

WARWICK TOWNSHIP BOARD OF SUPERVISORS MINUTES

June 19, 2013

Chairman W. Logan Myers convened the June 19, 2013 meeting of the Board of Supervisors at 7:00 a.m. Present were Supervisors W. Logan Myers, Michael Vigunas, C. David Kramer, Herbert Flosdorf, and Anthony Chivinski. In attendance were Township Manager Daniel Zimmerman, Code and Zoning Officer Thomas Zorbaugh, Roadmaster Dean Saylor, Township Engineer Grant Hummer, Joel Snyder, and Craig Williams. Note: This meeting began at 7:00 p.m. due to a schedule conflict

APPROVAL OF MINUTES: On a motion by Kramer, seconded by Vigunas, the Board unanimously approved the minutes of the May 1, and May 15, 2013 meetings as submitted.

TREASURER'S REPORT: The Board reviewed the Treasurer's Report. On a motion by Vigunas, seconded by Chivinski, the Board voted unanimously to approve the Treasurer's Report as submitted.

PAYMENT OF BILLS: The Board reviewed the list of bills submitted for payment. On a motion by Kramer, seconded by Chivinski, the Board voted unanimously to approve the payment of bills in the amount of \$216,618.87 from the General Fund.

TOWNSHIP MANAGER'S REPORT: The Township Manager provided a status report on the Northern Lancaster County Regional Police Department. He explained that the Commission is currently reviewing two municipal requests for service.

The Township Manager provided a status report on the Warwick Emergency Services Alliance (WESA). He explained that several resumes have already been submitted for the new position.

The Township Manager provided a status report on the Stormwater Ordinance. He provided a timeline for adoption of the new ordinance as required by Act 167 and noted that adoption is required before the end of November, 2013.

The Township Manager provided a status report on transportation funding. He provided a draft support letter for SB #1 for transportation infrastructure funding. On a motion by Flosdorf, seconded by Chivinski, the Board voted unanimously to issue a transportation funding support letter.

The Township Manager provided a status report on the Public Works Department expansion. He explained that construction is currently underway for the outside equipment storage shelter.

The Township Manager provided a status report on the Housing and Economic Committee. He explained that the first meeting of the restructured committee will be held on June 20th.

The Board unanimously approved the Township Manager's Report.

TAX COLLECTOR'S REPORT: The Board reviewed the May, 2013 Tax Collector's report. On a motion by Vigunas, seconded by Flosdorf, the Board unanimously approved the Tax Collector's May, 2013 report.

PUBLIC WORKS DEPARTMENT REPORT: The Roadmaster presented a report that outlines the activities of the Public Works Department during May, 2013. The Board unanimously approved the Public Works Department Report.

NORTHERN LANCASTER COUNTY REGIONAL POLICE DEPARTMENT REPORT: The Police Chief provided a report outlining the activities of the police department during May, 2013. The Board unanimously approved the Northern Lancaster County Regional Police Department Report.

ZONING OFFICER'S REPORT: The Code and Zoning Officer presented a report that outlines the Zoning/Building permits issued in May, 2013. He also outlined the case heard at the May 8, 2013 Zoning Hearing Board meeting. The Board unanimously approved the Code and Zoning Officer's Report.

COMMUNICATIONS: The Board received a letter from the Lancaster County Clean Water Consortium expressing appreciation for the Township's membership.

The Board received a letter from the Humane League of Lancaster County that outlines fees for their dog services.

The Board received a letter from the Lancaster County SPCA that outlines fees for the dog services.

The Board received a letter from the Lancaster County District Attorney that outlines that activities of the Drug Task Force during the 1st quarter of 2013.

CONSIDER CONDITIONAL APPROVAL OF THE LITITZ RESERVE FINAL PLAN - PHASE I, PREPARED BY RGS ASSOCIATES, DATED 4/17/2013: Joel Snyder, representing RGS Associates, explained that Phase I of the plan would encompass the units along the main entrance and the central green area. The plan proposes 18 units as part of this phase, which includes two 5-unit buildings and two 4-unit buildings. Phase I would also include the construction of Sixth Street to the main access point of the development. The remaining phases would be constructed in a clockwise direction, beginning with the area to the west of Phase I. He noted that the proposed bio-swale would be constructed during a later phase of the development.

On a motion by Flosdorf, seconded by Chivinski, the Board voted unanimously to approve the Lititz Reserve - Phase I Final Plan contingent upon execution of the dedication certificate, upon execution of the land development agreement, upon recording of the stormwater agreement, upon the Applicant posting a Letter-of-Credit and Escrow, upon payment of road & recreation fees, upon review of the HOA documents, upon the Applicant scheduling a pre-construction meeting with Township staff, upon execution of the library agreement, upon recording of the right-of-way for 6th Street, and upon the Applicant addressing the Township Engineer's comment letter dated June 12, 2013.

CONSIDER CONDITIONAL APPROVAL OF THE JASON KLINE FINAL SUBDIVISION PLAN, PREPARED BY STRAUSSER SURVEYING, DATED 3/26/2013: Craig Williams, representing Strausser Surveying, explained that the project site is a 3.725 acre tract located at on the southeast corner of the intersection of Chestnut Street and Union House Road. The property

owner is proposing a 3-lot subdivision of the tract . The existing home on the property would be located on Lot 1 of the plan, and the other 2 lots would be for new single-family dwelling units. The existing dwelling is currently connected to public sewer and on-lot water. The proposed lots will also be connected to public sewer and an on-lot water supply.

On a motion by Vigunas, seconded by Kramer, the Board voted unanimously to approve the Jason Kline Final Plan contingent upon the Township Engineer's comments being addressed, upon execution of the dedication certificate, upon recording the stormwater agreement, upon executing the land development agreement, upon posting of a Letter-of-Credit and Escrow account, upon payment of road fees, upon proof of the Highway Occupancy Permit being submitted to the Township, and upon the Applicant scheduling a pre-construction meeting with Township staff.

CONSIDER THE FINAL TIME EXTENSION REQUEST BY LITITZ LAND TRUST FOR RECORDING OF PLAN: The Board reviewed the request. On a motion by Kramer, seconded by Flosdorf, the Board voted unanimously to grant an extension of time for Lititz Land Trust.

CONSIDER REQUEST BY VERSATEK FOR SECOND TIME EXTENSION: The Board reviewed the request. On a motion by Vigunas, seconded by Chivinski, the Board voted unanimously to grant a 5-year extension of time for Versatek.

CONSIDER REQUEST BY WALTER FINAL SUBDIVISION FOR A 60-DAY TIME EXTENSION: The Board reviewed the request. On a motion by Chivinski, seconded by Kramer, the Board voted unanimously to grant a 60-day time extension for the Walter Final Plan.

DISCUSS THE AUGUST 22, 2013 LANCASTER COUNTY ASSOCIATION OF TWP. SUPERVISORS EVENT: The Township Manager inquired whether or not any Board members intend to attend the event. Flosdorf and Myers indicated that they will attend the event.

DISCUSS STRATEGY FOR PHASE II OF THE WARWICK TO EPHRATA RAILS TO TRAILS PROJECT: The Township Manager explained that Township staff met with DCNR representatives to discuss a grant for the project. He noted that Akron Borough is working on Phase I of the regional rails-to-trails project. He stated that DCNR awarded a grant for Phase II for Warwick Township's portion of the trail. He explained that the trail would be a stone dust surface, and noted that the farmers who own land along the trail could continue to use it as a crossing. He added that the stone dust surface would need to be sufficient to handle the weight of equipment as large as a combine. The railbed itself was constructed to handle the weight of a locomotive, so only the surface is the issue at this time. The Township Manager explained that the trail would be 10' wide with a 2' wide shoulder on each side. He noted that the Township will execute an Intergovernmental Cooperation Agreement for the regional rails-to-trails facility. He added that Township staff will schedule a meeting with the adjacent property owners to discuss this phase of the trail system. The Board is agreeable to the proposal.

ACKNOWLEDGE RECEIPT OF IBEW NOTICE FOR UNION CONTRACT NEGOTIATIONS: The Township Manager explained that the Township received a letter from IBEW Local 743 to discuss the Collective Bargaining Agreement with Warwick Township.

CONSIDER REQUEST FOR ROTHSVILLE COMMUNITY DAYS ON SEPTEMBER 21: The Board reviewed the request. On a motion by Kramer, seconded by Vigunas, the Board voted

unanimously to authorize Rothsville Community Days on September 21st at Forney Field.

DISCUSS DRAFT OF AGREEMENT TO CONVEY 2.4 ACRES TO WARWICK TOWNSHIP FOR THE LITITZ PUBLIC LIBRARY: The Board reviewed the Agreement. The Township Manager noted a few modifications will need to be made to the Agreement before it is executed. He noted that .4 acres is intended for a Veterans Memorial. Kramer stated that the intended memorial area should be indicated within the Agreement.

CONSIDER REQUEST FOR APPROVAL OF THE 36TH ANNUAL PRETZEL TWIST RUN: The Board reviewed the request. On a motion by Chivinski, seconded by Kramer, the Board voted unanimously to authorize the 36th Annual Pretzel Twist Run.

CONSIDER REQUEST FOR APPROVAL OF THE SUSQUEHANNA SMASH VOLLEYBALL TOURNAMENT: The Board reviewed the request. On a motion by Chivinski, seconded by Vigunas, the Board voted unanimously to authorize the Susquehanna Smash Volleyball Tournament.

DISCUSSION ON THE LITITZ REGIONAL COMMUNITY DEVELOPMENT CORPORATION: Chivinski provided the Board members with information outlining the services of the Lititz Regional Community Development Corporation. The organization would assist individual businesses with issues relating to growing or starting a business in the region, such as site selection and planning, workforce development, financing, etc. He noted that the organization is currently working with several local businesses.

ADJOURNMENT: With no further business to come before the Board, the meeting was adjourned at 8:37 a.m.

Respectfully submitted,

Daniel L. Zimmerman
Township Manager