

**WARWICK TOWNSHIP BOARD OF SUPERVISORS**  
**Warwick Township Municipal Office**  
**Meeting Minutes**

September 7, 2016

Chairman W. Logan Myers, III convened the September 7, 2016 meeting of the Board of Supervisors at 7:00 a.m. Present were Supervisors Herbert Flosdorf, Michael Vigunas, Kenneth Eshleman, and C. David Kramer. Also in attendance were Daniel L. Zimmerman, Township Manager; Billy Clauser, Warwick Township Planner; Grant Hummer and Chuck Haley from ELA; Dave Steffen, Chief NLCRPD; Priscilla Stoner, Carol Deem and Susan Tennant from the Lititz Public Library; and Rick Phillips, 1082 Presidents Drive, Lititz.

**PRESENTATION FROM THE LITITZ PUBLIC LIBRARY:** Susan Tennant and Priscilla Stoner thanked the Township for their continued support with monetary donations and maintenance of the grounds. At the present time the Lititz Library operates the most hours in a week among other libraries in Lancaster County. Most libraries are cutting hours by opening later in the morning.

Myers thanked the library staff for their continued dedication to helping the library to be a success for the community.

Zimmerman inquired of Tennant what the trend is toward state funding and Tennant explained there is no change.

Vigunas questioned of Tennant what expenses are anticipated as the building continues to age. Tennant explained some general maintenance has been done such as trimming of the trees. In the next few months there will be work done on the stucco and the gutters.

Kramer thanked the library for their association with the Veterans Honor Park of Lancaster County.

**LITITZ REC CENTER:** Flosdorf noted there should be concern about the organization as it depends on child care and membership fees. There was also a discussion on the fact that the Rec is operating on their line of credit.

**DISCUSSION ON PROPOSED CONDITIONS FOR EAGLES MERE AND TOA PHASE V CONDITIONAL USE DECISION:** Zimmerman stated the Board was given the recommendations from the Planning Commission regarding the Billboard. These include that Eagles Mere must be in compliance with all stipulations under Section 170-4-H-C and the lighting requirements must be met by testing the Billboard after installation.

Zimmerman stated he spoke with the lease holder and the attorney who wrote the lease with regards to the type of content allowed on the billboard. If there was something objectionable put on the billboard the lease holder and/or the attorney would go to the firm and advise them of the inappropriate content.

There will be a condition involving allowing public service notices to be run on the billboard.

A draft of the conditions will be provided to the Board at the September 21, 2016 meeting.

Zimmerman then provided the Board with a draft of 16 proposed conditions for the Traditions of America 23 acre tract. Vigunas inquired of Zimmerman if the existing Hess Lane that is to be utilized as a private drive connecting to W. Woods Drive can be made a right turn out only. Zimmerman stated a right turn only is not required according to studies that were conducted. In the five year accident history there were two reportable accidents. The average daily trips are 1,000-1,200 cars. The amount of traffic that would be generated turning left from TOA is miniscule. With these factors there is no indication that a right turn only needs to be implemented from TOA onto W. Woods Drive.

Zimmerman stated there is however a problem with speed on W. Woods Drive. A speed study was done and Zimmerman has also discussed this issue with Chief Steffen. Speed enforcement will need to be the main safety measure overall. One improvement that will be made to help with pedestrian safety is there will be a trail system within the 23 acre tract so there will be no pedestrian traffic on W. Woods Drive. Another safety feature that could be implemented by the Board is to restrict truck traffic between Woodcrest Avenue and Hess Lane. In addition, the intersection of Hillcrest Avenue and W. Woods Drive will have grading work done to achieve a full line of sight.

Myers stated Zimmerman should have a conversation with Randy Harris from Lancaster County Preservation Trust regarding the historic farmhouse located on the property.

With regard to the walking trail, Flosdorf recommended the developer make a contribution to the Township and that this money be held so when the trail is built it is shared equally with the two developers. Haley stated he is concerned about a right of way or easement. He feels a provision should be made with the original neighboring property so the trails from the two communities will be able to be connected.

Myers inquired if anything was going to be accommodated for people on the north side of W. Woods Drive to be able to utilize the trail such as the installation of a crosswalk. Zimmerman stated this can be looked at as the connection is made.

**CONSIDER PROPOSAL FOR GEOTECH SERVICES FOR THE ROTHSVILLE/CLAY/6<sup>TH</sup> STREET INTERSECTION DESIGN:** Zimmerman reviewed with the Board that the Township is working in partnership with Lititz Borough and several developers on making the connections to 6<sup>th</sup> Street. Only enough design work will be done in order to get good cost estimates for the project. The goal is to submit a 1.5 million dollar grant application to PennDOT for assistance with the project.

The services of Geotech was not listed in the original proposal from ELA. This would add an additional \$8,500 to the project that would be eligible for reimbursement.

On a motion by Flosdorf, seconded by Kramer, the Board unanimously approved the proposal for Geotech Services to be utilized for the Rothsville/Clay/6<sup>th</sup> Street Intersection Design.

**DISCUSSION ON PROPOSED ORDINANCES TO REGULATE FIREWORKS AND SIDEWALKS:** With regards to the regulation of fireworks, Zimmerman stated there was a situation recently with a firework display. This is one reason why he would recommend there be an ordinance with enforcement provisions dealing with fireworks. In addition, there will be a pyrotechnic firm renting space at Rock Lititz so an ordinance would help with regulating what this firm will be able to do and not do.

Vigunas inquired if the Township could take some wording from Lititz Borough's Fireworks Ordinance to help with implementing the Township's Fireworks Ordinance. Zimmerman stated that some sections can be used however the

Board can use their own wording in order to fit the Township's best interests. Vigunas stated the Township and Lititz Borough could work together on putting together this Ordinance.

As far as regulations for sidewalks, Zimmerman stated at this time the Township relies on the Property Maintenance Code for issues that deal with sidewalks and curbs. He stated currently the Township will send a letter to a property owner if there is an issue and he feels it would be more effective if the Township had an ordinance for maintenance.

In addition, Zimmerman stated with the extension of the sidewalk system project along Newport Road there should be a provision that some portion of the cost is assessed to the property owner.

Zimmerman stated drafts of these ordinances will be given to the Board for review sometime during the last quarter of the year. Again, wording can be taken and used from Lititz Borough's sidewalk and curb ordinance.

**DISCUSSION ON PROPOSED DRAFT PERTAINING TO CLUSTER RESIDENTIAL DEVELOPMENTS:** There are two parts to this process that need to be addressed. One is the building of the actual ordinance and the second is where it would be implemented. There are only certain areas in the Township where a cluster development would be appropriate. The areas allowed can be made very specific. After the Board has reviewed the draft and given their conditions, Zimmerman recommended the draft be sent to the Housing and Economic Committee for their comments and be a part of the update to the Strategic Plan next year.

**CONSIDER RESOLUTION 09-07-16-01 ESTABLISHING NEW BANK ACCOUNT WITH FULTON BANK:** The Township was using Susquehanna Bank before being bought by BB&T. Once this transition was made the Township became eligible for a lot of bank charges. There was a meeting with BB&T explaining the agreement the Township had with Susquehanna Bank however BB&T would not continue to honor this agreement. The Township then had a meeting with Fulton Bank and explained the situation and Fulton Bank agreed to work with the Township to not incur any additional bank charges.

On a motion by Eshleman, seconded by Flosdorf, the Board unanimously approved Resolution 09-07-16-01 to Establish a New Bank Account with Fulton Bank.

**MANAGER'S REPORT:** Lancaster Farmland Trust: The farm inspections have started. The goal is to review 120 farms in Warwick Township.

Wrigley Tract: The final submittal for the NPDES permit has been completed.

MS4 Program: There will be specific requirements that will need to be fulfilled thru 2017.

2017 Budget: There will be increased costs for the regional police with the possibility for the recommendation for a reallocation of cost between the three participating municipalities.

**EXECUTIVE SESSION:** Zimmerman announced to the public the Board will now hold an Executive Session to discuss personnel and contract negotiations.

**ADJOURNMENT:** There was no other business to come before the Board upon completion of the Executive Session so the meeting was adjourned at 8:28 A.M.

Board of Supervisors  
September 7, 2016

Respectfully submitted,

Daniel L. Zimmerman  
Township Manager