

WARWICK TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
Warwick Township Municipal Building
September 5, 2018

W. Logan Myers, III convened the September 5, 2018 Warwick Township Board of Supervisors meeting at 7:00 a.m. In attendance were Supervisors Herbert Flosdorf, W. Logan Myers, III, Michael Vigunas, and Andrew Spade. Absent was Supervisor Kenneth Eshleman. Also in attendance were Daniel L. Zimmerman, Township Manager; Patrick Barrett, Assistant Township Manager; Tom Zorbaugh, Township Code and Zoning Officer; Duane Ober, WESC Administrator; and Karen Mailen from the Lititz Rec Center.

LITITZ REC CENTER: Karen Mailen, Troy Clair and Dave Williams were in attendance to give the annual presentation for the Lititz Rec Center. Mailen stated the Rec Center currently has 8,200 members and over 2,968 are Warwick Township residents. D. Zimmerman inquired of Mailen if there is an increase in membership of senior citizens due to the over 55 community growth. Mailen stated there has been an increase in this particular demographic area. H. Flosdorf inquired when the fundraising was going to start for the pool. Mailen stated this is dependent on when the grant information is received which is anticipated to be in November. D. Zimmerman inquired how the budget looked in terms of maintenance for the Rec. D. Williams, who is on the Property Committee, stated the process the Committee goes through is when looking at the three year capital projection, items that have the potential to wear out during this time such equipment and water heaters are reviewed in addition to looking ahead and anticipating at what might need replaced in the near future.

K. Mailen pointed out that there are many people who come to the Rec that are non-members and do not use the Rec on a regular basis but take a particular class that is offered such as a personal training session or the Cancer Cares Program and pay a higher rate which helps with revenue.

H. Flosdorf inquired if the Township's current level of contribution was adequate moving forward. D. Williams stated at this time no major issues are anticipated however with the continued growth of the community this could change at any given time. K. Mailen indicated that the Rec Center is 75 years old and the building itself is 30 years old so there will be continued needs. D. Williams stated all the expenditures that will come down the road are listed in the budget.

On a motion by H. Flosdorf, seconded by A. Spade, the Board unanimously approved the Intergovernmental Agreement of Cooperation with the Lititz Rec Center.

CHIEF STEFFEN ANNUAL NLCRPD REPORT: D. Steffen reviewed the 2017 Annual Report the as well as the five year performance report with the Board. H. Flosdorf inquired if the NLCRPD was considering the use of body worn cameras. D. Steffen stated it is in the budget and is something that is unavoidable. The cost for the cameras will be approximately \$75,000 per year which includes the body worn cameras, the in- car cameras and the smart weapon system.

H. Flosdorf inquired if D. Steffen saw the potential for any additional regionalization in the future. Steffen stated at this time he did not know. H. Flosdorf inquired if Steffen was finding sufficient qualified applicants for employment. Steffen stated he was and he is pleased with the current staff.

H. Florsdorf inquired if the state were to allow radar guns would he find this be helpful for his staff. Steffen stated he felt it would as it is a good educational tool.

LITITZ PUBLIC LIBRARY: The Board reviewed the letter indicating Susan Tennant's planned retirement from the library in March of 2019.

PSATS: The Board reviewed the July/August 2018 News Bulletin.

CONSIDER REQUEST FOR A HOLDING TANK AT 1049 LOG CABIN ROAD: D. Zimmerman stated a call was received at the Township stating there was a possibility the septic field was leaking at this address. When the Township receives a call of a potential violation, the Township's SEO must investigate as required by DEP regulations. The SEO performed a dye test and it was found the field was discharging directly into the stream which is illegal. The Township's SEO as well as the Township itself issued a cease and desist on the property. The property owner must now have a remedy to the situation. Due to the soil type and the fact that the property is located in the floodplain, there are only two options available for repair. One option is for a holding tank which is not ideal but is allowed and is recognized by DEP as a viable option. The second option would be a special facilities treatment process. The Township cannot force one option over another. The property owner is requesting permission to install a holding tank. A standard holding tank agreement was provided for the Board to review. D. Zimmerman stated if the Board wanted to consider the request he would recommend the Board make it conditional upon the following: 1. An escrow must be posted of at least \$1,000.00-\$1,500.00. 2. Confirmation the tank is being pumped on a regular basis be submitted to the Township. 3. There must be an annual inspection by the SEO Officer.

H. Florsdorf stated he had some conditions he would like added to the holding tank agreement to include the following: 1. The current DEP standards and the Township standards require a three day holding capacity of 1,000 gallons. H. Florsdorf stated considering this is a rental property the size of the tank should have a minimum capacity of 3,000 gallons which would be enough to hold for one week which is the typical length of a rental. 2. The access port should be in elevation of at least two feet above the flood plain. 3. There should be an electronic overflow alarm that is audible both in the house and outside. 4. The tank needs to have an anti-flotation design. 5. There must be a final inspection by the SEO confirming fulfillment of the conditions.

On a motion by H. Florsdorf, seconded by M. Vigunas, the Board unanimously approved the request for a holding tank at 1049 Log Cabin Road with the above listed conditions included.

CONSIDER BIDS RECEIVED FOR UPGRADING THE ROTHVILLE CORRIDOR SIGNAL: D. Zimmerman stated a microwave detection system is being placed at all three signalized intersections. The estimates are below the budgeted amount; the original figures were approximately \$121,000.00. CM High is the maintenance contractor for the Township so the company is familiar with the signals. This project will take place in either October or November of this year.

On a motion by A. Spade, seconded by M. Vigunas, the Board unanimously approved the bid from CM High in the amount of \$98,225.00 for upgrading the Rothsville Corridor signal.

DISCUSS THE DRAFT OF CABLE FRANCHISE AGREEMENT WITH COMCAST: D. Zimmerman stated he wanted this agreement to closely match the agreement the Township currently has with Blue Ridge. Comcast will pick up the legal expenses. This is currently in draft form and will be brought before the Board as a final draft at the September 19th Board meeting.

CONSIDER APPLICATION FOR FIREWORKS PERMIT FOR LITITZ CHRISTIAN SCHOOL: On a motion by M. Vigunas, seconded by A. Spade, the Board unanimously approved the application for a fireworks permit for Lititz, Christian School.

CONSIDER PARTNERSHIP WITH SOCIAL ENTERPRISE INSTITUTE ELIZABETHTOWN COLLEGE-QUANTIFY STREAM DATA ON LITITZ RUN: D. Zimmerman stated the LRWA has a considerable amount of data on the Lititz Run however the data has not worked in an advantageous way that shows the progress that has been made over the years with sediment control and removal of nitrogen and phosphorus from the stream as it is not in an easy to read/understand format. The Township has consulted with other institutions in to the past requesting assistance with charting this data however there was no consistent dedication in completing the project. There would be a cost involved with this potential partnership with E-Town College, however there would also be a commitment to provide a more organized set of information for better understanding to show how the data that has been collected over the last 20 years has improved on the Lititz Run. This potential partnership would be between Lititz Borough, the Township, the LRWA and LandStudies. The program would cost approximately \$18,000. The information provided would include results of the data collected for sediment removal, nitrogen and phosphorus removal, overall temperature readings and expansion of Riparian Buffers. This information is beneficial in showing the Township has passed all the requirements for TMDL and therefore should be removed.

M. Vigunas inquired who would verify this information once charted. L. Myers stated the Township cannot guarantee the information collected will be approved. It will however give the Township another tool to use as leverage to prove improvement has been made by a third party institution. H. Flosdorf stated consideration should also be given to other streams in the Township especially those that run on farm property. A. Spade commented the information collected from Lititz Run could be shown to not only the state but could also be used to show what has been accomplished by on the Lititz Run and could potentially be used for other projects or for PR purposes. M. Vigunas inquired what other watersheds were in the Township. D. Zimmerman stated there are small portions of the Hammer Creek, Little Conestoga and the Cocalico. Lititz Run is the biggest watershed in the Township. M. Vigunas then inquired which one should be targeted next. D. Zimmerman replied the Hammer Creek. M. Vigunas stated should watershed then be the Township's next focus in cooperation with Elizabeth Township and Clay Township. With the cooperation of Elizabeth Township and Clay Township it would then become a regional project and would give the Township more credibility and better cooperation from DEP.

On a motion by H. Flosdorf, seconded by M. Vigunas, the Board unanimously approved the partnership with the Social Enterprise Institute of Elizabethtown College.

OTHER BUSINESS TO COME BEFORE THE BOARD: D. Ober stated how over the last month with all the flooding the Township has experienced, he has learned a lot about the flood plains in the Township and in Lititz Borough. He recently spoke with the County Coordinator about financial assistance due to the flooding. In order to get financial assistance uninsured loss needs to have occurred. The county has a threshold of 1.9 million dollars so it is essential for residents to report their losses so this threshold can be reached in order to receive this assistance. At this time it does not appear the Township will reach this level. The state level is 18 million dollars. Even if the county level is not reached, the amounts reported could go towards obtaining FEMA assistance. There will be an article placed in the Lititz Record explaining how to report damage as well as on D. Ober's website.

D. Ober also mentioned the fire study is close to being completed. There are a few more individuals needing to be interviewed and then there will be open meetings with the fire companies. Monday, November 5, 2018 is the anticipated public presentation date.

Lastly, D. Ober stated a long time Lititz Fire Company firefighter, Eric Weaver, recently passed away. He was an active participant with the fire company as he was an Assistance Chief and active driver and he will be missed in the community.

ADJOURNMENT: With no other business to come before the Board, the meeting was adjourned at 8:48 p.m.

Board of Supervisors
September 5, 2018

Respectfully submitted,

Daniel L. Zimmerman
Township Manager