

WARWICK TOWNSHIP BOARD OF SUPERVISORS
Warwick Township Municipal Building
Meeting Minutes
October 21, 2020

W. Logan Myers, III convened the October 21, 2020 Warwick Township Board of Supervisors meeting to order at 7:00 p.m. In attendance were Supervisors W. Logan Myers, III, Kenneth Eshleman, Herbert Flosdorf, Jeffrey Tennis, and Kelly Gutshall. Also in attendance were Daniel L. Zimmerman, Township Manager; Patrick Barrett, Assistant Township Manager; Chuck Haley from the ELA Group; Joyce Gerhart from RGS Associates; Lee Moyer; Jason Minnich, Public Works Superintendent; and Tom Zorbaugh, Code and Zoning Officer.

GUEST RECOGNITION: Betsy Castaldi, who lives in Lititz Reserve, expressed her concern about the traffic at the intersection of Kissel Hill and Sixth Street. D. Zimmerman stated the increase in traffic in this area is temporary and is due to the roundabout project on 772. Traffic counts have been conducted as part of the Lititz Reserve expansion and future Warwick Crossings development and at this time this intersection does not qualify for any intervention. However, it likely will in the future once all the development has been completed. D. Zimmerman stated he would contact Lititz Boro about the placement of "piano keys" at the library's crosswalk to make it more visible for motorists and to allow easier access for pedestrian crossing.

Bill Greton, who lives in TOA, has concerns about the pathway around the development and wanted to make sure it gets addressed.

CONSIDER DEFERRAL AGREEMENT WITH THE ROCK LITITZ PROJECT: The Board reviewed the agreement at the last meeting and their comments were noted in the revised agreement before them tonight. On a motion by K. Eshleman, seconded by J. Tennis, the Board unanimously approved the Deferral Agreement with the Rock Lititz Project.

CONSIDER THE AMOS SMUCKER CONDITIONAL USE DECISION: D. Zimmerman stated the one concern that was raised by an adjacent neighbor regarding the water supply was addressed by the Applicant and a water analysis was submitted. With regards to the distance concern, due to the cost of retail the Applicant will either apply for a variance or do wholesale only Ag support seed growing. On a motion by H. Flosdorf, seconded by J. Tennis, the Board unanimously approved the Amos Smucker Conditional Use Decision.

CONSIDER PROGRESS REPORT FOR TOA PHASES 1-3: D. Zimmerman stated the Township's Solicitor sent a letter to TOA regarding the overdue timeframe for the completion of Phases 1-3. TOA has started to take corrective action on the items that needed to be completed since the last meeting. Their goal is to have all of the outstanding items in Phases 1-3 completed by the November 18, 2020 Board of Supervisors meeting. C. Haley reviewed what has been completed and the areas that still need to be worked on. In addition, D. Zimmerman stated there was correspondence from the HOA and TOA on an agreement to eliminate two of the treated intersections. This change can be either by part of the as built drawings or it can be required TOA comes back with a revised Final Plan. Typically if there is agreement on both sides it is just changed as an as built modification. C. Haley stated the issue at this time is there are no drawings to show how the crosswalks will be adjusted to meet ADA requirements. TOA will need to have an engineer do some design work before eliminating the concrete. The Board was ok with an as built submittal as long as there is a shop drawing and approval by an engineer.

CONSIDER THE LITITZ RESERVE PHASE 8 FINAL SUBDIVISION PLAN, PREPARED BY RGS ASSOCIATES, DATED 8/5/20: Joyce Gerhart with RGS Associates and Lee Moyer, the developer of the project, were present to review the plan before the Board. J. Gerhart stated Phase 8 includes the first section of Meadow Rose Drive and goes to where the sewer interceptor has been relocated. There are 35 units proposed, a small open spaced lot and two lots that are going to be conveyed to WTMA. D. Zimmerman stated with regards to the two lots that are being conveyed to WTMA, the Authority wanted outright ownership of these two lots even though they will be maintained by the HOA. There will be a WTMA sewer line as well as a Boro line located on these lots.

The following waiver is being requested:
-Section 285-27.M Temporary Cul-De-Sac

On a motion by H. Flosdorf, seconded by K. Eshleman, the Board unanimously approved waiver 285-27.M.

J. Gerhart is requesting the Board consider the internal crosswalks be the normal stripes. The Board was in agreement with this request.

On a motion by H. Flosdorf, seconded by J. Tennis, the Board unanimously approved the Lititz Reserve Phase 8 Final Subdivision Plan, prepared by RGS Associates, dated 8/5/20 in accordance with the recommendations on the letter from ELA dated September 18, 2020.

CONSIDER THE 2021 MEETING SCHEDULE: D. Zimmerman asked the Board to review the calendar so it can be finalized in November.

CONSIDER REQUEST FOR USE OF FIRE POLICE FOR THE ROCK LITITZ HALLOWEEN EVENT: A. Shirk stated the event is called Drive the Block. The event will be held from 6:00 p.m. until 9:00 p.m. on October 29th. It is a pre-register event with a maximum of 150 vehicles per ½ hour and participants will remain in their car and drive around a portion of the Rock Lititz Campus. There will be different stops throughout the drive where candy will be handed out. A. Shirk is requesting the use of Fire Police for the entrance point at the intersection of Newport Road and Tollgate Road and at the exit intersection which will be at Ellen Avenue and Furnace Hills Pike.

On a motion by H. Flosdorf, seconded by J. Tennis, the Board unanimously approved the request for the use of Fire Police for the Rock Lititz Halloween Event.

LITITZ REC CENTER: The Board reviewed the letter thanking them for their third quarter monetary contribution.

ROTHSVILLE FIRE COMPANY: The Board reviewed the September 2020 Report.

APPROVAL OF MINUTES: On a motion by J. Tennis, seconded by K. Gutshall, the Board unanimously approved the September 2, 2020 and September 16, 2020 minutes as submitted.

TREASURER'S REPORT: On a motion by K. Eshleman, seconded by J. Tennis, the Board unanimously approved the Treasurer's Report.

PAYMENT OF BILLS: On a motion by K. Eshleman, seconded by J. Tennis, the Board unanimously approved the Payment of the Bills.

MANAGER'S REPORT: WESC-D. Ober will review with the Board at either the November 4th or the November 18th meeting a slight modification of the inter-municipal agreement and which will also reflect new role as Fire Commissioner. In addition he will review drafts of Fire Service Contracts for all three fire companies as well as the two ambulance services.

Board of Supervisors

October 21, 2020

Financial Outlook- Revenue projections are anticipated to be off by only 1-2%.

6th Street/772 & Clay Road Roundabout- The 6th Street/Woodcrest Avenue roundabout has been opened. The goal for the completion of the roundabout at 772 and Clay Road is mid-November.

Storm Water Fee Evaluation- Another draft will be presented to the Board at the November 18th meeting.

Reimbursement for Covid-19 Impact- Reimbursement from the county was received in the amount of \$87,000.00.

2021 Budget- The draft of the 2021 Fiscal Budget will be presented at the November 18th meeting. A pre-meeting to review the budget for the Board Members will be at 5:00 p.m.

D. Zimmerman suggested the Board hold their next meeting on November 4th at 7:00 p.m. instead of 7:00 a.m. to allow the meeting room to be thoroughly cleaned from the election. The Board was in agreement with this.

TAX COLLECTOR'S REPORT: On a motion by J. Tennis, seconded by K. Gutshall, the Board unanimously approved the Tax Collector's Report.

PUBLIC WORKS REPORT: J. Minnich reviewed the work that was completed during the month of September and upcoming projects.

POLICE DEPARTMENT REPORT: The Board reviewed the September Report.

ZONING OFFICER'S REPORT: T. Zorbaugh reviewed his September zoning cases and report with the Board as it was not provided in their packet.

WESC/EMC REPORT: The Board reviewed the September 2020 Fire Commissioner Report.

ADJOURNMENT: With no other business to come before the Board, the meeting was adjourned at 8:43 p.m.

Respectfully submitted,

Daniel L. Zimmerman
Township Manager