

August 15, 2023
MINUTES OF THE WARWICK TOWNSHIP MUNICIPAL AUTHORITY BOARD

Present Were: Board Members: Mike LaSala, Randy Hess and Brent Kreider, Township Manager Brian Harris, Assistant Township Manager Pat Barrett, Authority Superintendent Jon Bunch, Solicitor William Crosswell, Consulting Engineer Steven Riley.

Call to Order

The meeting was called to order by Vice Chairman LaSala at 7:00 P.M.

Guest Recognition & Public Comment

David Busch from Keystone Alliance Consulting, Inc., presented the rate study for the water and sewer charges. An overview of the rate scenarios and comparisons to other municipalities and municipality authorities will be provided at the September 19, 2023 meeting.

Approval of Minutes

The **MINUTES** of the July 18, 2023, meeting were approved on a motion by Member Kreider and seconded by Member Hess.

Treasurer's Report

The **TREASURER'S REPORT** was unanimously approved on a motion by Member Hess and seconded by Member Kreider.

Operating Funds

\$248,419.22 was authorized for transfer from the **WATER OPERATING ACCOUNT** to General Disbursements. \$59,924.72 was authorized for transfer from the **SEWER OPERATING ACCOUNT** to General Disbursements. \$14,198.30 was authorized for transfer from the **DEVELOPER'S ESCROW ACCOUNT** to General Disbursements. All transfers were approved on a motion by Member Kreider and seconded by Member LaSala with Member Hess abstaining.

Payment of Capital Expenses

Payment of **Capital Expenses** in the amount of \$53,346.00 from the **PLGIT WATER FUND** was unanimously approved on a motion by Member Hess seconded by Member Kreider.

- A. Member Hess made a motion seconded by Member Kreider to approve Payment Application #5 from Eastern Environmental Contractors for the Nitrate Removal System Rehabilitation Project in the amount of \$38,610.00. Passed unanimously.

Payment of **Capital Expenses** in the amount of \$319,192.47 from the **PLGIT SEWER FUND** was unanimously approved on a motion by Member Kreider seconded by Member Hess.

- B. Member Kreider made a motion seconded by Member Hess to approve Payment Application #1 from DeTraglia Excavating & Landscaping, Inc. for the Pump Station #7 Sewer Repair Project in the amount of \$125,471.25. Passed unanimously.
- C. Member Kreider made a motion seconded by Member Hess to approve Payment Application #7 from Fidelity Contracting, LLC for the Pump Station #13 Replacement Project in the amount of \$178,752.00. Passed unanimously.

Administrative

Mr. Harris reported that:

- The Newport Road Tank Project Plan has been recorded with the Recorder of Deeds.
- Pump Station #13 Project is finishing up and should be online by the September 19, 2023, meeting.

Operations/Maintenance Report

Mr. Bunch mentioned, in addition to his submitted written report covering July 2023:

- Nitrate Removal System Upgrades
 - PA DEP is scheduled for an inspection on August 25, 2023.
- WTMA hired 2 new field staff filling the vacant spots bringing field crew back to 6.

Solicitor's Report

Mr. Crosswell reported:

- Responding to a question from R. Hess, that a motion to adjourn the Authority's meetings, seconded and approved, is necessary to adjourn the meetings according to Robert's Rules of Order.

Engineer's Report

Mr. Riley reported that:

- He emailed an electronic version of the Authority water and sewer systems maps to Board Members.
- Pump Station #13 control panel was delivered and installed. System is being tested and is hopeful it should be online by the September 19, 2023, meeting.
- Prepared and submitted the necessary permits for the Santo Domingo Creek Sewer Main Relocation to Penn DOT. This project should be able to go out for bid in the Fall.

Subdivision/Land Development

- A. Member Hess made a motion seconded by Member Kreider to approve the financial security Release Request from Rock Lititz - 400 Rock Lititz Blvd. in the amount of \$148,275.77. Passed unanimously.
- B. Member Hess made a motion seconded by Member LaSala to approve the Financial Security Release Request for Warwick Crossing Phase 1 in the amount of \$7,500.00. Passed with Member Kreider abstaining.
- C. Member Hess made a motion seconded by Member LaSala to approve the Financial Security Release request for Warwick Crossing Phase 3 in the amount of \$119,526.00. Passed with Member Kreider abstaining.

Payment of Bills

The **PAYMENT OF BILLS** was unanimously approved on a motion by Member Kreider and seconded by Member Hess. Member Hess abstained from payment to Hess Home Builders of the Escrow Refund.

With there being no more business to discuss, the meeting was **ADJOURNED** at 8:25 P.M upon a motion, by Member Hess seconded by Member Kreider. Passed unanimously.

(Assistant) Secretary