

**WARWICK TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES**

Warwick Township Municipal Office

February 1, 2017

Chairman W. Logan Myers, III convened the February 1, 2017 meeting of the Board of Supervisors at 7:00 a.m. Present were Supervisors Michael Vigunas, Kenneth Eshleman, and C. David Kramer. Absent was Supervisor Herbert Flosdorf. Also in attendance were Daniel L. Zimmerman, Township Manager; Andrew Buckwalter 1002 Lititz Pike Ste. 178, Lititz and; Mark Sopholles 2 Spoonwood Circle, Berwyn, PA 19312.

GUEST RECOGNITION: Andrew Buckwalter and Mark Sopholles of BHS Wellness reviewed a proposal that was submitted to the Township regarding the possibility for BHS to sell medical marijuana in Warwick Township. Buckwalter is looking at this time for a letter of approval or a letter of opposition from the Township. Zimmerman stated the Township's Solicitor prepared a draft of a letter outlining the Township's comments to the proposal. BHS is looking to build a medical type office which would be located on a tract on E. Woods Drive near the Heart of Lancaster Hospital. The filing of the application with the Township is just one step in a long process. Myers stated this application will be reviewed as all other potential projects that are submitted to the Township. Myers stated this process is dictated by the State and by the Township's own Ordinances so a letter of approval or opposition could not be given at this time. Zimmerman stated the Staff's recommendation would be to acknowledge receipt of the letter provided by BHS. Buckwalter stated the marijuana would be in a pill or liquid form or as oil. It would not be able to be smoked. No plants would be contained onsite. There was a discussion involving the approval process, how the drug would be dispensed, and who will be able to dispense the drug. The Board's questions were answered.

On a motion by Kramer, seconded by Vigunas, the Board unanimously agreed to accept acknowledgement of the receipt of a letter dated February 1, 2017 from BHS.

ARRO ENGINEERING: The Board acknowledged the letter from ARRO Engineering thanking the Township for their re-appointment as an Alternate Engineer.

CONSIDER THE DECISION FOR THE CONDITIONAL USE APPLICATION FOR ROCK LITITZ LP- A YOGA STUDIO FACILITY: On a motion by Vigunas, seconded by Kramer, the Board unanimously approved the decision for the Conditional Use Application for Rock Lititz LP for a yoga studio facility.

CONSIDER REQUEST FOR REDUCTION OF LETTER OF CREDIT FOR THE SDR PROJECT: On a motion by Vigunas, seconded by Eshleman, the Board unanimously approved the reduction of Letter of Credit for the SDR Project leaving a balance of \$161,604.00.

DISCUSSION ON LAST PHASE OF RAILS TO TRAILS PROJECT DESIGN AND PERMITS: Zimmerman stated the schedule for the trail is for completion in 2018. In order to maintain this schedule the Township needs to apply for a DCNR grant which needs to be submitted by April. The Township is partnering with Ephrata Township for the grant

application. The phase to be completed in 2018 will go to Millway Road. The work on the section up to the bridge will be completed by the Township and the bridge work will be contracted out.

Zimmerman stated there is a proposed estimate from Wilson Consulting. There are two different options available on the type of material used for the bridge construction; either wood deck or concrete. Both options will be priced. Zimmerman stated an evaluation of the bridge was done and the structure is in good shape. However, due to the high flow levels at the time of the evaluation, the abutment was not able to be inspected to determine if there is any scouring which would require additional rip rap. In addition, a DEP permit will need to be obtained as a permit is required anytime there is work being done over water.

The proposal from Wilson includes any permits needed, cost estimates, the design and the bid document. The cost will be split with Ephrata Township. Zimmerman stated the firm which was recommended to the Township to do the bridge rehab work has done a lot of this type of work on trails around the state and therefore have a lot of experience. In addition, ELA will look at the HOP and see if the same type of flashing light system as was utilized on Newport and Clay Roads will be able to be applied on Rothsville Road.

On a motion by Eshleman, seconded by Vigunas, the Board unanimously approved the proposal from Wilson Consulting subject to the approval by Ephrata Township.

DISCUSSION ON THE NEWPORT ROAD CURB AND SIDEWALK PROJECT: Zimmerman stated this project has been in the planning for four years. The Township had hoped they would be qualified for HUD money however the Township did not receive the 75% response needed to be eligible. This sidewalk system would connect approximately 425-450 residents. The Township is proposing to do all the prep work which would include any storm water work, prep for the curbing, and cutting of the road to allow a curb machine to lay the concrete.

Zimmerman stated letters will be sent out to the affected residents to include the cost of the curbing and sidewalk.

Zimmerman stated at the present time the Township's Ordinance for curb and sidewalk maintenance regulations are somewhat vague and should be updated with more explicit standards.

CONSIDER REQUEST FOR THE 25TH ANNUAL SAUDER EGG RUN ON APRIL 15, 2017: Zimmerman stated all the proceeds from this event goes toward the Lititz Fire Company.

On a motion by Eshleman, seconded by Vigunas, the Board unanimously approved the 25th Annual Sauder Egg Run on April 15, 2017.

CONSIDER JOINING THE HGAC BUY COOPERATION FOR CAPITAL PURCHASE: Zimmerman stated in the budget there was a proposal for replacement of the tractor used to mow the parks. The current tractor is a 1997 Ford. The Township is looking to replace this with a Ferguson tractor from Binkley and Hurst. HGAC Buy Cooperation is a similar co-op to Costars in which the best price is obtained.

On a motion by Vigunas, seconded by Eshleman, the Board unanimously approved joining the HGAC Cooperation for Capital Purchases in accordance with the application.

CONSIDER BID SUBMITTED FOR NEW TRACTOR AND ACCESSORIES: Zimmerman stated the trade in value for the 1997 tractor is \$4,500.00.

On a motion by Eshleman, seconded by Kramer, the Board unanimously approved the bid for a new tractor and accessories.

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CONSIDER RESOLUTION 02-01-17-01 FOR AUTHORIZING A BID FOR ROAD WORK: Zimmerman stated bidding on the cost for roadwork has been very cost effective for the Township.

On a motion by Vigunas, seconded by Kramer, the Board unanimously approved Resolution 02-01-17-01 Authorizing Bids for Roadwork.

AUTHORIZATION TO BID FOB ROAD MATERIALS FOR WARWICK TOWNSHIP: On a motion by Eshleman, seconded by Vigunas, the Board unanimously approved authorization to bid FOB road materials for Warwick Township.

OTHER BUSINESS TO COME BEFORE THE BOARD: Zimmerman gave an update on the Leaf and Wood revised system. 600 applications have been received so far. The majority of the applicants understood why the change needed to be made. The question getting asked the most is is there will be a yearly renewal fee. The Township will reevaluate how the system worked this first year and the Board will then determine if a yearly fee will be established and what that cost will be moving forward. Another question raised was should an HOA be charged a residential rate or a commercial rate for maintenance of open space. The Board was in agreement that HOA's should be charged the commercial rate.

Zimmerman stated the site is currently closed in order to implement the changes and will be a completely cleaned out allowing the Township to determine how much volume is generated going forward.

ADJOURNMENT: With no other business to come before the Board, the meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Daniel L. Zimmerman
Township Manager