

WARWICK TOWNSHIP BOARD OF SUPERVISORS
Warwick Township Municipal Building
March 20, 2019

W. Logan Myers, III convened the March 20, 2019 Warwick Township Board of Supervisors meeting at 7:00 p.m. In attendance were Supervisors Logan Myers, Kenneth Eshleman, Herbert Flosdorf, Michael Vigunas, and Andrew Spade. Also in attendance were Daniel L. Zimmerman, Township Manager; Patrick Barrett, Assistant Township Manager; Dave Steffen, Chief NLCRPD; Chuck Haley from ELA Group; Duane Ober, WESC Administrator; Jason Minnich, Public Works Superintendent; Tom Zorbaugh, Code and Zoning Officer; Joyce Gerhart from RGS Associates; Anthony Sivillo, 32 Duffield Drive, Lititz; Laura Knowles from the Lititz Record Express; Travis Hess, Hurst Blvd.; Wade Hartz, 1015 Log Cabin Road, Lititz; Paul Myers, Boyertown, PA; and Marilyn Eaton.

APPROVAL OF MINUTES: On a motion by M. Vigunas, seconded by K. Eshleman, the Board unanimously approved the February 6, 2019 minutes as submitted.

TREASURER'S REPORT: On a motion by A. Spade, seconded by M. Vigunas, the Board unanimously approved the Treasurer's Report as submitted.

PAYMENT OF BILLS: On a motion by K. Eshleman, seconded by H. Flosdorf, the Board unanimously approved the Payment of the Bills as submitted.

MANAGER'S REPORT: Rothsville Corridor: This was done through a PennDOT Red Light Go Grant and is in the process of being closed out. The inspection by PennDOT has been completed. When the project is closed out the Township will be reimbursed \$92,000.00 by the state.

6th Street Project: Both roundabout projects have been submitted to PennDOT for HOP drawing review to make sure they are eligible for the issuance of an HOP from the Department of Transportation. D. Zimmerman is anticipating right-of-way discussions to take place next month.

WERT: Invitations for the dedication have been sent out. The dedication is scheduled for Wednesday, April 24, 2019 at 10:00 a.m. Millway Road will be closed and used for parking and Reiff's Produce has agreed to allow their parking lot to be used for parking as well. The Township is in the process of closing out the grant with DCNR. The final reimbursement will be \$16,000.00 and will be split with Ephrata Township.

Strategic Plan: The Economic & Development Committee meets at Lititz Boro on March 21st at 7:30 a.m.

The LCATS spring conference is Thursday, March 28th at 6:00 p.m.

TAX COLLECTOR'S REPORT: On a motion by M. Vigunas, seconded by K. Eshleman, the Board unanimously approved the Tax Collector's Report as submitted.

PUBLIC WORKS REPORT: J. Minnich stated tree trimming continues on the 2019 project roads. Improvements are being made in the shop as far as safety and organization. Work continues on the Lion's Park Pavilion. A number of trees were removed from the Rail Trail behind Bonfield Elementary School that looked suspicious for ____.

D. Zimmerman inquired if all the Welcome To Warwick Township sign access points have been completed. J. Minnich stated he will check to make sure all access points into the Township have a new sign.

POLICE DEPARTMENT REPORT: D. Steffen reported at their most recent meeting an awards ceremony was conducted in which a number of awards were given out. He thanked the local fire departments and the Public Works Department for their help during the winter storms.

ZONING OFFICER'S REPORT: T. Zorbaugh stated 39 zoning and building permits were issued for the month of February. The Zoning Hearing Board heard two continuations at the February meeting.

WESC/EMC REPORT: The Board reviewed the February report that was submitted.

POLICE DEPARTMENT REPORT- 2018 ANNUAL REPORT: The following are some highlights from Chief D. Steffen's report:

- The NLCRPD Community ranked 19th of the 50th safest in PA.
- There was only one homicide in 2018.
- There were 299 crash investigations with 516 vehicles involved, 121 people injured and one person killed.
- There were three armed robberies with two being resolved.
- Newport Road and Lititz Pike are the two highest frequency locations for crashes within Warwick Township.
- There was an increase in drug and alcohol related crashes as well as distracted driving.
- Over 3,006 hours of training was provided to NLCRPD Staff.

WESC/EMC REPORT- 2018 ANNUAL REPORT: The following are highlights from D. Ober's report:

- 26 new volunteers were added to the region which included 15 new firefighters, three fire police officers, three support team members, three volunteer ambulance personnel, and two juniors.
- Over 25 pre-plans for businesses were entered into the software.
- 11 new plans were reviewed in 2018.
- 39 smoke detectors were installed in addition to changing batteries for those in the community who were unable to do so themselves.
- Over 1,000 children were given presentations to during Fire Prevention Week.
- 30 local volunteers were highlighted in the Lititz Record in the Meet Your First Responder Profile.

LITITZ LIBRARY: The Board reviewed the Financial Statements from December 2018.

ROTHSVILLE FIRE COMPANY: The Board reviewed the January 2019 fire, ambulance and fire police reports.

PSATS: The Board reviewed the February 2019 News Bulletin.

CONSIDER TIME EXTENSION REQUEST FOR MOOVE IN STORAGE, 931 LITITZ PIKE: On a motion by K. Eshleman, seconded by H. Flosdorf, the Board unanimously approved the Time Extension request for Moove In Storage, 931 Lititz Pike.

CONSIDER DRAWDOWN ON THE LETTER OF CREDIT FOR WARWICK CREST: D. Zimmerman stated this project actually started in 2003. It is a 26 lot subdivision off of Orange Street. The last house has just been built.

On a motion by H. Flosdorf, seconded by A. Spade, the Board unanimously approved the drawdown on the Letter of Credit for Warwick Crest per the ELA letter dated March 1, 2019.

CONSIDER DRAWDOWN ON LETTER OF CREDIT FOR THE WHITMER TRACT: On a motion by K. Eshleman, seconded by M. Vigunas, the Board unanimously approved the drawdown on the Letter of Credit for the Whitmer Tract.

CONSIDER CONDITIONAL APPROVAL FOR THE LITITZ RESERVE PHASE 7 PROJECT, PREPARED BY RGS ASSOCIATES, DATED 9/5/2018: J. Gerhart from RGS Associates was present to review the project with the Board. Phase 7 consists of 23 units and will complete the loop that goes around Lititz Reserve Lane. Also included is the installation of the bio swale as well as the relocation of a sewer interceptor.

The following waiver is being requested:

Section 285-27.M- Cul-de-sac length: The Applicant is requesting this in order to support the removal of Azalea Way. D. Zimmerman reminded the Board the conditions of this waiver included a signoff by WESC on the two emergency access points, the one off of Kissel Hill and the one from Luther Care. A signoff by the HOA due to the change of the plan from the one that was originally adopted and a commitment by the developer to complete a master corridor plan including a traffic study.

J. Gerhart questioned one comment from the ELA Letter dated March 14, 2019 regarding the bio swale. Instead of being straight the suggestion was for it to be more curved to blend in more with the aesthetics. She did have a conversation with LandStudies and this can be done however once the plant materials are mature the berms will not be seen so she was questioning the need for this to be done. D. Zimmerman stated this suggestion was brought up by one of the Planning Commission Members. L. Myers asked for C. Haley's opinion. C. Haley stated the berm can be done either way. He stated a straight berm is easier to construct and the approved plan shows a straight berm being constructed.

On a motion by H. Flosdorf, seconded by K. Eshleman, the Board unanimously gave conditional approval for the Lititz Reserve Phase 7 Project, prepared by RGS Associates, dated 9/5/2018 conditional upon the Staff recommendations from the Summary of Documentation letter dated March 15, 2019 as well as the from the ELA letter dated March 14, 2019 and granted the requested waiver.

REVIEW LATEST DRAFT OF THE WIRELESS ORDINANCE AMENDMENT: D. Zimmerman stated this is the third draft for the Board to review. All comments the Board made previously were addressed. The amendment was also reviewed by Elam Herr, who retired from PSATS and was the state legislature liaison for over 25 years. This will be brought before the Planning Commission and the County Planning Commission. He is anticipating sometime in April or May to hold a Public Hearing on the amendment.

UPDATE ON THE PROPOSED ORDINANCE AMENDMENTS FOR 2019: D. Zimmerman stated the Right-of-way management ordinance was on hold due to the Supreme Court ruling however it will be addressed in the 2nd quarter. There are potentially 12 other municipalities partnering with the Township on this ordinance.

Both the rezoning and Text Amendment ordinances will be addressed in April.

CONSIDER THE LITITZ CHRISTIAN SCHOOL TO HOLD A 5K RACE ON 5/4/2019: On a motion by A. Spade, seconded by K. Eshleman, the Board unanimously approved the Lititz Christian School to hold a 5K race on 5/4/2019.

CONSIDER THE LITITZ SPORTSMAN'S ASSOCIATION TO HOLD FISHING DERBY EVENTS ON 3/30/2019, 5/26/2019, AND 6/1/2019: On a motion by M. Vignas, seconded by A. Spade, the Board unanimously approved the Lititz Sportsman's Association to hold Fishing Derby Events on 3/30/2019, 5/26/2019, and 6/1/2019.

CONSIDER CONDITIONAL APPROVAL FOR THE SCHUYKILL RIVER RUNNERS TO HOLD A RUN/WALK EVENT ON 6/1/2019: On a motion by M. Vignas, seconded by H. Flosdorf, the Board unanimously approved the Schuykill River Runners to hold a Run/walk event on 6/1/2019 conditional upon submittal of proof of insurance and subject to proof of approval from the Warwick School District, Elizabeth Township, Penn Township, and Lititz Boro.

Board of Supervisors

March 20, 2019

CONSIDER AUTHORIZING ENFORCEMENT ON NON-COMPLIANT PROPERTY OWNER FOR ON-LOT SEPTIC FIELD: On a motion by M. Vigunas, seconded by K. Eshleman, the Board unanimously approved authorizing enforcement on non-compliant property owner for on-lot septic field.

OTHER BUSINESS TO COME BEFORE THE BOARD: D. Zimmerman stated he was contacted by Brick Gables that they would like to host a sunrise Easter dawn service for Victory Church. The event would be from 6:00 a.m. until 8:00 a.m. They do have Conditional Use approval for the operation that no event may be held prior to 10:00 a.m. The members will be parking at Victory Church and walking to Brick Gables. The type of music will be verified before approval will be granted.

ADJOURNMENT: With no other business to come before the Board, the meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Daniel L. Zimmerman
Township Manager