

Coordinating Committee Meeting Minutes				
Date: 10/15/2015	Time: 7AM	Location: Warwick Township Office		
Meeting called by	Dan Zimmerman			
Type of meeting	Quarterly Meeting			
Note taker	Dan Zimmerman			
Attendees	Grant Hummer (ELA Group), Billy Clauser (Warwick Township), Maria Tivoli (WRRC), Duane Ober (WESC), Frank Kenavan (Warwick EMS), April Hershey (Warwick School District), Steve Szobocsan (Warwick School District), Karen Weibel (Lititz Borough Council), Dan Zimmerman (Warwick Township), Gaylord Poling (Tiger's Eye), Karen Harnly (Lititz Springs Park), Deborah Willwerth (Heart of Lancaster), Gwen Newell (LCPC), and Susan Tennant (Lititz Public Library)			
Welcome				
<u>Items for discussion</u>				
1. Minutes from July 16, 2015 Meeting				
2. IMPACT 2017 Projects Update				
3. Subcommittee Updates - Housing & Economic Development/Built & Natural Infrastructure				
4. Lititz Regional Community Development Corporation - current projects				
5. Update on Venture Lititz				
6. 2015 Project/Priorities - WRRC/WESC				
7. PR Outreach/Story				
8. 2016 Objectives – analysis on benefit of cooperating				
Strategy Development				
<u>Items</u>				
1. The minutes from the July 16, 2015 Coordinating Committee meeting were distributed to the committee.				
2. The IMPACT 2017 quarterly progress report was presented to the committee. Zimmerman reported that we will need to start a discussion on a regional Infiltration & Infill (I & I) study in the near future. He stated that the Rock Lititz 17 acre floodplain restoration project benefits need to be analyzed more closely. Weibel added that the New Street project is 75% complete and will be finished in the next two weeks. The park equipment portion of that project will be completed in the Spring. Zimmerman reported that Warwick Township began working with Bartlett Tree Experts to analyze carbon offsets for trees and begin a tree maintenance program. The Veteran's Honor Park concept is making progress, with a new survey and design being worked on. Luthercare and Moravian Manor launched a joint program to provide in-house services. The Fyock property recently submitted an application to be rezoned to Agriculture.				
3. Zimmerman reported that Warwick Township elected officials reviewed the draft R-1 Cluster Development ordinance from Brandywine Conservancy. The next step is to have a conceptual design sketch plan completed by a developer. The ordinance would allow for a variety of housing options, but not increase density, while conserving natural resources and/or historical structures. The Rt. 501 North Corridor project will start in the Spring of 2017. The Speedwell Forge Dam project is on track and has the completion set for this Fall and opening in the Spring of 2016. Next week, PennDOT will upgrade to a faster internet speed on the traffic adaptive system on Rt. 501 to improve the efficiency of the system.				

Warwick Township is waiting to receive online access to the system. Warwick Township, ELA, and RGS met with PennDOT to discuss the 6 th Street Project, which had a good reception. The 6 th Street Project and potential grant will be discussed at the Joint Meeting on October 29 th .				
4. The Lititz Regional Community Development Corporation (LRCDC) is in the process of creating a budget, updating their priority projects and goals, and plan to create website after the budget is approved.				
5. Poling reported that the downtown retail atmosphere has been great. The downtown businesses have been seeing a lot of out of state license plates. The retailers recently had a group advertisement, which was shown in newspaper in the Philadelphia region.				
6. Zimmerman reported that the rails-to-trails section from the municipal campus to Newport Road (Phase II) is currently being constructed and will be completed by November. The goal is for the entire rails-to-trails project to be completed in 2018. Zimmerman also reported that a regional rails-to-trails committee will start in January. He added that the three municipalities recently approved the WRRRC's new objectives listing. Tivoli reported that the WRRRC has recently created a new website and Facebook page. The pool survey had approximately 400 responses and received mostly positive feedback. The WRRRC's next major focus will be on developing a more efficient field maintenance program. The Lititz recCenter construction Phase I & II are almost complete, with the childcare area expanding. The recCenter is currently working on a map of the facility. They will be going to a Lititz Borough zoning meeting regarding signage. Ober reported that the 29 businesses who allow their employees to leave for calls during the workday will be recognized and received a recognition plate at the Joint Meeting. He also reported that WESC was able to use the last \$3,300 of the SAFER grant money that they thought had expired, for the 90% of the plate costs. He also reported that an ambulance study is being done by a consultant.				
7. Zimmerman reported that the PR outreach this quarter was the Speedwell Forge Dam Project article in the Lititz Record.				
8. January's Coordinating Committee meeting will focus on 2016 objectives and planning for the strategic plan update.				
Additional Business				
1. Tennant reported that the Lititz Public Library recently completed their strategic plan. She also reported that they applied for a grant to have a consultant assist their organization.				
2. Willwerth reported that the Heart of Lancaster will be starting a feasibility study next week on the woman's extension of their building.				
3. Kenavan reported that the AMBUCS' second craft beer festival was a success again this year. He also reported that the closing ceremony for the capital campaign for the expansion will be held on October 24 th .				
4. Harnly reported that the Fourth of July parade will be held on Friday, July 1 st and the celebration will be held on Saturday, July 2 nd . Also, a rain date will be scheduled this year.				
5. Newell distributed a LCPC Places 2040 booklet, which has information for their website, Facebook page, and survey.				
Reporting and Meeting Considerations, Action Items				
<u>Items</u>				
1. Next meeting will be on January 21, 2016 at 7AM at Warwick Township.				