

WARWICK TOWNSHIP BOARD OF SUPERVISORS MINUTES

February 15, 2012

Chairman W. Logan Myers convened the February 15, 2012 meeting of the Board of Supervisors at 7:00 p.m. Present were Supervisors W. Logan Myers, C. David Kramer, Herbert Flosdorf, and Anthony Chivinski. Michael Vigunas was absent. In attendance were Code and Zoning Officer Thomas Zorbaugh and Gerald Pfautz. Gary P. Klinger of the Lititz Record Express represented the press.

GUEST RECOGNITION: Gerald Pfautz, 83 North Heck Road, explained that he received a letter from the Code and Zoning officer about individuals turning around along North Heck Road. He stated that it is not his responsibility to tell people not to turn around at this location. The Code and Zoning Officer responded that the Township vacated the roadway, therefore, the area is now a private driveway. He explained that the letter details this information and recommends that Pfautz contact the police department so the property can be posted in accordance with the law.

Pfautz stated that he and a neighbor installed a gate along the abandoned railroad right-of-way. He explained that his mortgage company wants to know when they will be paid for the quit claim. He added that none of the affected property owners received a letter regarding the issue. The Code and Zoning Officer indicated that the Township purchased a quit claim which has been recorded with the Lancaster County Recorder of Deeds. He added that the Township has been contacted by Senator Brubaker regarding the issue, and added that since the initial concern was presented on Pfautz' behalf, the Township will respond directly to the Senator.

APPROVAL OF MINUTES: On a motion by Kramer, seconded by Chivinski, the Board unanimously approved the minutes of the January 3, and January 18, 2012 meetings as submitted.

TREASURER'S REPORT: The Board reviewed the Treasurer's Report. On a motion by Kramer, seconded by Chivinski, the Board voted unanimously to approve the Treasurer's Report as submitted.

PAYMENT OF BILLS: The Board reviewed the list of bills submitted for payment. On a motion by Flosdorf, seconded by Chivinski, the Board unanimously approved the payment of bills from the General Fund in the amount of \$163,016.65.

TOWNSHIP MANAGER'S REPORT: The Code and Zoning Officer presented a report presented by the Township Manager provided a status report on the Northern Lancaster County Regional Police Department. He explained that the organization is currently working on a second grant application through the PA Municipal Assistance Program for equipment.

The Code and Zoning Officer provided a status report on the Warwick Emergency Services Alliance. He explained that a meeting on the fire service study is set for March 5, 2012. He noted that the meeting will include the subcommittee and the consultant. He added that the first draft will be revised after this meeting, and the final draft should be completed by end of March.

The Code and Zoning Officer provided a status report on the Highlands Drive extension. He explained that the dedication of 7th Street will be completed by the end of February. He added that the submittal for NPDES and stormwater review is in progress. He noted that dedication of right-

of-way is underway.

The Code and Zoning Officer provided a status report on the Buch Mill Bridge project. He explained that the bid preparation is underway.

The Code and Zoning Officer provided a status report on the 6th Street extension project. He explained that a reimbursement agreement with Moravian Manor is being prepared and added that a Penndot permit application is currently being pursued.

The Board unanimously approved the Township Manager's Report.

TAX COLLECTOR'S REPORT: The Board reviewed the January, 2012 Tax Collector's report. On a motion by Chivinski, seconded by Flosdorf, the Board unanimously approved the Tax Collector's January, 2012 report.

PUBLIC WORKS DEPARTMENT REPORT: The Roadmaster presented a report that outlines the activities of the Public Works Department during January, 2012. The Board unanimously approved the Public Works Department Report.

NORTHERN LANCASTER COUNTY REGIONAL POLICE DEPARTMENT REPORT: The Code and Zoning Officer presented a report prepared by the Police Chief that outlines the activities of the Police Department during January, 2012. On a motion by Chivinski, seconded by Kramer, the Board unanimously approved the Police Department Report.

ZONING OFFICER'S REPORT: The Code and Zoning Officer presented a report that outlines the Zoning/Building permits issued in January, 2012. The report also outlines the cases heard by the Zoning Hearing Board at their meeting held on January 12, 2012.

CONSIDER TIME EXTENSION FOR NEWPORT SQUARE CONDITIONAL USE

APPLICATION CASE 2009-1: The Board reviewed the request. On a motion by Flosdorf, seconded by Chivinski, the Board voted unanimously to grant an extension of time to December 31, 2013 as requested.

CONSIDER APPOINTMENT OF THIRD PARTY INSPECTION AGENCIES: The Code and Zoning Officer explained that the Board would need to appoint agencies for third party inspections as part of the UCC. On a motion by Flosdorf, seconded by Kramer, the Board voted unanimously to appoint the following firms to perform third party inspections: Associated Building Inspections, Building Code Inspections, Building Inspection Underwriters, Code Administrators, and Commonwealth Code Inspectors.

APPOINTMENT OF ELA GROUP, INC. AS ALTERNATE SEO OFFICER FOR WARWICK

TOWNSHIP: The Code and Zoning Officer explained that Amos Miller II was previously appointed as alternate SEO; however, he provides private services, and would be unable to act as alternate SEO. The Board reviewed the Professional Services Agreement submitted by ELA Group. On a motion by Kramer, seconded by Chivinski, the Board voted unanimously to appoint ELA Group, Inc. as alternate SEO officer for Warwick Township.

CONSIDER RESOLUTION 02-15-12-01 AUTHORIZING THE EXECUTION OF REIMBURSEMENT AGREEMENT BETWEEN PENNDOT AND WARWICK TOWNSHIP FOR

THE HIGHLANDS DRIVE PROJECT: The Board reviewed the Resolution. On a motion by Flosdorf, seconded by Kramer, the Board voted unanimously to adopt Resolution 02-15-12-01 as drafted.

CONSIDER PENN TOWNSHIP REQUEST FOR FIRE POLICE: The Board reviewed the request. On a motion by Kramer, seconded by Flosdorf, the Board voted unanimously to authorize fire police to provide traffic control for Penn Township as requested.

CONSIDER RESOLUTION 02-15-12-02 AUTHORIZING WARWICK TOWNSHIP TO PARTICIPATE IN CO-OPERATIVE BIDDING FOR ROAD MATERIALS: The Board reviewed the Resolution. The Roadmaster explained that East Earl Township is the lead on the bid proposals. On a motion by Flosdorf, seconded by Kramer, the Board voted unanimously to adopt Resolution 02-15-12-02 as drafted.

CONSIDER AUTHORIZING RELEASE OF REAL ESTATE TAX OBLIGATION FOR A NON-DESIGNATED AREA ALONG CROSSWINDS DRIVE: The area requested for release of tax obligation is a portion of the right-of-way from the old Crosswinds drive cul-de-sac. The Township will begin the process to return this area to the affected property owners since the roadway was extended. On motion by Chivinski, seconded by Kramer, the Board voted unanimously to authorize a release of real estate tax obligation for a non-designated area along Crosswinds Drive.

ADJOURNMENT: With no further business to come before the Board, the meeting was adjourned at 7:33 p.m.

Respectfully submitted,

Daniel L. Zimmerman
Township Manager