

WARWICK TOWNSHIP BOARD OF SUPERVISORS MINUTES

March 21, 2012

Chairman W. Logan Myers convened the March 21, 2012 meeting of the Board of Supervisors at 7:00 p.m. Present were Supervisors W. Logan Myers, C. David Kramer, Herbert Flosdorf, Anthony Chivinski, and Michael Vigunas. In attendance were Township Manager Daniel Zimmerman, Code and Zoning Officer Thomas Zorbaugh, and Roadmaster Dean Saylor. Gary Klinger of the Lititz Record Express represented the press.

APPROVAL OF MINUTES: On a motion by Kramer, seconded by Chivinski, the Board unanimously approved the minutes of the February 1, and February 15, 2012 meetings as submitted.

TREASURER'S REPORT: The Board reviewed the Treasurer's Report. On a motion by Vigunas, seconded by Chivinski, the Board voted unanimously to approve the Treasurer's Report as submitted.

PAYMENT OF BILLS: The Board reviewed the list of bills submitted for payment. On a motion by Flosdorf, seconded by Chivinski, the Board unanimously approved the payment of bills from the General Fund in the amount of \$512,890.98.

TOWNSHIP MANAGER'S REPORT: The Township Manager presented a report on the Northern Lancaster County Regional Police Department. He explained that a MAP program grant for equipment will be submitted by March 31, 2012.

The Township Manager presented a report on WESA. He explained that the fire service study meeting was held on March 5, 2012. The final draft should be ready by March 27, 2012. He noted that the discussion centered on the potential of a paid fire coordinator, level of service, and recruitment efforts. He added that a SAFER program grant is ready to get started next month.

The Township Manager presented a report on the Joint Strategic Plan update. He explained that a MAP grant application will be submitted on March 23, 2012. He noted that the update on the current plan to be presented next month is 80 % complete.

The Township Manager presented a report on Highlands Drive. He explained that dedication of 7th Street will be completed by the end of February. He added that submittal for NPDES and stormwater approval has been completed. He stated that dedication of right-of-way is underway, and final cost estimates are being prepared. He noted that a design review was completed by PennDOT.

The Township Manager presented a report on a rental option for the Police Department building. He explained that he contacted the County about rental of the building for the District Justice. He noted that the County is very interested in the proposal.

The Township Manager presented a report on the Buch Mill Bridge. He explained that concrete quotes came in under budget, and painting bid specifications being prepared.

The Township Manager presented a report on the 6th Street extension. He explained that representatives of Moravian Manor requested that the extension project be completed in

September instead of June. He noted that the Township can accommodate the requested schedule change.

The Township Manager stated that Township staff is reviewing the possibility of providing direct deposit for employees.

The Board unanimously approved the Township Manager's Report.

TAX COLLECTOR'S REPORT: The Board reviewed the February, 2012 Tax Collector's report. On a motion by Vigunas, seconded by Kramer, the Board unanimously approved the Tax Collector's February, 2012 report.

PUBLIC WORKS DEPARTMENT REPORT: The Roadmaster presented a report that outlines the activities of the Public Works Department during February, 2012. The Board unanimously approved the Public Works Department Report.

NORTHERN LANCASTER COUNTY REGIONAL POLICE DEPARTMENT REPORT: The Township Manager presented a report prepared by the Police Chief that outlines the activities of the NLCRPD during February, 2012. On a motion by Vigunas, seconded by Chivinski, the Board unanimously approved the Police Department Report.

ZONING OFFICER'S REPORT: The Code and Zoning Officer presented a report that outlines the Zoning/Building permits issued in February, 2012. The report also outlines the cases heard by the Zoning Hearing Board at their meeting held on February 8, 2012.

CONSIDER THE REQUEST FOR RELEASE OF LETTER OF CREDIT FOR THE MEMBER'S 1ST CREDIT UNION PROJECT: The Board reviewed the request. The Township Engineer commented that based on their most recent observation of construction progress at the site, compared with the original Letter-of-Credit estimate amounts, they recommend the Township release \$419,925.00 from the current Letter-of-Credit account. The retainage represents their estimate of the costs to complete the remaining site improvements. On a motion by Vigunas, seconded by Flordorf, the Board voted unanimously to release \$419,925.00 from the Letter-of-Credit for the Members 1st Credit Union.

CONSIDER RESOLUTION #03-21-12-01 AUTHORIZING GRANT APPLICATION TO PA DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES FOR PHASE I OF THE RAILS TO TRAILS PROJECT: The Board reviewed the Resolution. The Township Manager explained that the first phase would be from the Municipal Campus to East Newport Road. On a motion by Kramer, seconded by Vigunas, the Board voted unanimously to adopt Resolution #03-21-12-01 as drafted.

CONSIDER RESOLUTION #03-21-12-02 AUTHORIZING FOR JOINT PURCHASE OF ROAD STRIPING: The Board reviewed the Resolution. On a motion by Vigunas, seconded by Flordorf, the Board voted unanimously to adopt Resolution #03-21-12-02 as drafted.

CONSIDER AUTHORIZING PREPARATION OF BIDS FOR SALE OF EXISTING SALT SHED: The Board reviewed the bid information. On a motion by Vigunas, seconded by Kramer, the Board voted unanimously to authorize preparation of bids for the sale of the existing Salt Shed

property on Rothsville Road.

CONSIDER AUTHORIZING PREPARATION OF BIDS TO PURCHASE A FABRIC STRUCTURE FOR A NEW SALT SHED: The Board reviewed the bid information. The Board voted unanimously to authorize preparation of bids to purchase a fabric structure for a new salt shed.

CONSIDER REQUEST FOR FIRE POLICE FOR THE GRACE BRETHREN CHURCH ANNUAL EASTER EGG HUNT: The Board reviewed the request. On a motion by Vigunas, seconded by Chivinski, the Board voted unanimously to authorize fire police for the Grace Brethren Church annual Easter Egg Hunt on March 31, 2012.

CONSIDER REQUEST BY CUB PACK 44 TO USE THE RIPARIAN PARK FOR A FISHING DERBY ON 4/14/2012: The Board reviewed the request. On a motion by Kramer, seconded by Vigunas, the Board voted unanimously to authorize Cub Pack 44 to use the Riparian Park for a fishing derby on April 14, 2012.

CONSIDER REQUEST BY ROTHSVILLE VOLUNTEER FIRE COMPANY TO HOLD A BOOT DRIVE: The Board reviewed the request. On a motion by Vigunas, seconded by Chivinski, the Board voted unanimously to authorize the Rothsville Volunteer Fire Company to hold a boot drive on April 6, 2012.

CONSIDER RESOLUTION 03-21-12-03 TO SUPPORT PSATS PREVAILING WAGE INITIATIVE: The Board reviewed the Resolution. On a motion by Vigunas, seconded by Florsdorf, the Board voted unanimously to adopt Resolution 03-21-12-03 as drafted.