

WARWICK TOWNSHIP BOARD OF SUPERVISORS

August 20, 2014

Chairman Logan W. Myers convened the August 20, 2014 meeting of the Board of Supervisors at 7:00 p.m. Present were supervisors W. Logan Myers, Herbert Flosdorf, Michael Vigunas, Anthony Chivinski, Dean Saylor Road Master, Beth Sahd Lititz Public Library Chairperson, Glenn Landis representing the Lititz Public Library Board, Scott Hain representing David Miller Associates, Chuck Haley representing ELA Group, Joyce Gerhart representing RGS Associates, Larry Knowles representing the Lancaster Newspapers, and Gary Klinger representing the Lititz Record Express. Absent was Thomas Zorbaugh Zoning Officer and C. David Kramer.

APPROVAL OF MINUTES: On a motion by Vigunas, seconded by Chivinski the Board unanimously approved the minutes from the July 16, 2014 meeting.

TREASURER'S REPORT: On a motion by Chivinski, seconded by Flosdorf the Board unanimously approved the Treasurer's report.

PAYMENT OF BILLS: A question was raised by a Board Member as to the Warwick School District Advertising Banner for one year inquiring if this is for volunteers. The Township Manager stated it is. The question was also raised regarding the sinkhole on Buttonwood Drive if the Township was paying for this or if we are getting a reimbursement from Bottom Line. The Township Manager stated this was a sinkhole in the middle of the street so it was the Township's responsibility. On a motion by Chivinski, seconded by Flosdorf the Board unanimously approved the payment of the bills.

MANAGER'S REPORT: The Township Manager stated the Northern Lancaster County Regional Police Department's report is attached for review.

The Township Manager stated the WESC Standard of Response document is on as an agenda item tonight.

The Township Manager stated efforts are continuing to clean up the release of Letter of Credits particularly on small projects.

Regarding the Adaptive Traffic System on the 501 Corridor Telco was awarded as the vendor. The anticipated start of the project is September and it will be completed by November. The timing trials and analysis work will go into next year but the actual hardware installation will be done within this time frame. Myers inquired as to whether the bid came in within the budget. The Township Manager stated the bid came in a little under the budget.

Regarding the MS4 permit, the Township Manager stated at the Board of Supervisor's September 3rd meeting a demo will be given with the mapping type format that will be used to map the entire stormwater system, differentiating between concrete, polyethylene pipe, corrugated metal, and CMP pipe. This will give an answer as to how much CMP is out there.

The Township Manager stated that on Friday, August 16, 2014 the Municipal Authority had a pressurized sewer main break on a 10 inch pipe that was 15 feet deep. This involved the highest flow pumping station

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and the highest flow interceptor line. Septic was being trucked out of pumping station #1 on Buckwalter Road to the sewer plant. The pipe break was fixed in 23 hours. Assistance from B.R. Kreider and the Public Works Department was needed. The work by the Public Works Department was appreciated and overtime will be reimbursed by the Authority.

Regarding road projects, there was a delay on work on Millport Road due to the utilities namely Windstream.

The Township Manager stated he has a Natural Infrastructure meeting at Lititz Borough Thursday, August 2014 at 7:00 A.M.

There is nothing new to report on Rails to Trails.

TAX COLLECTOR'S REPORT:

On a motion by Vigunas, seconded by Chivinski the Board unanimously approved the Tax Collector's report.

PUBLIC WORKS REPORT: The Road Master stated paving was done on Tollgate Road in conjunction with Rock Lititz. The pump station was paved for the Municipal Authority. The Road Master stated the Public Works Department tries to do one a year for the Authority and some of the older ones are in poor condition. Some stormwater work was done on Landis Valley Road. The Road Master stated he had hoped paving would be completed prior to school starting but unfortunately that will not occur. B.R. Kreider has work to do at Traditions of America and utilities have been holding up work also. The Road Master stated B.R. Kreider is planning to start work on Thursday, August 21st. The Road Master stated work will be done from Highlands near the hospital detention basin all the way past Traditions to Rohrer's Quarry. A Board Member asked if the final surface will be done this year. The Road Master stated the final wearing is scheduled for 2015. The work will be done in conjunction with Traditions of America as there are portions on both sides that the Township would like to do at the same time.

The Road Master stated the sewer main break was on Trolley Run Road behind PNC Bank and the section of road that was ripped up due to this he would like to get paved this week so the rear access can be used again.

A Board Member inquired if the Township would be getting reimbursed for the excavation of the batting cage at the school. The Township Manager stated this is an exchange service that is done with the school as they help the Township with services as well.

A Board Member inquired as to the work that is to be done on Warwick Road. The Road Master stated there are some pipes located there are still CMP and some that are on the MS4 inspection.

ZONING OFFICER'S REPORT: The Zoning Officer was on vacation so the Township Manager reported in lieu of his absence. The Township Manager stated the notice of concern list length is typical for this time of year.

COMMUNICATIONS: Regarding the PSAT News Bulletin the Township Manager stated the new state budget is still being worked on. The Township Manager stated there will not be a lot of impact on the Township.

CONSIDER THE LITITZ LIBRARY LOT ADD-ON AND FINAL SUBDIVISION PLAN, PREPARED BY RGS ASSOCIATES DATED 6-4-14: Joyce Gerhart, representing RGS, is proposing a lot add-on to add acreage from the Siegrist property to the library property. Part of this is dedication that was promised as part of the Lititz Reserve subdivision and part is a donation for the Veteran's War Memorial at the library. There are also some right of way dedications that will be taking place. A 10 acre farmette is also proposed to be created

around Mr. Siegrist's farm. The lot for this is configured to include the possible relocation of Pierson Road long term. Gerhart is requesting a waiver for existing contours be provided utilizing LIDAR rather than surveyed contours. On a motion by Flosdorf, seconded by Chivinski the Board unanimously approved the lot add-on and final subdivision plan and also the waiver regarding the contours utilizing LIDAR rather than surveyed contours.

CONSIDER THE 35-37 RED OAK DRIVE LOT ADD-ON PLAN PREPARED BY DAVID MILLER/ASSOCIATES DATED 7-3-14: Scott Hain, representing David Miller/Associates, is here to propose a lot add-on. Lester Guyton, Sr. the original owner of the property with the house is now selling the property. As part of the deal to sell it the buyers needed to combine the lot with the house on it and the lot with the pool on it. When the property was surveyed it was realized that when the house on lot #2 was constructed the house and deck encroached on the setback line. The house was 5 feet from the line, the deck was 3 feet and the setback is 10 feet. David Miller/Associates went to the Zoning Hearing Board for some options. Hain is proposing to add lots #1 and #2 together and taking a section of lot #3 and joining it to the combined lots of 1 and 2 to meet the setback lines. Lot #3 will still meet the requirements of the minimal lot width at the setback line. David Miller/Associates will now be able to go back to the Zoning Hearing Board to get approval of setbacks. On a motion by Flosdorf, seconded by Vigunas the Board unanimously approved the lot add-on plan for 35-37 Red Oak Drive.

DISCUSSION ABOUT APPROVING PROPOSED PRELIMINARY ENGINEERING DESIGN FOR THE 501 CORRIDOR: The Township Manager stated the state is proposing to re-pave the south side of 501 up to Owl Hill Road in 2015 and to re-pave Wynfield Drive to Brubaker Road in 2016. The Township Manager stated it is difficult to get projects listed through the MPO process. The Township approached the county and inquired as to whether they would fight the Township if they approached PennDOT about considering adding some money to the project in order to get the center turn lane on 501. The Township had a meeting with PennDOT and gave them a proposal. The Township asked ELA to do a preliminary conceptual analysis of the area. PennDOT responded if the Township does some preliminary and final design work this would be considered. The Developer Fee Fund is available for use. A Board Member inquired if there is a reason to incorporate consideration of re-designation of 772. The Township Manager stated there is another project that needs to be addressed which is the intersection of Brunnerville Road and Newport Road. The question was raised if there is going to be curbing along the area of the 501 corridor. The Township Manager stated part of the study will be to identify if there is curbing, where will it be done and who will pay for it. The Township Manager stated this will be determined on how much stormwater work would be generated and this would be determined in the preliminary phase. A Board Member inquired if there were any bids for the preliminary design. The Township Manager stated bids were not needed because it is a professional service. The Township Manager stated we will find out where things stand during the preliminary phase and then have another meeting with PennDOT before we lock in. On a motion by Vigunas, seconded by Chivinski the Board unanimously approved the preliminary engineering design by ELA for the 501 corridor.

CONSIDER APPROVAL OF GRANT FROM THE LANCASTER CITY CLEAN WATER CONSORTIUM FOR THE WETLANDS AT LINEAR PARK: The Township Manager stated the wetlands at Linear Park is almost 20 years old and needs some maintenance work. The Township Manager stated the Township was able to obtain a \$20,000 grant from the Consortium to do restoration work. The Township Manager was listed as the grant administrator. A Board Member inquired as to whether the Township should hold off on this restoration work until Rock Litz is completed. The Township Manager stated the work on Linear Park would probably not be started until sometime in 2015. A Board Member stated this funding is available as part of the 2014 fiscal year. He stated DEP came to the Township and stated of the \$100,000.00 this was awarded to five different projects. On a motion by Vigunas, seconded by Flosdorf the Board unanimously approved the grant from the Lancaster City Clean Water Consortium for the wetlands at Linear Park.

CONSIDER AUTHORIZATION TO SUBMIT DCED GRANT FOR THE VETERANS HONOR PARK OF LANCASTER COUNTY: The Township Manager stated previously the Township had submitted a DCNR grant who stated there is a lot of competition and the Township may want to take the application and reformat it and submit it to DCED. The Township Manager stated there is no guarantee we will get this grant. On a motion by Flosdorf, seconded by Chvinski the Board unanimously approved to submit the DCED grant for the Veterans Honor Park of Lancaster County.

DISCUSS RESULTS OF WTMA BOND ISSUE AND RE-RATING OF TOWNSHIP STANDARDS/POOR: The Township Manager stated there was a savings of \$382,000.00. The bond issue was shortened by four years. More flexibility of the investment of the current funds was also created. The Township Manager stated in addition the Township and the Authority were upgraded to double A which means the Township did not need to buy the re-insurance which was an additional \$60,000 in savings. A Board Member commented on the statement "the sewer funds financial position as weak." The Township Manager stated this means for the past four or five years the rates were not adjusted due to a smaller surplus. He stated the difference this year is the tapping fee generation. The Township Manager stated this year there will be a substantial surplus. The Township Manager stated he is close to concluding water negotiations with the Borough which could have a minor impact on the rates for water service.

CONSIDER APPOINTING MARCELLO MEDINI AS ALTERNATE TO THE PLANNING COMMISSION: The Township Manager stated there were a number of applicants for this position that were interviewed. Mr. Medini is a sharp, young gentleman in his late 20's or early 30's. On a motion by Chivinski, seconded by Vigunas the Board unanimously approved Marcello Medini as an alternate to the Planning Commission.

CONSIDER MOTION TO AUTHORIZING CIVIL ACTION ON A CROSS CONNECTION OF THE WATER SYSTEM: The Township Manager stated the situation is the well water is cross-connected to the public water. If the well water becomes contaminated and there is a back flow situation there can become a contamination of the public system. This can easily be disconnected but the property owner refuses to do so. The Authority is taking civil action. A Board Member inquired as how much it would cost to do the disconnection and how much it will cost to file the paperwork. The Township Manager stated it would cost approximately \$150.00 to do the disconnection and approximately \$2,000.000 to file the paperwork. The question was then asked why can't the Authority just do the disconnection. The Township Manager stated the Authority cannot enter someone's property without legal authorization. A Board Member inquired as to why the property owner does not want to disconnect from the public water. The Township Manager stated he does not know, he has not spoken to the property owner however, the Municipal Authority staff has had contact with them. The Township Manager stated this has been going on for approximately two years. On a motion by Vigunas, seconded by Chivinski the Board unanimously approved to authorize civil action on a cross connection of the water system at 123 Mayfield Drive.

DISCUSSION ON COOPERATION AGREEMENT BETWEEN WARWICK TOWNSHIP AND REDEVELOPMENT AUTHORIZATION OF LANCASTER: The Township Manager stated there is no action at this time it is still in progress. This is in regards to the RACP Grant bestowed on the Rock Lititz Project.

REVIEW DRAFT OF STANDARDS OF RESPONSE FOR THREE FIRE COMPANIES: Flosdorf explained in the past the Township has given money to the fire companies to support operations and capital expenses. This has been an informal arrangement in deciding how much to give for operations and how much to set aside for expenses. These new standards will tell the fire company if they are to be a fire company in Warwick Township what our expectations of them will be. Every year the fire company will give a report to the Township with every incident, what the response time was, and were they able to meet it. From a financial aspect they will provide every September a formal request for funding, both the operating funds and capital funds, and what that will be used for. These numbers will be considered and put in the budget if chosen to

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do so. The fire companies will also be giving audited financial statements for the year. A Board Member inquired if it is felt these standards can be met and are these standards feasible for the size of our community/ fire companies. Flosdorf explained some fire companies do not get the volunteers needed and we as a community have a responsibility to provide it. This is a way to keep track if the fire company is not meeting the requirements set for them. If they are not then the Township needs to evaluate how they can help the fire company make the standards. A Board Member questioned the training required asking if it was thought to make it more difficult to find volunteers. Flosdorf explained it is the insurance who is requiring the training as it is required by the state. Flosdorf explained that before someone is allowed to volunteer a pre-employment physical is required as well as a background check. On a motion by Flosdorf, seconded by Chivinski the Board unanimously approved the Standards of Response for the three fire companies.

OTHER BUSINESS TO COME BEFORE THE BOARD: A Board Member mentioned in the Friday, August 8, 2014 edition of the Wall Street Journal there was an article on Rock Lititz.

Myers stated he, Vigunas, Ian Hodge, and Dave Heck met with Steve Mentzer to develop a dialogue with Manheim Township to look at some areas such as the 501 corridor which we have been working on with them. During this discussion Manheim Township brought up the proposition of possibly developing a Council of Government with some of the Townships in the northern part of the county such as the Hempfields, Manheim Township, Warwick and possibly the borough. There is another meeting set up with Shane who is Manheim Township's manager and Dan to see what their thoughts are. There was a discussion on more cooperative efforts between the bordering municipalities. Vigunas brought up the airport as an under utilized asset. He stated trying to get the airport authority onboard to develop this area economically is an option. There was also discussion about joining the trails.

ADJOURNMENT: With no other business to come before the Board, the meeting was adjourned at 8:01 P.M.

Respectfully submitted,

Daniel L. Zimmerman,
Township Manager