

WARWICK TOWNSHIP BOARD OF SUPERVISORS MINUTES

January 18, 2012

Chairman W. Logan Myers convened the January 18, 2012 meeting of the Board of Supervisors at 7:00 p.m. Present were Supervisors W. Logan Myers, C. David Kramer, Michael Vigunas, Herbert Flosdorf, and Anthony Chivinski. In attendance were Township Manager Daniel Zimmerman, Code and Zoning Officer Thomas Zorbaugh, Township Engineer Charles Hess, Sandy Kime, Jim Sanchez, Reuben King and Stephen King.

APPROVAL OF MINUTES: On a motion by Flosdorf, seconded by Kramer, the Board unanimously approved the minutes of the December 7, and December 21, 2011 meetings as submitted.

TREASURER'S REPORT: The Board reviewed the Treasurer's Report. On a motion by Vigunas, seconded by Kramer, the Board voted unanimously to approve the Treasurer's Report as submitted.

PAYMENT OF BILLS: The Board reviewed the list of bills submitted for payment. On a motion by Chivinski, seconded by Vigunas, the Board unanimously approved the payment of bills from the General Fund in the amount of \$473,433.65.

TOWNSHIP MANAGER'S REPORT: The Township Manager provided a status report on the NLCRPD. He explained that the application for the PCCD grant in the amount of 100,000 dollars for the police chief's salary has been opened and staff is currently working on the application. He noted that this grant is for a 3-year period.

The Township Manager provided a status report on the Warwick Emergency Services Alliance. He explained that the preliminary service draft is being reviewed by the members of the committee. Revisions should be completed by February. He noted that the SAFER grant program is progressing and the media launch is anticipated for April.

The Township Manager provided a status report on the Highlands Drive extension project. He explained that dedication of 7th Street should be completed by the end of February. He added that the Preliminary plan review is being conducted by PennDOT. He noted that the final stormwater design and NPDES permit are currently being pursued.

The Township Manager provided a status report on the Salt Shed Project. He explained that Township staff will be meeting with neighbors adjoining the site along SR 772 on January 19, 2012.

The Township Manager provided a status report on the Buch Mill Bridge project. He explained that this is the next bridge repair project for the Township. He added that he confirmed participation by Ephrata Township for 50% of the costs.

The Township Manager provided a status report on the Rothsville Corridor. He stated that the first step in the ARLE grant is the installation of pedestrian signals at the White Swan. He noted that the crosswalk markings will be installed in the Spring.

The Board unanimously approved the Township Manager's Report.

TAX COLLECTOR'S REPORT: The Board reviewed the December, 2011 Tax Collector's report. On a motion by Vigunas, seconded by Chivinski, the Board unanimously approved the Tax Collector's December, 2011 report.

PUBLIC WORKS DEPARTMENT REPORT: The Township Manager presented a report prepared by the Roadmaster that outlines the activities of the Public Works Department during December, 2011. The Board unanimously approved the Public Works Department Report.

NORTHERN LANCASTER COUNTY REGIONAL POLICE DEPARTMENT REPORT: The Township Manager presented a report prepared by the Police Chief that outlines the activities of the Police Department during December, 2011. On a motion by Vigunas, seconded by Kramer, the Board unanimously approved the Police Department Report.

ZONING OFFICER'S REPORT: The Code and Zoning Officer presented a report that outlines the Zoning/Building permits issued in December, 2011. The report also outlines the cases heard by the Zoning Hearing Board at their meeting held on December 14, 2011.

COMMUNICATIONS: The Board received a letter from Sager, Swisher and Company, LLP (the Township's auditing firm) that describes the preparations for the Township's upcoming audit of 2011.

CONSIDER THE GREYSTONE MANOR FARM FINAL PLAN PREPARED BY DAVID MILLER ASSOC. DATED 11/23/11: Sandy Kime, representing David Miller/Associates, explained that the property consists of 56.24 acres located on both the east and west sides of Oregon Pike. The plan proposes to subdivide the property into two lots, based on the centerline of the roadway. Lot 2, which would be located north of Oregon Pike would contain approximately 19.737 acres, and Lot 1, which would be located south of Oregon Pike, would contain approximately 36.499 acres. Although a portion of the eastern property is located within Manheim Township, the proposed subdivision line is entirely within Warwick Township.

The Applicant is requesting a Waiver of Section 270-15 pertaining to riparian buffer easements and plantings. The Applicant's consultant is requesting a Waiver of the requirement to plant the riparian buffer easement. It is proposed to utilize and preserve the existing vegetation. The Warwick Township Planning Commission voted unanimously to recommend approval of the Waiver request since no supplemental vegetation is currently needed within this area, and contingent upon the actual 35' wide easement being designated on the property from the edge of the stream bank. The Township Engineer commented that Design Note 16 has been added to the Plan to ensure the owners of the proposed Lot Nos. 1 and 2 maintain the existing vegetation within the riparian buffer easement for Lot 1 and within the riparian buffer area for Lot 2. They added that this approach appears acceptable and they further recommend approval of the Waiver.

The Township Manager explained that the Greystone Manor farm was previously preserved; however, the portion south of Oregon Pike was specifically excluded from the preservation. He noted that this portion is within the Township's Agricultural Security Area, and added that the portion north of Oregon Pike is preserved.

On a motion by Vigunas, seconded by Flosdorf, the Board voted unanimously to grant a Waiver of Section 270-15 as discussed, and to approve the Greystone Manor Farm Final Plan, contingent upon the Township Engineer's comment letter dated January 11, 2012 being addressed.

CONSIDER THE REUBEN AND ANNA KING/STEPHEN AND SADIE KING LOT ADD-ON PLAN PREPARED BY SANCHEZ ASSOC., DATED 11/14/11:

James Sanchez, representing Sanchez Associates, explained that the plan proposes to subdivide an approximate 10.317 acre tract from the existing Stephen & Sadie Mae King property (which includes their existing dwelling-identified as Lot 2) and adding it to the adjoining Reuben & Anna Ruth King property (which includes their existing dwelling-identified as Lot 1). These farms are located along Becker Road.

The Applicant is requesting a Waiver of Section 270.15.A & B pertaining to riparian buffer easements. The Applicant has installed a fence to keep animals from entering the Lititz Run stream and adjacent area. In addition, a 35' wide easement area has been depicted on the plan along the Lititz Run along the Stephen/Sadie King property. The pasture area has a 10' wide easement area, and 15' wide easement area, respectively along the tributary. In addition, existing vegetation in this area will be maintained. The Reuben King property currently does not have fencing along one side of the stream. The Township Manager explained that the Lancaster County Conservation District is agreeable to the proposal since the property owner is providing a modified buffer area.

On a motion by Vigunas, seconded by Chivinski, the Board voted unanimously to grant a Waiver of Section 270.15.A&B as discussed, and to approve the Reuben and Anna King/Stephen and Sadie King Lot Add-on Plan contingent upon the Township Engineer's comment letter dated December 5, 2011 being addressed.

CONSIDER THE REQUEST BY TIMOTHY HAYES (MERV MILLER BUILDERS) FOR A PARTIAL RELEASE OF LETTER OF CREDIT RELATING TO STORM WATER MANAGEMENT PLAN:

The Board reviewed the request. The Township Engineer commented that based on their most recent observation of construction progress at the site, compared with the original Letter-of-Credit estimate amounts, they recommend the Township release \$9,627.00 from the current Letter-of-Credit account. The retainage represents their estimate of the costs to complete the remaining site improvements.

The Township Engineer expressed concern with the culvert that was installed under the new driveway and within the Clay Road right-of-way. He outlined these concerns and provided photographs of specific areas. He added that this is the reason only a partial release of the Letter-of-Credit is recommended. The Township Manager noted that the developer is addressing these issues and added that heavy rains adversely affected the site.

On a motion by Vigunas, seconded by Kramer, the Board voted unanimously to release 9,627.00 from the Letter-of-Credit account.

CONTINUE DISCUSSION ON USE OF FIRE POLICE: The Township Manager explained that the Township already has several requests for the use of fire police for events in the upcoming year. He stated that he discussed the issue with the Township's EMC and they agreed that preferential consideration should be given to locally sponsored events. Flosdorf inquired what options are available if fire police are unavailable. The Township Manager explained that organizations could contract with approved private traffic control agencies or appropriately trained individuals. He noted that agencies would be required to submit proof of proper traffic control prior to the Township authorizing the events. The Board discussed the issue and how the events could affect property owners and traffic along public roadways, and the feasibility of requiring

organizations to use trail systems and designated routes established by the Township. The Township Manager explained that he will further discuss the issue with the EMC, who also organizes the local fire police in the Township.

DISCUSSION CONCERNING THE STRATEGIC PLAN UPDATE: The Township Manager explained that preparations have begun to update the Joint Strategic Plan. He provided a handout of issues to review as part of the plan, and the objectives that have been met from the current and previous plan.

CERTIFY CONVENTION DELEGATE AND ALTERNATE DELEGATE TO THE STATE CONVENTION (5/6/12 to 5/9/12): Following a brief discussion by the Board, Herbert Flosdorf stated that he will serve as delegate to the State Convention. Daniel Zimmerman would serve as alternate delegate to the State Convention.