

**WARWICK TOWNSHIP BOARD OF SUPERVISORS MINUTES
REORGANIZATION MEETING
January 6, 2014**

Acting Chairman W. Logan Myers convened the January 6, 2014 reorganization meeting of the Board of Supervisors at 7:00 p.m. Present were Supervisors W. Logan Myers, Michael Vigunas, Anthony Chivinski, C. David Kramer, and Herbert Flosdorf. In attendance were Township Manager Daniel Zimmerman, and Code and Zoning Officer Thomas Zorbaugh.

ELECTION OF OFFICERS FOR 2014: The Township Manager opened nominations for Chairman and Vice-Chairman of the Board of Supervisors for 2014. On a motion by Vigunas, seconded by Chivinski, the Board voted unanimously to close the nominations and re-elected W. Logan Myers as Chairman of the Board of Supervisors and Michael Vigunas as Vice-Chairman of the Board of Supervisors for 2014.

SUPERVISORS AND APPOINTED STAFF AUTHORIZED TO SIGN DISBURSEMENT/PAYROLL CHECKS: On a motion by Flosdorf, seconded by Chivinski, the Board voted unanimously to authorize the Chairman, Vice-Chairman, Manager/Secretary/Treasurer and Assistant Secretary to sign disbursement checks and payroll checks.

CERTIFY CONVENTION DELEGATE AND ALTERNATE DELEGATE TO THE STATE CONVENTION (4/13/14 to 4/16/14): W. Logan Myers volunteered as the delegate and Herbert Flosdorf volunteered as the alternate delegate to the State Convention.

AUTHORIZATION FOR PAYMENT OF PAYROLLS/BILLS PRIOR TO MEETING APPROVALS-RESOLUTION #01-06-14-01: The Board reviewed the Resolution. On a motion by Chivinski, seconded by Kramer, the Board voted unanimously to adopt Resolution #01-06-14-01 to authorize payment of the Township's payroll and certain invoices, approved by the Township Manager, prior to the Board's approval, subject to review and approval of the Board's signatories.

LIAISON RESPONSIBILITIES: Flosdorf requested to join Myers as the Recreation Commission liaison, which Zimmerman and Myers agreed is a great idea due to the Recreation Commission needing another person. The Board voted unanimously to approve the following Supervisor liaison assignments for 2014:

Administration	-	W. Logan Myers
Public Work's Department	-	Michael Vigunas
Police Department	-	Anthony Chivinski / C. David Kramer
Planning Commission	-	Michael Vigunas
Zoning Hearing Board	-	Herbert Flosdorf
Municipal Authority	-	Herbert Flosdorf / C. David Kramer
Recreational Advisory Committee	-	W. Logan Myers/Herbert Flosdorf
WESA	-	Herbert Flosdorf

APPOINTMENTS - RESOLUTION #01-06-14-02: The Township Manager outlined several appointment changes. He added that there will be four commercial inspection options, who will keep consistent prices throughout 2014. The Board reviewed the proposed appointments for 2014. On a motion by Chivinski, seconded by Vigunas, the Board voted unanimously to adopt Resolution #01-06-14-02 for the following reappointments/appointments:

Township Secretary/Treasurer/Manager - Daniel L. Zimmerman
Assistant Secretary – Barbara Kreider
Assistant Treasurer – Lynn Reapsome
Human Resources Director – Laura Bowman
Zoning Officer & Building Code Official (BOC) - Thomas Zorbaugh
Roadmaster/Public Works Supervisor - Dean Saylor
Emergency Management Coordinator – Larry Schultz
Township Solicitor - Morgan, Hallgren, Crosswell & Kane; William C. Crosswell, Esq.
Zoning Hearing Board Solicitor - Zimmerman, Pfannebecker, Nuffort and Albert; Neil Albert, Esq.
Township Engineer - ELA Group, Inc.; Grant Hummer
Alternate Township Engineer - Arro Engineers & Consultants, Inc.; Darrell Becker
Township Consultant - Brandywine Conservancy; John Theilacker
Township (temporary) Depository - PA Local Government Investment Trust / Susquehanna Bank
Vacancy Board - Joseph McSparran
Municipal Authority (Five Year Term)
 Donald F. Engle (12/31/2018)
Planning Commission (Four Year Term)
 Thomas Zug (12/31/2017)
 Craig Kimmel (12/31/2017)
 Kenneth L. Eshleman - Alternate (12/31/2014)
Zoning Hearing Board (Five Year Term)
 Scott Goldman (12/31/2018)
 Brent Schrock, alternate (12/31/2014)
Third Party Inspection Services:
Building Inspection Underwriters
Code Administrators
Commonwealth Code
UCC Appeals Board
 Don Engle (12/31/2014)
 Wilmer Burkhart (12/31/2014)
Recreation Advisory Committee
 All members (12/31/2014)
Sewage Enforcement Officer - Vision Engineering
Alternate Sewage Enforcement Officer – Len Spenser, III, SEO Services
Appointed Auditor - Sager, Swisher & Company; Mike Reiner
LCTCB representative - Daniel Zimmerman

COMMITTEE ASSIGNMENTS: The Board unanimously approved the following committee assignments:

Regional Strategic Coordinating Committee	- W. Logan Myers
Regional Economic Development Committee	- Anthony Chivinski
Regional Transportation Committee	- Michael Vigunas
Warwick Emergency Services Commission (WESC)	- Herbert Flosdorf
Police Pension Committee	- Anthony Chivinski
WRRC	-W. Logan Myers/Herbert Flosdorf

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OTHER BUSINESS TO COME BEFORE THE BOARD – RESOLUTION #01-06-14-03: On a motion by Vigunas, seconded by Chivinski, the board voted unanimously to adopt Resolution #01-06-14-03 for disposition of municipal records.

The Township Manager stated that the Township and Borough sent a letter to Bob Lamb thanking him for his 20 years of volunteer service with the Emergency Services and sent him a gift card as well.

ADJOURNMENT: With no further business to come before the Board, the reorganization meeting was adjourned at 7:17 p.m.

Respectfully submitted,

Daniel L. Zimmerman
Township Manager