

**WARWICK TOWNSHIP BOARD OF SUPERVISORS**

**September 15, 2021**

**7:00 p.m.**

**WARWICK TOWNSHIP MUNICIPAL BUILDING**

Chairman Kenneth Eshleman convened the September 15, 2021 meeting of the Warwick Township Board of Supervisors at 7:00 p.m. In attendance were Supervisors Kenneth Eshleman, Kelly Gutshall, Jeff Tennis, and Logan Myers. Also in attendance were Dan Zimmerman, Township Manager, Pat Barrett, Assistant Township Manager, Tom Zorbaugh, Zoning and Code Enforcement Officer, Chuck Haley from ELA, Mike Smith from Lititz Fire Company, Victoria Collins, Brian Harris, Laura Knowles from Lititz Record Express, and Michael & Dale Keeney.

**PRESENTATION:** Mike Smith, representing the Lititz Fire Company, provided an update on the fire company. He explained that the new engine they purchased arrived in July and the squad truck arrived in February. These purchases were funded by the Apparatus Plan put together by WESC in which Warwick Township provides funding.

**CONSIDER THE 2022 MMO FOR THE PENSION PLAN** - On a motion by L. Myers, seconded by J. Tennis the Board unanimously accepts the MMO as presented.

**CONSIDER RESOLUTION 09-15-21-01 TO ACQUIRE TDRs FOR THE BAUM FARM PRESERVATION PROJECT**

- The Township Manager explained that the farm is crossed by jurisdictional lines, with a portion being preserved by Manheim Township. On a motion by L. Myers, seconded by K. Gutshall, the Board voted unanimously to adopt Resolution 09-15-21-01 to acquire TDRs for the Baum farm. K. Eshleman recused himself from voting.

**DISCUSS TOWNSHIP ENGINEER'S REVIEW ON TRUCK RESTRICTIONS ON CINDER HILL ROAD** - C. Haley

provided a summary of findings from the turn restriction study for Cinder Hill Road and Owl Hill Road dated 9/09/2021. The recommendation is to limit vehicles to 20 feet in length or less on Cinder Hill Road; the roadway currently has a 5 ton weight restriction. The study highlighted that vehicles over 20 feet in length making a right turn from Cinder Hill Road onto Owl Hill Road must either encroach upon the eastbound lane of Owl Hill Road or leave the roadway to execute that turn. On a motion by K. Gutshall, seconded by J. Tennis, the Board unanimously approved the Engineer's study on Cinder Hill Road and to restrict vehicles to 20 feet in length.

**UPDATE ON SIXTH STREET PROJECT** - D. Zimmerman stated that the first section of Phase 1 of Sixth Street from the roundabout to the intersection of Siegrist Farm Road is completed. Pavement markings need to be applied, which will be done at a later date. Paving for Siegrist Farm Road is expected the last week of September. All the line markings are planned for September 28th or 29th. The opening of the roadways are tentatively planned for

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October 5<sup>th</sup> or 6<sup>th</sup>. The project will immediately move to the modifications at the intersection of Rothsville Road and Pierson Road. There is an October 15<sup>th</sup> paving deadline by PennDOT.

**DISCUSS JOINT LITITZ RUN RESTORATION PROJECT FROM RIPARIAN PARK TO LITITZ RUN ROAD** - The most recent section of restoration was completed 5 days before a 9-inch rainfall. Some minor regrading and reseeding is needed. There are only a few sections of Lititz Run that have not been restored. The section on the other side of the Riparian Park to Lititz Run Road will be done with the Fish & Wildlife Commission. Lititz Borough has a sewer manhole that is exposed sitting in the stream because of erosion and widening of the stream. The Borough was planning on physically relocating the manhole and sewer line out of the stream. The Township suggested looking at a stream restoration project which would narrow the stream, push the water away from and protect the manhole, and eliminate the need for relocation. This project could be split between the Borough and the Township with a preliminary budget of \$40,000 for each municipality. Riparian easements have been secured. The Borough, under the Lititz Sewer Authority, owns approximately 900 linear feet of Lititz Run. This project is eligible for Fish & Wildlife funding since evidence of reproducing trout was found beyond Oak Street. This project will be discussed with the Watershed Alliance at their meeting September 28, 2021 and at the joint meeting with Lititz Borough, Elizabeth Township, and the School District on September 30, 2021. There was a discussion regarding how funding is obtained. The responsibilities of the land owners after project completion, education, and policing of the area, were all discussed.

**CONSIDER REQUEST BY VENTURE LITITZ FOR THE APOCA-LITITZ 5K ON 10/30/2021** – On a motion by J. Tennis, seconded by L. Myers, the Board unanimously accepted the Venture Lititz application for the APOCA-Lititz 5K Run on 10/30/2021.

**APPROVAL OF MINUTES:** On a motion by L. Myers, seconded by K. Gutshall, the Board unanimously approved the August 8, 2021 minutes as submitted.

**TREASURER'S REPORT** – The Lititz Springs Pool Capital Maintenance was discussed. On a motion by K. Gutshall, seconded by J. Tennis, the Board unanimously approved the Treasurer's report as submitted.

**PAYMENT OF BILLS** - On a motion by J. Tennis, seconded by L. Myers, the Board unanimously approved the payment of the bills as presented.

**MANAGER'S REPORT** – D. Zimmerman gave an update on the Blessings of Hope zoning appeal. The next meeting will be on October 13, 2021.

The Township anticipates receiving final direction on 10/01/2021 for use of the American Rescue Plan funds. The Township is required to have a usage of funds report every quarter, with the first one due 10/30/2021. PSATS advised not taking any action until the final directions were received. Once the final directions are received, the previously approved transfers will occur.

D. Zimmerman suggested that the Board consider if they would like to see the first draft of the budget at their November 17, 2021 meeting, or earlier.

D. Zimmerman presented an update on Traditions of America. The goal is to have the majority of the work, particularly phase 5, completed by the end of the year. All the street lights are up and the landscaping is being done.

LCATS Annual Convention will be held in person on November 1, 2021 at Yoder's Family Restaurant starting at 8:00a.m.

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**TAX COLLECTOR'S REPORT** – On a motion by L. Myers, seconded by K. Gutshall, the Board unanimously approved the tax collector's report as submitted.

**PUBLIC WORKS REPORT** – D. Zimmerman updated the Board on the progress made with paving and line painting.

**POLICE DEPARTMENT REPORT**

**ZONING OFFICER'S REPORT** – T. Zorbaugh provided an update to the Board on zoning permits issued for June, July, and August, 2021. He noted there was zoning hearing in September and there will be another one held in October.

**WESC/EMC REPORT** – D. Ober gave a brief update to the Board.

**NEXT MEETING** - Wednesday, October 6, 2021 at 7 a.m. via Zoom

**ADJOURNMENT:** On a motion by J. Tennis, seconded by L. Myers, the Board unanimously approved the adjournment of the meeting at 8:00 p.m.

Respectfully submitted,

Daniel L. Zimmerman  
Township Manager