

Housing & Economic Development Committee Meeting Minutes		
Date: 12/17/2015	Time: 7AM	Location: Elizabeth Township Municipal Office
Meeting called by	Dan Zimmerman	
Type of meeting	Quarterly Meeting	
Note taker	Billy Clauser	
Attendees	Dan Zimmerman (Warwick Twp.), Billy Clauser (Warwick Twp.), Jane Windlebleck (Warwick Twp. Planning), Susan Tennant (Lititz Public Library), Kelly Withum (Venture Lititz), Grant Hummer (ELA Group), Rick Jackson (ELA Group), Jerry McDonald (Lititz Historical Foundation), Gaylord Poling (Tiger's Eye), and Rodney May (Elizabeth Twp.)	
Welcome		
<u>Items for discussion</u>		
1. Lititz Regional Community Development Corporation (LRCDC) – strategic plan		
2. Venture Lititz update – current changes downtown		
3. R-1 Cluster Development Option discussion		
4. Sixth Street Extension		
5. Objectives for 2016		
Strategy Development		
<u>Items</u>		
<p>1. The Lititz Regional Community Development Corporation (LRCDC) one-sheet was included in the meeting packet. Zimmerman reported that the LRCDC has recently created a strategic plan and budget. Warwick Township and Lititz Borough have both donated to the organization to help offset various costs including: a website, insurance, events, etc. The LRCDC is also planning to have more outreach sessions in 2016.</p>		
<p>2. The Venture Lititz manager's report was included in the meeting packet. Withum reported that the Small Business Saturday had a great turnout downtown. The BB&T transition of employees is underway and the building is not completely full at this point. She reported that Lisa Riggs, Lancaster EDC, will be taking the lead on the Cargill situation. Lisa Riggs will stay in close contact with the Borough and the LRCDC. Cargill's smaller building near the Lititz Springs Park is vacant and already has three interested parties. A committee member asked, "What can be done to make sure the Wilbur retail store stays downtown? Does Venture Lititz need to make a statement on the importance of Wilbur and Sturgis as book ends in the downtown?" Lisa Riggs, Withum, and the Venture Lititz board will discuss this further. Withum added that Wilbur may want to expand the store and museum in the future.</p>		

3. Zimmerman reported that Warwick Township elected officials reviewed the draft R-1 Cluster Development ordinance from Brandywine Conservancy. The next step is to have a conceptual design sketch plan completed by a developer. The ordinance would allow for a variety of housing options, but not increase density, while conserving natural resources and/or historical structures. Warwick Township hopes to have a conceptual design sketch plan for the next meeting in March.

4. Zimmerman reported that there will be a meeting on December 22nd to discuss and finalize the request for proposal (RFP) for a consultant to assist with a Multimodal Transportation Fund (MTF) grant application for the Sixth Street Extension. The meeting with PennDOT in October went very well. They liked the project concept and thought that it would have a good chance to be awarded. This project will have challenge with timing and phasing of the two development projects (Moravian Manor and Lititz Reserve) as well as the future Rt. 772 bridge replacement (by Warwick Road).

5. Zimmerman reported that some objectives for 2016 will be to look at the three retirement homes, EMS study, demographics, housing market changes, etc. in order to prepare for the IMPACT 2017 update. The Rock Lititz employee demographics should be analyzed. A needs assessment will need to be done.

Additional Business

Items

1. Poling suggested that Rooster Street look into a possible rooftop deck on their building.
2. May reported that some of the shops in the Brickerville House building recently held an open house.
3. Zimmerman suggested that bus trips from Brick Gables to the downtown should be analyzed. Withum added that the bus trip market is typically the elderly population and religious population. She doesn't think that the younger population would like bus trips, but the idea could be looked at.
4. Jackson reported that he will be speaking on the lack of affordable housing at the Lancaster Chamber of Commerce forum at the Cork Factory tomorrow morning.
5. Withum reported that the state manager's conference had a survey, which showed that millennials and the age 55+ population wanted the same things in their community/lifestyle in eight out of the ten categories.

Reporting and Meeting Considerations

Items for next meeting

Next meeting will be on March 17, 2016 at the Elizabeth Township Municipal Office.