

WARWICK TOWNSHIP BOARD OF SUPERVISORS MINUTES

March 20, 2013

Chairman W. Logan Myers convened the March 20, 2013 meeting of the Board of Supervisors at 7:00 p.m. Present were Supervisors W. Logan Myers, C. David Kramer, Herbert Flosdorf, Anthony Chivinski, and Michael Vigunas. In attendance were Township Manager Daniel Zimmerman, Code and Zoning Officer Thomas Zorbaugh, Police Chief David Steffen, and Roadmaster Dean Saylor.

APPROVAL OF MINUTES: On a motion by Chivinski, seconded by Kramer, the Board unanimously approved the minutes of the February 6, and February 20, 2013 meetings as submitted.

TREASURER'S REPORT: The Board reviewed the Treasurer's Report. On a motion by Vigunas, seconded by Chivinski, the Board voted unanimously to approve the Treasurer's Report as submitted.

PAYMENT OF BILLS: The Board reviewed the list of bills submitted for payment. On a motion by Chivinski, seconded by Flosdorf, the Board unanimously approved the payment of bills from the General Fund in the amount of \$387,557.22.

TOWNSHIP MANAGER'S REPORT: The Township Manager provided a status report on the Warwick Emergency Services Alliance. He explained that the organization continues to work on the Charter and the Administrator position. He added that it appears that the organization will be awarded a grant for the regional radio program.

The Township Manager provided a status report on IMPACT 2017, the Joint Strategic Plan update. He explained that the Township has received the Lancaster County Planning Commission's comments and added that the Board will begin their review in April.

The Township Manager provided a status report on Highlands Drive. He explained that the contractor will restart the project on March 22, 2013.

The Township Manager provided a status report on the Linear Park. He explained that the field inspection at the park shows that the wetland area at the Santo Domingo Water Quality Facility (part of a BMP facility for the tributary) needs some work. He provided a proposal from Landstudies to complete this work, which includes the feasibility of a NFWF grant to pay for the retrofit. He noted that the facility is over 15 years old. He outlined the proposal and added that the facility attracts waterfowl that have eaten the wetland plants. He stated that the proposal includes the possibility of lowering the water level so that it is not conducive to water fowl, and re-planting the area. He noted that some of the sediment would be removed from the facility as well. The Board is agreeable to submitting an application to NFWF for the project.

The Board unanimously approved the Township Manager's Report.

TAX COLLECTOR'S REPORT: The Board reviewed the February, 2013 Tax Collector's report. On a motion by Kramer, seconded by Chivinski, the Board unanimously approved the Tax Collector's February, 2013 report.

PUBLIC WORKS DEPARTMENT REPORT: The Roadmaster presented a report that outlines

the activities of the Public Works Department during February, 2013. The Board unanimously approved the Public Works Department Report.

NORTHERN LANCASTER COUNTY REGIONAL POLICE DEPARTMENT REPORT: The Police Chief provided a year-end report detailing the first year activities of the police department and providing an Executive Summary. He also provided the Financial Statements for year ending 2012. The Board unanimously approved the Police Department Report.

ZONING OFFICER'S REPORT: The Township Manager presented a report prepared by the Code and Zoning Officer that outlines the Zoning/Building permits issued in February, 2013. He also outlined the case heard at the February 13, 2013 Zoning Hearing Board meeting.

COMMUNICATIONS: The Board received a copy of the February, 2013 edition of the PSATS NewsBulletin publication.

The Board received a copy of a report from the Lancaster County District Attorney that outlines the activities of the Drug Task Force during 2012.

The Board received a letter from the Market Chief Executive Officer of the Heart of Lancaster Hospital. The letter clarifies a report published by the PA Health Care Cost Containment Council relating to hospital charges and quality indicators.

The Board received a report from the Rothsville Fire Company outlining their activities during February, 2013.

CONSIDER REQUEST FOR NINETY (90) DAY TIME EXTENSION FOR THE WALTER FINAL SUBDIVISION PLAN: The Board reviewed the request. On a motion by Flosdorf, seconded by Chivinski, the Board voted unanimously to grant a 90-day extension of time for the Walter Final Subdivision Plan.

CONSIDER SEWER MODULE FOR LITITZ RESERVE SUBMITTAL TO DEP: The Board reviewed the sewer module submittal. On a motion by Vigunas, seconded by Chivinski, the Board voted unanimously to approve the Sewer Module for Lititz Reserve submittal to DEP.

CONSIDER MOTION TO AUTHORIZE AN APPEAL TO DEP RELATING TO CONDITIONAL APPROVAL FOR LANCASTER COUNTY ACT 167 AND CONFIRM JOINING OF APPEAL THROUGH LCATS: The Township Manager explained the appeal pertains to the DEP's conditional approval of the County's Act 167 plan. He stated that DEP currently has no procedure to have modifications to the BMP Manual submitted or approved, which is the basis of their conditional approval. The Board is agreeable to authorizing a joint appeal to DEP through LCATS.

CONSIDER ADOPTION OF WARWICK TOWNSHIP SAFETY POLICY: The Township Manager explained that the Township is in a municipal cooperative for insurance, and the insurance company requires a safety policy. He added that the policy is based on a template provided by the company, and Township staff modified the template based on the Township's current provisions to address safety (i.e. monthly safety meetings, accident response team, confined space entries). He commended Township staff for their work on the joint written policy for Warwick Township and Warwick Township Municipal Authority (WTMA). He noted that WTMA authorized adoption of the policy at their March 19th meeting. On a motion by Vigunas, seconded by Chivinski, the Board

voted unanimously to adopt the Warwick Township Safety Policy and to designate the Township Manager as the Safety Coordinator.

REVISED SPEEDWELL FORGE LETTER: The Township Manager stated that Township staff met with representatives of the Lancaster County Conservation District. He explained that the representatives provided some suggestions to the language in the letter and subsequently the letter was revised. The Board is agreeable to the revised language in the letter regarding Speedwell Forge.

CONSIDER REQUEST BY LITITZ SPORTSMEN'S ASSOCIATION TO HOST THE HANDICAP FISHING DERBY ON 6/2/2013: The Board reviewed the request. On a motion by Chivinski, seconded by Kramer, the Board voted unanimously to authorize the Lititz Sportsmen's Association Handicap Fishing Derby on June 2, 2013.

CONSIDER REQUEST FOR THE LANCASTER SUNRISE ROTARY RIDE FOR LITERACY ON 5/11/2013: The Board reviewed the request. On a motion by Vigunas, seconded by Kramer, the Board voted unanimously to authorize the Lancaster Sunrise Rotary Ride for Literacy on May 11, 2013.

CONSIDER RESOLUTION #03-20-13-01 AUTHORIZING PARTICIPATION IN CO-OPERATIVE BIDDING FOR PROCUREMENT OF ROAD WORK: The Board reviewed the Resolution. The Township Manager explained that Warwick Township would act as the primary on the bids. He noted that 10 municipalities are cooperatively bidding for road work. On a motion by Flosdorf, seconded by Chivinski, the Board voted unanimously to adopt Resolution #03-20-13-01 to authorize participation in cooperative bidding for procurement of road work.

CONSIDER AUTHORIZING RELEASE OF BIDS FOR ROAD MATERIALS: On a motion by Flosdorf, seconded by Chivinski, the Board voted unanimously to authorize the release of bids for road materials.

CONSIDER REQUEST BY CUB SCOUT PACK 44 FOR FISHING DERBY AT THE RIPARIAN PARK: The Board reviewed the request. On a motion by Chivinski, seconded by Vigunas, the Board voted unanimously to authorize the Cub Scout Pack 44 Fishing Derby at the Riparian Park on April 20, 2013.

CONSIDER REQUEST BY ROCK LITITZ AND LITITZ SPRINGS PARK FOR A RUN/WALK ON 10/19/2013: The Board reviewed the request. On a motion by Kramer, seconded by Chivinski, the Board voted unanimously to authorize the Rock Lititz and Lititz Springs Park Run/Walk on October 19, 2013.

EXECUTIVE SESSION: The Chairman announced that the Board will be meet in an Executive Session to discuss personnel issues.

ADJOURNMENT: Upon reconvening the meeting, and with no further business to come before the Board, the meeting was adjourned at 8:25 p.m.

Respectfully submitted,

Daniel L. Zimmerman

Township Manager