

Coordinating Committee Meeting Minutes			
Date: 1/21/2016	Time: 7AM	Location: Warwick Township Office	
Meeting called by	Dan Zimmerman		
Type of meeting	Quarterly Meeting		
Note taker	Billy Clauser		
Attendees	Logan Myers (Warwick Township Board), Billy Clauser (Warwick Township), Maria Tivoli (WRRRC), Duane Ober (WESC), Frank Kenavan (Warwick EMS), April Hershey (Warwick School District), Karen Weibel (Lititz Borough Council), Dan Zimmerman (Warwick Township), Deborah Willwerth (Heart of Lancaster), Gwen Newell (LCPC), Brian Donmoyer (Warwick Township Resident), Kelly Withum (Venture Lititz), Karen Mailen (Lititz recCenter), Susan Tennant (Lititz Public Library), Sue Barry (Lititz Borough), and Grant Hummer (ELA Group)		
Welcome			
<u>Items for discussion</u>			
1. Minutes from October 15, 2015 meeting			
2. IMPACT 2017 projects update			
3. Subcommittee updates - Housing & Economic Development/Built & Natural Infrastructure			
4. Lititz Regional Community Development Corporation – 2016 objectives			
5. Update from Venture Lititz			
6. PR outreach/story			
7. 2016 projects & objectives			
Strategy Development			
<u>Items</u>			
1. The minutes from the October 15, 2015 Coordinating Committee meeting were distributed to the committee.			
2. The IMPACT 2017 quarterly progress report was presented to the committee. Zimmerman reported on some of the highlights in this past quarter including: Fyock rezoned 63.4 acres from Rural Estate to Agricultural and 14.9 acres from R-1 to Agricultural; Warwick Township completed their data collection for the MS4 map and will show the committee the draft map next meeting; and Warwick Township will be applying for a Community Development Block Grant (CDBG) for a curb, sidewalk, and stormwater improvements project on E. Newport Rd., which requires an income survey to be conducted.			
3. Zimmerman reported that Warwick Township is continuing to work with Brandywine Conservancy and RGS Associates on the draft R-1 Cluster Development ordinance and conceptual design sketch plans for two sites. Rick Jackson, Emma Hamme, and Ray D’Agostino will give a presentation on affordable housing at the next meeting. Traditions of America (TOA) is exploring possible reuse options for a historic home on their property. They have met with architects and are waiting on their proposals. Rt. 501 paving on the south corridor of Warwick Township and through Lititz Borough to Wynfield Drive will be done started this Spring or Summer. The Rt. 501 north corridor of Warwick Township paving, center turn lane, and stormwater improvements will start in the Spring of 2017. The Speedwell Forge Lake is nearing completion and will be set to fill up and be opened to the public this Spring. A Sixth Street Extension RFP committee has been formed and will send out the RFP tomorrow. A draft 2016 regional transportation projects map was presented to the committee; the map will be finalized in the upcoming weeks.			

4. The Lititz Regional Community Development Corporation (LRCDC) has created a budget and a strategic plan. The LRCDC will be creating a website and logo/graphics in the upcoming months.					
5. Withum reported that the downtown businesses had a great 4 th quarter. The public arts committee held their first meeting recently. The progressive shopping card has done very well and is a good way for Venture Lititz to collect data. The Fire and Ice Festival will be held on February 12-15.					
6. Zimmerman reported that the PR outreach this quarter will be the ambulance study.					
7. Mailen reported that the Lititz recCenter has had 264 new members this year, but approximately half of those were an insurance reimbursement, which is only generating a minimal profit. The recCenter is currently at 7,300 members. Mailen reported that with only Warwick Township and Lititz Borough committed to the Lititz Springs Pool, they do not project the ground-breaking before 2020. Zimmerman reported that the rails-to-trails section from Newport Road to Picnic Woods Road (Phase III) is currently being grubbed and will be completed in October. Zimmerman also reported that a regional rails-to-trails committee will start meeting on Monday. The WRRC's next major focus will be on developing a more efficient regional field maintenance program. Ober reported that an ambulance study is being done by a consultant and is approximately 20% complete. A county-wide recruitment for the fire companies will be held at 14 companies on Saturday. Ober also reported that NorthWest EMS will sign a two-year contract to cover Brickerville. Zimmerman reported that a needs assessment should be worked on throughout this year to prepare for the IMPACT 2017 strategic plan update. A Report to the Community 2006-2011 was done for the last update including Lititz Borough and Warwick Township. This version of that report will also include Elizabeth Township.					
Additional Business					
1. Tennant reported that the Lititz Public Library will received funding from the state this month, which is now under 20% (previously was 40%).					
2. Hershey reported that the Warwick School District has had a decrease of 500 students over the past five years. Due to the budget impasse, the school only received six months of funding. On February 9 th , a new budget draft will hopefully project 18 months of funding for the school.					
3. Willwerth reported that the feasibility study on the woman's center extension at the Heart of Lancaster went very well. They are now in the design phase of the project.					
4. Kenavan reported that the Warwick Ambulance and Manheim Township Ambulance will hold a six-week, 240-hour EMT class starting June 6 th at the Clyde E. Brown Training Institute. The class size will be capped at 18 people. They are offering \$1,200 scholarships for the class as well.					
5. Zimmerman reported that the next meeting in April will include an affordable housing presentation. He would like to reach out to the directors of the retirement communities about coming to the following meeting in July.					
Reporting and Meeting Considerations, Action Items					
<u>Items</u>					
1. Next meeting will be on April 21, 2016 at 7AM at Warwick Township.					