

<b>Coordinating Committee Meeting Minutes</b>			
<b>Date: 4/21/2016</b>	<b>Time: 7AM</b>	<b>Location: Warwick Township Office</b>	
Meeting called by	Dan Zimmerman		
Type of meeting	Quarterly Meeting		
Note taker	Billy Clauser		
Attendees	Logan Myers (Warwick Township Board), Dan Zimmerman (Warwick Township), Billy Clauser (Warwick Township), Maria Tivoli (WRRRC), Duane Ober (WESC), April Hershey (Warwick School District), Karen Weibel (Lititz Borough Council), Gwen Newell (LCPC), Brian Donmoyer (Warwick Township Resident), Karen Mailen (Lititz recCenter), Sue Barry (Lititz Borough), Grant Hummer (ELA Group), Jim Wenger (Venture Lititz), Rick Jackson (ELA Group), Ray D’Agostino (LHOP), and Emma Hamme (LCPC)		
<b>Welcome</b>			
<u>Items for discussion</u>			
1. Coalition for Sustainable Housing (C4SH) Presentation – Emma Hamme (LCPC), Ray D’Agostino (LHOP), & Rick Jackson (ELA)			
2. Minutes from January 21, 2016 meeting			
3. IMPACT 2017 projects update			
4. Subcommittee updates - Housing & Economic Development/Built & Natural Infrastructure			
5. Lititz Regional Community Development Corporation – 2016 objectives			
6. Update from Venture Lititz			
7. PR outreach/story			
8. 2016 projects & objectives			
<b>Strategy Development</b>			
<u>Items</u>			
1. Rick Jackson presented on behalf of the Coalition for Sustainable Housing (C4SH). Jackson reported that more people are renting and there are low housing vacancy rates in Lancaster County. The median rent in Lancaster County is \$896, which is unaffordable for households earning less than \$35,800. Incomes are not increasing as quickly as rental costs. We don’t want to drive employers away due to having a lack of affordable housing for their employees. Housing and transportation costs combined should not be higher than 45% of income. There is greater interest in low- and no- maintenance lifestyle. The massive debt among young people is delaying homeownership. The Rock Lititz and Listrak projects will bring in 800-1200 employees to the region, which will need housing options. Zimmerman stated that he would like to have real data on the age and income of the employees of Rock Lititz and Listrak. Millennials are delaying their search for buying a home until they have found a steady job and paid off their student debt. An issue not only in Lancaster County but also on a national level is that the wages of jobs have not kept pace with the prices of housing (both buying and renting). Weibel reported that Lititz Borough has checked the water bills to research which formerly owned homes have switched to rental units.			
2. The minutes from the January 21, 2016 Coordinating Committee meeting were distributed to the committee.			
3. The IMPACT 2017 quarterly progress report was presented to the committee. Zimmerman reported on some of the highlights in this past quarter.			

4. Zimmerman reported that Warwick Township is continuing to work with Brandywine Conservancy and RGS Associates on the draft R-1 Cluster Development ordinance and conceptual design sketch plans for two sites. Traditions of America (TOA) is exploring possible reuse options for a historic home on their property. They have met with architects and are waiting on their proposals. There have been multiple Warwick Township residents recently expressing interest in farm preservation. We would like to encourage them to preserve if they also fit the various criteria set by the Lancaster County Agricultural Preserve Board and Lancaster Farmland Trust and if there is not existing infrastructure nearby. Rt. 501 paving on the south corridor of Warwick Township and through Lititz Borough to Wynfield Drive will be done started this Spring or Summer. The Rt. 501 north corridor of Warwick Township paving, center turn lane, and stormwater improvements will start in the Spring of 2017. The 6<sup>th</sup> Street Extension RFP committee recently interviewed three consultants and will meet again next week to decide which consultant they will be hiring. A 2016 regional transportation projects map was presented to the committee.

5. The Lititz Regional Community Development Corporation (LR CDC) will be creating a website and logo/graphics in the upcoming months.

6. Wenger reported that the Taste of Lititz Festival will be held on June 3<sup>rd</sup>.

7. Zimmerman reported that the PR outreach this quarter will cover the traffic generated by the recent development projects. The 55+ housing developments in the region have not shown to have generated a noticeable impact on traffic.

8. Mailen reported that the Lititz recCenter has had four renovation projects, which have taken them from 44,000 square feet to 100,000 square feet of space. They have gone from 70 employees to 250 employees, with approximately 95% of them being part-time employees. The WRRRC will receive a proposal from Wade Associates by the end of the week for the pool feasibility for the Lititz Springs Pool. Zimmerman reported that the rails-to-trails section from Newport Road to Picnic Woods Road (Phase III) is currently being grubbed and will be completed in October. Zimmerman also reported that a regional rails-to-trails committee will meet again in May. Ober reported that an ambulance study is being done by a consultant. Phase I of IV has been completed. Phase II is very close to being completed as well. Zimmerman reported that prior to the IMPACT 2017 strategic plan update in 2017, a Report to the Community will be done for region.

**Additional Business**

1. Zimmerman reported that the retirement community leaders should be invited to the July or October meeting as we are planning for next year’s strategic plan update.

2. Weibel suggested that we may want to consider hiring someone to determine how the 55+ housing developments have affected the local earned income tax (EIT) and the school district.

3. A suggestion was made to meet with Penn Township, Rapho Township, and Manheim Borough in the future, since a lot of managers and elected officials have recently changed.

**Reporting and Meeting Considerations, Action Items**

Items					
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1. Next meeting will be on July 21, 2016 at 7AM at Warwick Township.