescott for any feedback and comments. We have not received anything back yet. Harris stated that the township has yet to receive the subdivision and land development plan. The plan will likely be presented at the July Planning Commission meeting. On a motion by K. Kauffman and seconded by J. Tennis, the Board unanimously approved the execution of the decision as presented.

CONSIDER AUTHORIZING THE TAX COLLECTOR TO MOVE BANK ACCOUNTS TO JBT: B. Harris stated that Lynn Reapsome, Tax Collector, sat down with JBT. B. Harris reviewed the letter dated June 1, 2022 from L. Reapsome to the Board of Supervisors. Included in that letter were JBT requirements that need to be mentioned in the Board of Supervisors Meeting. B. Harris identified each Supervisor and their titles who are in attendance for this meeting. Harris confirmed that Lynn Reapsome is the Warwick Township Tax Collector and she will be the only individual with access to the account. L. Reapsome will be opening the account with JBT using Warwick Township's Federal Employer Identification Number – 23-6000557. K. Kauffman asked if this is in conjunction with the fees that had been discussed previously. B. Harris stated that the Township is negotiating on the authority side. P. Barrett stated that they talked with JBT. The authority has a lock box where someone can go in and pay their bill through their bank if they have a bill pay set up. There are approximately 500 customers that use the lock box service. JBT does not offer that service. JBT contacted the authority and stated that they are trying to work something out with a business partner so they can offer the lock box service. B. Harris gave a brief overview of PLGIT (Pennsylvania Local Government Investment Trust). On a motion by J. Tennis and seconded by J. Strathmeyer, the Board unanimously authorized the switching of the tax collector account to JBT in accordance with all the items on the June 1, 2022 tax collector letter being affirmed.



REVIEW JBT BANKING PROPOSAL FOR WARWICK TOWNSHIP: B. Harris stated that as part of the proposal from JBT they provided a breakdown of their fee structure comparison. Harris stated the only monthly fee associated with the proposal is their basic online finance manager platform which is \$35.00 per month. Harris stated that the proposal is in line with what we have had and is more reasonable than when we had with Fulton Bank. On a motion by K. Kauffman and seconded by J. Tennis, the Board unanimously approved switching the Township's banking to JBT based on the proposal submitted by JBT dated May 17, 2022.

CONSIDER AUTHORIZING THE LANCASTER BICYCLE CLUB COVERED BRIDGE CLASSIC ON AUGUST 21, 2022: B. Harris stated that this event is planned for Saturday, August 21, 2022. It is a 35, 65, and 100 mile ride. On a motion by J. Tennis and seconded by K. Kauffman, the Board unanimously approved the Lancaster Bicycle Club Covered Bridge Classic on August 21, 2022.

LANCASTER COUNTY AMERICAN RESCUE PLAN ACT (ARPA) FUNDING: B. Harris stated that there is no action needed at this time but he wanted to fill the Board in on his thought process. He stated that the county has roughly \$80,000,000.00 in funding they are hoping to give out. As part of their grant guidelines they are looking for multi-municipal projects, infrastructure related that are matched with individual municipal ARPA funds. Harris stated he met with Elijah Yearick and Rob McFadden from Lititz Borough and talked about doing a joint project for the interceptor. Harris stated that from manhole 5, which is close to the WERT trail, down to the sewer plant is 27" terracotta pipe which is borough owned. This is where the Township meter pit is located. Lititz has been looking to replace that interceptor for years as well as the interceptor to the west to the borough line. They talked about applying for funding to do that interceptor. As part of that they would include Lititz Run Road bridge in that as well. The bridge would be of benefit to the township and the interceptor would be of benefit to the borough. Harris stated that if the Township can get the Lititz Run Road culvert replaced which Harris estimates will cost between \$250,000.00 and \$300,000.00. ELA is doing the engineering and design. One of the challenges is the current interceptor is right there and there are concerns that if we go in and try to take that culvert out the terracotta main will be busted up. All three feel that this is a good application for a couple reasons, those being it is multi-municipal, it has to do with water and sewer, and we can tie in Lititz Run Watershed Alliance to do stream bank work as part of it as well. The grant deadline is August 31, 2022 and they are accepting applications on a rolling basis. Harris stated that there is another meeting scheduled with Lititz Borough and Entech to discuss cost estimates and what to apply for. Harris will be the application to the Board at the June 15th meeting or the July meeting for the Board's approval. J. Tennis asked what a reasonable amount is to ask for. B. Harris mentioned a suggestion of \$500,000.00 which is not a lot of money when it comes to infrastructure projects. That figure will be part of the discussion at his upcoming meeting with Lititz Borough and Entech. Harris stated they want to see a match but they didn't give a percentage. He also stated he didn't know if they will give a portion of the asking amount out. B. Harris mentioned there are no morning meetings in July and August. He also mentioned that he followed up on the drug drop off box that was discussed at a previous meeting. He spoke with Lieutenant Kilgore and Kilgore would not recommend having a drop box at the municipal building because of security reasons. He suggested advertising drop off boxes at Lititz Borough Police Station and Northern Lancaster County Regional Police Station or the possibility of the police working with individuals to take possession of drugs to take to the drop boxes. J. Strathmeyer stated that CVS and the hospital have drop off locations. Once the drop off locations are verified the information can be published in the newsletter.

NEXT MEETING – June 15, 2022 at 7:00 p.m.

ADJOURNMENT – On a motion by J. Strathmeyer, the meeting was adjourned at 7:18 a.m.

Respectfully submitted,



Brian Harris,
Township Manager