

WARWICK TOWNSHIP BOARD OF SUPERVISORS MINUTES

April 17, 2013

Chairman W. Logan Myers convened the April 17, 2013 meeting of the Board of Supervisors at 7:00 p.m. Present were Supervisors W. Logan Myers, C. David Kramer, Herbert Flosdorf, Anthony Chivinski, and Michael Vigunas. In attendance were Township Manager Daniel Zimmerman, Code and Zoning Officer Thomas Zorbaugh, Police Chief David Steffen, Roadmaster Dean Saylor, Joe Paterson, Shirlie O'Leary, Michael Swank, and Greg Lessig. Gary P. Klinger of the Lititz Record Express represented the press.

PRESENTATION BY JOE PATTERSON - HISTORIC PRESERVATION TRUST: Joe Patterson and Shirlie O'Leary are representing Lancaster County Historic Preservation Trust this evening. Patterson stated that the organization encourages and facilitates historic preservation. He explained that the organization was formed in 1966 by a group of citizens who did not want to see the Andrew Ellicott house demolished as part of the Prince Street Garage project. He added that the Ellicott house was built in 1787 and is where Ellicott taught Meriwether Lewis surveying and navigating skills prior to the Lewis & Clark Expedition. He noted that the house is an excellent example of Georgian style architecture. He added that the building is the headquarters for the Historic Preservation Trust of Lancaster County. He outlined the other historically significant structures that the organization has helped to preserve. He explained that they also annually inspect the preserved structures to ensure they are being maintained. He stated that the organization provides research, outreach and collaboration as part of its services. He explained that the County performed a historic survey in the 1980's, and explained that several communities are currently in the process of updating their historic surveys.

O'Leary stated that several houses in the County that were included in the 1980's document have been torn down. She stated that when the Trust is aware of the demolition of any of these buildings, they attempt to facilitate the preservation of the structure. O'Leary stated that the County is in the process of a survey update for the document ("Our Present Past").

The Township Manager explained that a regional historic survey was completed two years ago for Warwick Township, Elizabeth Township and Lititz Borough. He explained that the survey includes GIS points as well as photographs. He added that he will provide the information to the Historic Preservation Trust.

Patterson requested that the Township use the Historic Preservation Trust as a resource for information. He added that they do not simply preserve buildings, they also include mills and bridges and other structures.

The Board expressed appreciation to Patterson and O'Leary for their presentation.

APPROVAL OF MINUTES: On a motion by Vigunas, seconded by Kramer, the Board unanimously approved the minutes of the March 20, 2013 meeting as submitted.

TREASURER'S REPORT: The Board reviewed the Treasurer's Report. On a motion by Flosdorf, seconded by Vigunas, the Board voted unanimously to approve the Treasurer's Report as submitted.

PAYMENT OF BILLS: The Board reviewed the list of bills submitted for payment. On a motion by Flosdorf, seconded by Chivinski, the Board unanimously approved the payment of bills from the General Fund.

TOWNSHIP MANAGER'S REPORT: The Township Manager provided a 1st Quarter report which provides the status of the 2013 objective list. He outlined the transportation improvements scheduled for 2013. He also outlined the status of the Joint Strategic Plan. He noted that he anticipates that the document will be approved by all parties by the end of May.

The Board unanimously approved the Township Manager's Report.

TAX COLLECTOR'S REPORT: The Board reviewed the March, 2013 Tax Collector's report. On a motion by Chivinski, seconded by Kramer, the Board unanimously approved the Tax Collector's March, 2013 report.

PUBLIC WORKS DEPARTMENT REPORT: The Roadmaster presented a report that outlines the activities of the Public Works Department during March, 2013. The Board unanimously approved the Public Works Department Report.

NORTHERN LANCASTER COUNTY REGIONAL POLICE DEPARTMENT REPORT: The Police Chief provided a report outlining the activities of the police department during March, 2013.

ZONING OFFICER'S REPORT: The Township Manager presented a report prepared by the Code and Zoning Officer that outlines the Zoning/Building permits issued in March, 2013. He also outlined the case heard at the March 10, 2013 Zoning Hearing Board meeting.

COMMUNICATIONS: The Board received a letter of appreciation from the Lititz RecCenter Executive Director for the Township's 1st quarter, 2013 contribution.

The Board received a letter from Lancaster General Health regarding their program to help superutilizers manage their health and reduce their risk.

The Board received a memo from PSATS outlining the proposed resolutions and a bylaw change for consideration at the 2013 PSATS' Annual Educational State Conference and trade Show which will be held April 21-24, 2013.

The Board received a copy of the March-April, 2013 edition of the PSATS Newsletter.

CONSIDER REQUEST BY CVS PHARMACY/KELLER BROTHERS TO REDUCE THEIR LETTER OF CREDIT: The Board reviewed the request. The Township Engineer commented that based on their most recent observation of construction progress at the site, compared with the original Letter-of-Credit estimate amounts, they recommend the Township release \$2,570.00 from the current Letter-of-Credit account. The retainage represents their estimate of the costs to complete the remaining site improvements. On a motion by Vigunas, seconded by Flosdorf, the Board voted unanimously to release \$2,570.00 from the Letter-of-Credit for CVS Pharmacy/Keller Brothers.

CONSIDER TIME EXTENSION REQUEST BY LITITZ LAND TRUST: The Board reviewed the request. On a motion by Flosdorf, seconded by Chivinski, the Board voted unanimously to grant a

30-day extension of time for Lititz Land Trust. The Board members indicated that they would like to see a response to the conditions for the record.

CONSIDER THE LEON OBERHOLTZER STORMWATER MANAGEMENT PLAN, PREPARED BY DIEHM & SONS, DATED 2/6/13:The Township Manager explained that the Applicant requested that the plan be tabled this evening. On a motion by Flosdorf, seconded by Chivinski, the Board voted unanimously to table action on the Leon Oberholtzer Stormwater Management Plan.

CONSIDER THE KELLER BROTHERS PARKING LOT STORMWATER PLAN, PREPARED BY STECKBECK ENGINEERING, DATED 8/3/2012:Michael Swank, representing Steckbeck Engineering, explained that the proposal is to construct an approximate 17,000 square foot parking area in the flood zone. The parking area would provide 44 parking spaces. He explained that the property was larger, and a portion was sold to CVS Pharmacy. He noted that this area was previously used for additional parking. He explained that the business is currently experiencing growth and additional area is needed for automobile storage and display, and for employee parking.

The Township Manager explained that the Applicant is requesting a Waiver of Section 285-27.L(1) pertaining to clear sight triangles. The Applicant's consultant is requesting to reduce the leg of the triangle along North new Street from 100' to 50' at the intersection of SR 501. The Township Engineer recommends conditional approval of the Waiver. On a motion by Vigunas, seconded by Chivinski, the Board voted unanimously to grant a Waiver of Section 285-27.L(1) contingent upon the Township Engineer's April 11, 2013 comment letter being addressed.

The Applicant is requesting a Waiver of the requirement to submit a Land Development Plan in lieu of submitting a Storm Water Management Plan. The plan also includes a riparian buffer and landscaping on the property. The Planning Commission recommends approval of the Waiver request. On a motion by Flosdorf, seconded by Chivinski, the Board voted unanimously to grant a Waiver of the requirement to submit a Land Development Plan in lieu of submitting a Storm Water Management Plan and to grant approval of the Keller Brothers Parking Lot Storm Water Plan contingent upon Township Staff and the Township Engineer's comments being addressed.

CONSIDER BIDS SUBMITTED FOR REGIONAL MACADAM SERVICES:The Board reviewed the bid documentation. On a motion by Chivinski, seconded by Kramer, the Board voted unanimously to award the regional bids to the apparent low bidder in each category as follows: Micro-surfacing - Stewart & Tate \$279,345.66; Chip Seal Coat - Asphalt Maintenance \$347,001.21; Ultra Thin Friction Course - E.J. Brenneman \$261,392.00; Fiber Reinforced Seal Coat - Hammaker East \$82,991.64; Line Painting - A-1 Traffic Control \$170,325.77.

CONSIDER BIDS SUBMITTED FOR MACADAM, PAVING AND MATERIALS: The Board reviewed the bid documentation for Warwick Township. On a motion by Vigunas, seconded by Kramer, the Board voted unanimously to award the bids to apparent low bidder in each category as follows: Aggregate - Rohrer's Quarry FOB \$23,117.50, Delivered \$32,997.50; Concrete - Rohrer's Quarry \$29,000.00; ID FOB Materials - Highway Materials \$148,060.00; Seal Coat - Martin Paving \$34,744.50; In-place Paving - Highway Materials \$47,439.00.

DISCUSSION ON APPEAL RELATED TO LANCASTER COUNTY STORMWATER

ORDINANCE (ACT 167): The Township Manager explained that Township staff met with representatives of PA DEP and Lancaster County to discuss the County's Stormwater Ordinance. He explained that all parties anticipate approval of the County's plan in May. He added that if the County's Plan is approved, municipalities would be required to act on the plan within 6 months.

CONSIDER MOTION TO APPOINT LYNN REAPSOME AS PETTY CASH OFFICER: On a motion by Chivinski, seconded by Kramer, the Board voted unanimously to appoint Lynn Reapsome as Petty Cash Officer.

DISCUSSION ON DRAFT OF IMPACT 2017 REGIONAL PLAN: The Township Manager explained that the public hearing on the adoption of the IMPACT 2017 plan is scheduled for May 15th. He noted that Elizabeth Township has their public hearing

scheduled for May 13th, and Lititz Borough has their public hearing scheduled for May 28th. The Board members commended the committee for their work in developing the plan.

ADJOURNMENT: With no further business to come before the Board, the meeting was adjourned at 8:17 p.m.

Respectfully submitted,

Daniel L. Zimmerman
Township Manager