

Warwick Township Board of Supervisors

November 4, 2015

Chairman Logan W. Myers convened the November 4, 2015 meeting of the Board of Supervisors at 7:00 a.m. Present were supervisors Herbert Flosdorf, Michael Vigunas, C. David Kramer, and Anthony Chivinski. Also present was Daniel L. Zimmerman, Township Manager.

CONSIDER PARTIAL REDUCTION OF GARY WILLIER'S LETTER OF CREDIT: On a motion by Kramer, seconded by Flosdorf, the Board unanimously approved the reduction of Gary Willier's Letter of Credit in the amount of \$61,968.

DISCUSSION ON REVENUE TRENDS FOR PREPARATION OF BUDGET: Zimmerman stated the Township had a strong year due primarily to realty transfer and earned income. He stated the refunds from prior year expenses have also had an impressive trend. The Township will receive over \$100,000 in refunds from insurance. Zimmerman stated the Township has completely turned over to self-funding in most aspects including Worker's Comp, health insurance, property, and liability insurance. Zimmerman stated if the funds are not used the Township can receive up to 35-40% back. The Township manages the employees' health insurance from this money. Zimmerman anticipates the cable television franchise trend will continue to decrease and eventually disappear. He also stated if the revenue projections do not cover the budget there is a cash balance that can be tapped into.

Zimmerman stated at the first Board meeting in December he would like to amend the budget to transfer additional monies to the storm water capital and capital reserve.

Flosdorf inquired how much of the fee for permits goes to inspection agencies. Zimmerman stated the money stays with the Township unless a third party is used. He estimated this percent to be approximately 20.

Zimmerman stated there will be a lot of expense for storm water in the coming months due to old CMP piping that will need to be replaced. Logan inquired how this will be addressed from a PR standpoint. Flosdorf made the suggestion of starting a new fund strictly for storm water management. Zimmerman stated once all the mapping of the pipes have been completed he will have a better idea of how much per property will need to be put aside.

DISCUSSION ON FEMA MAP ADOPTION PROCESS: A copy of this map has been available to view since August 2014. Some areas have been expanded however these account for only minor adjustments. Zimmerman stated the Township did a revision of the Flood Plain Ordinance in 2007. FEMA stated they did not have enough staff to review the ordinance from 2007 therefore a new ordinance will need to be completed for adoption prior to April 16, 2015.

DISCUSSION ON LONG RANGE RECREATION OBJECTIVES: The Rec Objectives were adopted previously however the biggest issue is the pool. Zimmerman stated approximately 397 responses were received from the public survey. The Rec would like a commitment from the Township of \$40,000.00 over four years. However, he stated it should be contingent upon the Rec Center raising the money.

A discussion ensued as to if the money the Township has previously donated has gone towards maintenance of the building which is where the Township stipulated it be used for. Flosdorf commented maybe the Rec Center should be self-sufficient should user fees be charged to help cover their expenses. A suggestion was made for the Rec to have a separate fund for a capital improvement budget separate from the operating budget.

Flosdorf gave the suggestion of instead of having two pools in the community maybe expanding the services of one would be more cost effective.

Flosdorf stated the Township should set up a reserve account for the pool. When the Rec Center requests money to spend on the pool the money the Township donates should be stipulated for this particular use in lieu of giving the Rec a check each year and having the money go toward other expenses.

Zimmerman will obtain more financial information regarding funding for the pool and also a copy of the audit. In addition, he will ask the Rec Commission Members philosophy moving forward financially.

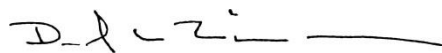
CONSIDER BIDS RECEIVED FOR THE SALE OF A 1999 FORD F550 TRUCK: On a motion by Flosdorf, seconded by Chivinski, the Board unanimously approved awarding the bid for the 1999 Ford F550 truck to the highest bidder, Larry L. Groff & Sons, Inc.

CONSIDER THE ROTHSVILLE FIRE COMPANY REQUEST FOR A BOOD DRIVE, NOVEMBER 27, 2015: On a motion by Vigunas, seconded by Kramer, the Board unanimously approved Rothsville Fire Company's request for a Boot Drive on November, 27, 2015.

CONSIDER REQUEST BY BONFIELD PTO TO HOST COLOR RUN ON APRIL 16, 2016: On a motion by Vigunas, seconded by Kramer, the Board unanimously approved Bonfield PTO to host a Color Run on April 16, 2016.

ADJOURNMENT: With no other business to come before the Board the meeting was adjourned at 8:37 a.m.

Respectfully submitted,



Daniel L. Zimmerman,
Township Manager