

**MEETING MINUTES
BOARD OF SUPERVISORS
Warwick Township Municipal Building
December 4, 2019**

W. Logan Myers, III convened the December 4, 2019 Warwick Township Board of Supervisors meeting to order at 7:00 a.m. In attendance were Supervisors Logan Myers, Herbert Flosdorf, Michael Vigunas, and Kenneth Eshleman. Absent was Supervisor Jeffrey Tennis. Also in attendance were Daniel L. Zimmerman, Township Manager; Patrick Barrett, Assistant Township Manager; Grant Hummer from the ELA Group; Wade Hartz, 1015 Log Cabin Road, Leola; Kip Lynch, 348 Pin Oak Drive, Lititz; and Laura Knowles representing the Lititz Record Express.

CONSIDER REQUEST TO REDUCE THE UNITED ZION PROJECT LETTER OF CREDIT: On a motion by H. Flosdorf, seconded by K. Eshleman, the Board unanimously approved the request to reduce the United Zion project Letter of Credit as outlined in the ELA letter dated December 2, 2019.

CONSIDER REQUEST TO REDUCE THE WHITMER PROJECT LETTER OF CREDIT: On a motion by H. Flosdorf, seconded by K. Eshleman, the Board unanimously approved the request to reduce the Whitmer project Letter of Credit as outlined in the ELA letter dated December 2, 2019.

CONSIDER REQUEST TO REDUCE THE GRAFFIUS PROJECT LETTER OF CREDIT: On motion by H. Flosdorf, seconded by K. Eshleman, the Board unanimously approved the request to reduce the Graffius project Letter of Credit as outlined in the ELA letter dated December 2, 2019.

CONSIDER REQUEST TO REDUCE THE CLAIR GLOBAL PROJE4CT LETTER OF CREDIT: On a motion by H. Flosdorf, seconded by K. Eshleman, the Board unanimously approved the request to reduce the Clair Global Letter of Credit as outlined in the ELA letter dated December 2019.

CONSIDER REQUEST TO REDUCE THE WALTER TRACT PROJECT LETTER OF CREDIT: On a motion by H. Flosdorf, seconded by K. Eshleman, the Board unanimously approved the request to reduce the Walter Tract project Letter of Credit as outlined in the ELA letter dated December 2, 2019.

CONSIDER RESOLUTION 12-04-19-01 AMENDING THE 2019 FISCAL BUDGET: D. Zimmerman stated this is to allow to move some surplus funding the Capital Reserve Fund, the Stormwater Fund and to the Fire Equipment Reserve Fund. It also amends the General Expenditure List. The summary shows what Staff would recommend for the end of the 2019 Fiscal Budget.

On a motion by K. Eshleman, seconded by M. Vigunas, the Board unanimously approved Resolution 12-04-19-01 Amending the 2019 Fiscal Budget.

DISCUSSION ON REVISIONS TO THE DRAFT OF THE 2020 FISCAL BUDGET: D. Zimmerman stated the draft that was presented at the November 20, 2019 meeting showed a forecast of approximately \$70,000.00 of additional revenue. The following adjustments were made: a partial payment for a tower for the IT system, funding for a new copier, adjustments in the Public Works salary range and reduction in the Parks due to the retirement of an employee, and adjustments in the uniforms. There is still a projected \$40,000.00+ surplus.

SILVER SNEAKERS PROGRAM: D. Zimmerman stated he has been receiving letters from Senior Citizens regarding the discontinuation of this program and the fact that the Township contributes to the Rec Center. The Township has contributed to the Rec Center since the 1950's. Twelve years ago there was significant deterioration and maintenance issues that were not taken care of. Today the Rec is well maintained due to the fact that the Board had requested their contributions go directly towards capital maintenance and does not in any way subsidize programming at the facility. A new membership level has been provided for this particular age group that is less than the other brackets in an effort to try

to come to a compromise. The proper venue for this discussion would be at a Regional Rec Commission meeting. The Board recommended that the Lititz Rec Center communicate their case for the change of policy at a meeting with the public.

UPDATE ON THE DRUG TASK FORCE: D. Zimmerman stated Heather Adams, the new DA, supports the program. The County Commissioners incorporated into their budget that they will match dollar for dollar any contribution by a municipality. A long discussion ensued on this subject.

CONSIDER THE FINAL DRAFT OF THE 2020 HOLIDAY SCHEDULE: The Board reviewed the 2020 Holiday Schedule.

REVIEW OF REVISIONS TO THE LITITZ WARWICK OFFICIAL MAP: D. Zimmerman stated the Planning Commission has been working on this map for approximately three months. The following are revisions that were made: The Clark Property at the intersection of Newport Road and Brunnerville Road has limited street connections that can occur however there is a 50 foot right-of-way in the development to Robin Hill Road to make a connection. The Planning Commission made a recommendation to realign W. Woods Drive and E. Woods Drive to gain access to the vacant land, the Achey Tract, off of 501. On Orchard Road where Mr. Hess has indicated some possible road connections with one being to the old development. The connection from Tupelo Street to Hillcrest Avenue is shown. The High Property is showing the frontal access drive along Newport Road and up to the Campus Industrial Land.

BLUE CHRISTMAS BIKE RIDE: On a motion by M. Vignas, seconded by K. Eshlema, the Board unanimously approved the Blue Christmas Bike Ride.

ADJOURNMENT: With no other business to come before the Board, the meeting was adjourned at 7:50 a.m.

Respectfully submitted,

Daniel L. Zimmerman
Township Manager