

**WARWICK TOWNSHIP BOARD OF SUPERVISORS**  
**REORGANIZATION MEETING**  
**Warwick Township Municipal Building**  
January 7, 2019

Acting Chairperson, W. Logan Myers, III convened the January 7, 2019 Reorganizational Meeting of the Warwick Township Board of Supervisors at 7:00 p.m. Present were Supervisors Logan Myers, Michael Vigunas, Herbert Flosdorf, and Kenneth Eshleman. Absent was Supervisor Andrew Spade. Also in attendance were Daniel L. Zimmerman, Township Manager; Patrick Barrett, Assistant Township Manager; Grant Hummer from ELA Group, Inc.; and Laura Knowles representing the Lititz Record Express.

**ELECTION OF SUPERVISORS FOR 2019:** Acting Chairperson, W. Logan Myers, III opened nominations for Chairman and Vice-Chairman of the Board of Supervisors for 2019. On a motion by H. Flosdorf, seconded by M. Vigunas, the Board unanimously voted to re-elect W. Logan Myers, III for Chairman of the Board of Supervisors. On a motion by K. Eshleman, seconded by M. Vigunas, the Board unanimously elected H. Flosdorf for Vice-Chairman of the Board of Supervisors.

**SUPERVISORS & APPOINTED STAFF AUTHORIZED TO SIGN DISBURSEMENT/PAYROLL CHECKS:** On a motion by H. Flosdorf, seconded by K. Eshleman, the Board unanimously authorized the Supervisors and Appointed Staff to sign disbursement/payroll checks.

**CERTIFY CONVENTION DELEGATE AND ALTERNATE DELEGATE TO THE STATE CONVENTION:** Logan Myers will serve as the Delegate and Andrew Spade will serve as the Alternate Delegate to the State Convention.

**AUTHORIZATION FOR PAYMENT OF PAYROLLS/BILLS PRIOR TO MEETING APPROVALS-RESOLUTION NO. 01-07-19-01:** On a motion by M. Vigunas, seconded by H. Flosdorf, the Board unanimously authorized the Supervisors and Appointed Staff to sign disbursement/payroll checks.

**LIAISON RESPONSIBILITIES FOR THE FOLLOWING AREAS:** Below are the liaison appointments for 2019:

Administration	-	W. Logan Myers, III
Public Works	-	W. Logan Myers, III
Police Department	-	Anthony Chivinski*/Kenneth Eshleman
Planning Commission	-	Andrew Spade
Zoning Hearing Board	-	Kenneth Eshleman
Municipal Authority	-	Andrew Spade
Recreation Advisory Committee	-	W. Logan Myers,III/Herbert Flosdorf
WESC	-	Herbert Flosdorf

\*Denotes citizen representative

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**APPOINTMENTS- RESOLUTION NO. 01-07-19-02:** The Board reviewed the proposed appointments for 2019. On a motion by H. Flosdorf, seconded by K. Eshleman, the Board unanimously approved Resolution 01-07-19-02 Appointments.

Township Secretary/Treasurer/Manager	-	Daniel Zimmerman
Assistant Manager	-	Patrick Barrett
Assistant Secretary	-	Barbara Kreider
Assistant Treasurer	-	Lynn Reapsome
Human Resources Director/Deputy Tax Collector	-	Laura Bowman
Zoning Officer & Building Code Official	-	Thomas Zorbaugh
Assistant Zoning Officer	-	Billy Clauser
Roadmaster/Public Works Supervisor	-	Jason Minnich
Emergency Management Coordinator & Fire Code Official	-	Duane Ober
Township Solicitor	-	William Crosswell, Esq. Morgan, Hallgren, Crosswell & Kane
Zoning Hearing Board Solicitor	-	Neil Albert, Esq. Zimmerman, Pfannebecker, Nuffort & Albert
Township Engineer	-	Grant Hummer, ELA Group, Inc.
Alternate Township Engineer	-	Darrell Becker, ARRO Engineering
Township Consultant	-	John Theilacker, Brandywine Conservancy
PA Local Government Investment Trust, Depository	-	Fulton Bank, Temporary Depository
Vacancy Board	-	Joseph McSparran
Municipal Authority (Five Year Term)	-	Donald Engle (12/31/2023)
Planning Commission (Four Year Term)	-	Tom Zug (12/31/2021) Craig Kimmel (12/31/2021) Bob Kornman, Alternate (12/31/2019) Jane Windlebleck (12/31/2022) Daniel Garrett (12/31/2022)
Zoning Hearing Board (Five Year Term)	-	Gary Lefever, Alternate (12/31/2019) Dana Clark (12/31/2022)
Third Party Inspection Services	-	Associated Building Inspections, Inc. Building Inspection Underwriters Code Administrators Commonwealth Code
UCC Appeals Board	-	Don Engle (12/31/2019) Will Burkhart, Alternate (12/31/2019)
Recreation Advisory Committee (Three Year Term)	-	Ed Stone (12/31/2022) James Bock (12/31/2022) Maria Tivoli, WRRD Director (12/31/2019) Ron Stief, LRC Director (12/31/2019)
Sewage Enforcement Advisor	-	Len Spencer
Auditor	-	Mike Reinder, Sager, Swisher, & Company
LCTCB Representative	-	Daniel Zimmerman
NLCRPD	-	Anthony Chivinski*/Kenneth Eshleman

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**COMMITTEE/COMMISSION ASSIGNMENTS:** On a motion by M. Vigunas, seconded by H. Flosdorf, the Board unanimously approved the following Committee/Commission Assignments:

Regional Strategic Coordinating Committee	-	W. Logan Myers, III
Regional Economic Development Committee	-	Kenneth Eshleman
Regional Transportation Committee	-	Andrew Spade
WESC	-	Herbert Flosdorf
Police Pension Committee	-	Anthony Chivinski*/David Kramer*
WRRRC	-	W. Logan Myers, III/Herbert Flosdorf
NLCRPD	-	Anthony Chivinski*/Kenneth Eshleman

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**RESOLUTION 01-07-19-03 DISPOSITION OF MUNICIPAL RECORDS:** On a motion by M. Vigunas, seconded by K. Eshleman, the Board unanimously approved Resolution 01-07-19-03 Disposition of Municipal Records.

**RESOLUTION 01-07-19-04 AUTHORIZE THE TOWNSHIP MANAGER TO EXECUTE DOCUMENTS ON BEHALF OF THE TOWNSHIP AND TO ACT AS PROJECT COORDINATOR:** On a motion by K. Eshleman, seconded by M. Vigunas, the Board unanimously approved Resolution 01-07-19-04 To Authorize the Township Manager to Execute Documents on Behalf of the Township and to Act as Project Coordinator.

**ADJOURNMENT:** With no other business to come before the Board, the meeting was adjourned at 7:13 p.m.

Respectfully submitted,

Daniel L. Zimmerman  
Township Manager