

# WTMA

**Warwick Township Municipal Authority**



Due to COVID-19, Warwick Township Municipal Authority will be hosting its public meetings through the virtual platform, ZOOM until further notice. **Anyone wishing to provide written and/or verbal public comment on an agenda item must register by noon the day before the meeting** by sending an email to [wtma@warwicktownship.org](mailto:wtma@warwicktownship.org) and include your name & address and reference the agenda item(s). Written comments should be included in the email.

Guests will be able to see & hear the Board members, but guest audio & video will be off unless a verbal public comment is being provided. Warwick Township Municipal Authority reserves the right to limit repetitive or inappropriate comments.

Please click the link below to access the WTMA Board ZOOM meeting on January 19, 2021 at 7pm.

<https://us02web.zoom.us/j/81955982256>

Meeting ID: 819 5598 2256

Dial by your location

+1 301 715 8592 US (Washington D.C)	+1 253 215 8782 US (Tacoma)
+1 312 626 6799 US (Chicago)	+1 346 248 7799 US (Houston)
+1 929 436 2866 US (New York)	+1 669 900 6833 US (San Jose)

Find your local number: <https://us02web.zoom.us/j/81955982256>

## **Tuesday, January 19, 2021 REORGANIZATION MEETING AGENDA**

**CALL TO ORDER - 7:00 P.M.**

**PLEDGE OF ALLEGIANCE**

### **ELECTION OF OFFICERS FOR 2021**

- A. Chairperson (conducts the remainder of the meeting) (2020 Chairperson – Troy A. Clair)
- B. Vice Chairperson (2020 Vice Chairperson – Donald F Engle)
- C. Secretary (2020 Secretary – Joyce Gerhart)
- D. Treasurer (2020 Treasurer – Edward C Stone)
- E. Assistant Secretary (2020 – Daniel L Zimmerman)
- F. Assistant Treasurer (2020 – Patrick Barrett)

### **BOARD MEMBERS AND APPOINTED STAFF AUTHORIZED TO SIGN DISBURSEMENT/PAYROLL CHECKS**

- A. Chairperson
- B. Secretary
- C. Assistant Secretary
- D. Treasurer

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- E. Assistant Treasurer
- F. Superintendent

## **LIASON ASSIGNMENTS**

- A. Finance (2020 Liaisons – Mike LaSala/Troy A Clair)
- B. Operations and Engineering – (2020 Liaisons – Donald F Engle/Joyce Gerhart)
- C. Administration and Human Resources – (2020 Liaisons – Edward C Stone/Mike LaSala)

## **APPOINTMENTS FOR 2021**

- A. Entech Engineering, Inc. as Consulting Engineer (2020 Consulting Engineer – Entech Engineering)
- B. Fulton Bank, Depository (2020 Depository – Fulton Bank  
Pennsylvania Local Government Investment Trust, Depository  
(2020 Depository - Pennsylvania Local Government Investment Trust)
- C. Morgan, Hallgren, Crosswell & Kane, P.C. as Solicitor (2020 Solicitor – Morgan, Hallgren, Crosswell & Kane, P.C.)

## **GUEST RECOGNITION & PUBLIC COMMENT**

## **MINUTES APPROVAL**

## **TREASURER'S REPORT**

## **PAYMENT OF BILLS**

## **OPERATING FUNDS**

Water Transfer from Operating  
Sewer Transfer from Operating

## **PAYMENT OF CAPITAL EXPENSE**

Water Payment Authorization  
Sewer Payment Authorization

## **REPORTS**

- A. Administrative
- B. Operations/Maintenance
- C. Solicitor
- D. Engineer
- E. Board Members

## **SUBDIVISION/LAND DEVELOPMENT**

- A. Whitmer Tract – dedication of utilities
- B. Lititz Reserve, Phase 8 – sewer extension agreement
- C. Rock Lititz, Pod 5 – financial security reduction request

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## **NEW BUSINESS**

- A. Consideration to engage RBC Capital Markets in a refinancing of the sewer fund bond.
- B. Discussion of modifying tapping fees for water and sewer service.

## **CORRESPONDENCE**

- A. Correspondence regarding a donation made by Entech on behalf of WTMA to the Lititz Warwick Community Chest.
- B. A letter from Trout CPA regarding the 2020 audit.

## **ADJOURNMENT**