

<b>Housing &amp; Economic Development Committee Meeting Minutes</b>		
<b>Date: 3/17/2016</b>	<b>Time: 7AM</b>	<b>Location: Elizabeth Township Municipal Office</b>
Meeting called by	Billy Clauser	
Type of meeting	Quarterly Meeting	
Note taker	Billy Clauser	
Attendees	Sue Barry (Lititz Borough), Billy Clauser (Warwick Twp.), Jane Windlebleck (Warwick Twp. Planning), Tim Schwear (Beers & Hoffman), Susan Tennant (Lititz Public Library), Jim Wenger (Derck & Edson), Grant Hummer (ELA Group), Alex Piehl (RGS Associates), Randy Weit (Lititz Borough), and Rodney May (Elizabeth Twp.)	
<b>Welcome</b>		
<u>Items for discussion</u>		
1. Lititz Regional Community Development Corporation (LRCDC) – website		
2. Venture Lititz update		
3. Industrial & commercial building inspection program - WESC		
4. Sixth Street Extension –East/West – RFPs received on March 9th		
5. Preparation for the next strategic plan update – objectives & housing market discussion		
<b>Strategy Development</b>		
<u>Items</u>		
1. Clauser reported that the Lititz Regional Community Development Corporation (LRCDC) is beginning to develop a website for the organization. Clauser and Barbara Kreider (Warwick Township employee) began building the website in March. The website will assist with outreach and promoting the organization’s mission and goals. Clauser hopes that the website will be in draft form in the next month or two.		
2. Wenger reported that the Lititz Borough will hold a Spring Clean-up Day on Saturday, April 30 <sup>th</sup> . The 3 <sup>rd</sup> Annual Taste of Lititz event is scheduled for Friday, June 3 <sup>rd</sup> . My Peruvian Treasurers, which sells clothing, gift, and jewelry, has opened on 119B N. Broad St. The Freeze and Frizz store on 45 N. Broad St. has closed. Lititz Borough and Venture Lititz is receiving updates and coordinating with PennDOT on the Rt. 501 paving project, which began in Neffsville last week. The Cargill building buyer will be named by April 15 <sup>th</sup> .		
3. Clauser reported that Duane Ober is beginning to increase inspections for industrial and commercial facilities at their early planning and development stages. He is particularly looking to address fire prevention measures at these facilities. He will be attending the pre-construction meeting to help assist with this process.		

4. Clauser reported that Warwick Township and Lititz Borough has received three proposals from the request for proposal (RFP) for a Multimodal Transportation Fund (MTF) grant application submittal for the Sixth Street Extension project. They are in the process of scheduling interviews with the consultants for mid-April.

5. Clauser reported that there are some housing demographics that could be researched this year before the joint strategic plan update in 2017. The committee agreed that it would be a good idea to invite three local realtors to the June or September meeting. The realtors would be able to discuss the market trends and projections and give insight to the committee with planning for the future. Windlebleck stated that we could contact the Lancaster County Association of Realtors as a starting point to collect data. Barry suggested inviting realtor and committee member, Wade Hartz, for the realtor discussion. Windlebleck suggested inviting realtor, Dennis Beck, for the realtor discussion. May suggested inviting realtor, Randall Kline, for the realtor discussion. Hummer suggested inviting developer Randy Hess, for the realtor discussion. Piehl stated that the Rock Lititz and Listrak employee demographics should be analyzed. Wenger stated that we should start by gathering data from the county, and then we could send out a survey to the larger businesses in the region to find out their employee demographics. Clauser stated that Dan Zimmerman had suggested that this committee approach the Warwick School District to see their data on enrollment trends and projections. The Lititz Reserve development should be analyzed as well, since it was targeted to the over 55-age group, but was not restricted to that age group. Barry stated that the Clark tract on Locust Street had talked about submitting plans for rental townhomes, but then the plans were never submitted and the project has not moved forward. Piehl stated that a big challenge, for many developers, is finding available tracts of land that are zoned to allow for apartments. He added that when there was a fire last summer in Newport Square, some of those tenants moved to the Hometowne Terrace apartments. The Hometowne Terrace apartments were all rented within two months of the project's completion. The committee reviewed the list of committee members. Clauser stated that Tony Chivinski is off of the committee, since his term as a Board of Supervisor has ended. The Township will look for a replacement for this committee. He also stated that Hans Derr is no longer on the committee, since he has moved to the State College area. Barry stated that Shane Weaver will be replacing Doug Bomberger, since his term as a Borough Council Member has ended. Piehl suggested inviting Randy Hess to be on this committee.

**Additional Business**

Items

1. Tennant reported that the Lititz Public Library is beginning to work with the ELA Group to have a land development plan done for a parking lot expansion. The library continues to fill their parking lot on a regular basis. The parking lot expansion would also provide parking for the potential Veterans Park of Lancaster County, which would be located adjacent to the library.

**Reporting and Meeting Considerations**

Items for next meeting

Next meeting will be on June 16, 2016 at the Elizabeth Township Municipal Office.