

WARWICK TOWNSHIP BOARD OF SUPERVISORS
JUNE 7, 2023
7:00 a.m.
MEETING HELD BY VIRTUAL FORMAT

Chairman Kenneth Eshleman convened the June 7, 2023 meeting of the Warwick Township Board of Supervisors at 7:00 a.m. In attendance were Supervisors Ken Eshleman, Jeff Tennis, Jeremy Strathmeyer, Kelly Gutshall, and Ken Kauffman. Also in attendance were Brian Harris, Township Manager; Pat Barrett, Assistant Township Manager, and Laura Knowles, Lititz Record.

CONSIDER REQUEST BY LISTRAK FOR A TIME EXTENSION FOR A CONDITIONAL USE HEARING: B. Harris stated that Listrak has submitted a conditional use application looking to convert some of their interior space so it can be used for events in the existing building. They will be coming in front of the Planning Commission on June 28, 2023 and in front of the Board of Supervisors on July 19, 2023. Based on the timing of the submission of the application they determined that they needed an extension of time since it is past the 60 day limit. On a motion by K. Kauffman and seconded by J. Tennis, the Board unanimously approved the request by Listrak for a time extension for a conditional use hearing.

CONSIDER REQUEST FOR A 90-DAY TIME EXTENSION FOR THE CHRISTOPHER POJE FINAL PLAN: B. Harris stated this is a lot annexation off of the Gerhart parent tract that he is working through with Farmland Preservation. This item will be before the Board at the June 21, 2023 meeting. The request is for a 90-day time extension. On a motion by K. Gutshall and seconded by K. Kauffman, the Board unanimously approved the request for a 90-day time extension for the Christopher Poje final plan.

CONSIDER REQUEST FOR THE HORST HONORARY "LITTLE LIBRARY" AT DEAN SAYLOR PARK: Kelly Funk reached out regarding putting a small decorative book share type structure in Saylor Park in memory of Brittney Ann Horst. Horst frequently used Saylor Park and was a reading teacher and loved books. Funk filled out an application and provided specifications for the structure. B. Harris discussed the proposal with Jason Minnich and stated that the township does not have a problem with the proposal. The placement of the structure, and who would install it were discussed. K. Gutshall mentioned planning placement based on the potential for future expansion of the playground area. On a motion by K. Gutshall and seconded by J. Strathmeyer, the Board unanimously approved the request for the Horst Honorary "Little Library" at Dean Saylor Park.

CONSIDER REQUEST FOR ROTHSVILLE COMMUNITY DAY ON 09/16/2023: An application was received for the annual Rothsville Community Day on 09/16/2023. They provided their indemnification agreement with their application. On a motion by J. Tennis and seconded by K. Kauffman, the Board unanimously approved the request for Rothsville Community Day on 09/16/2023.

CONSIDER REQUEST FOR LITITZ PUBLIC LIBRARY TRIVIA NIGHT ON 06/24/2023: B. Harris stated that this is a new event to be held on 06/24/2023. They are anticipating 12 teams for a total of up to 72 people. Included in their application was the indemnification agreement and proof of insurance. It is being hosted by the Friends of the Lititz Library. On a motion by K. Kauffman and seconded by J. Strathmeyer, the Board unanimously approved the request for Lititz Public Library Trivia Night on 06/24/2023.

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CONSIDER REQUEST FOR COBYS FAMILY SERVICES BIKE & HIKE ON 09/10/2023: The Township has received an application from COBYS Family Services to host their annual Bike & Hike on 09/10/2023. There is a 3 mile walk, a 10 and 25 mile bike ride, and a 60 mile motorcycle ride through Lititz and Lancaster County. Included in the application was their indemnification agreement, certificate of insurance, and a detailed route for the event. J. Strathmeyer asked if there are any traffic control requirements for the event. B. Harris will follow-up with Steve Nichols regarding the need for traffic control. On a motion by J. Tennis and seconded by J. Strathmeyer, the Board unanimously approved the request for COBYS Family Services Bike & Hike on 09/10/2023.

J. Tennis stated at the most recent WESC meeting there was a request that WESC be notified of special events that are approved by the Board. There was a suggestion that the information be posted on the township website. B. Harris will follow-up with Barb Kreider regarding posting the information.

LANCASTER COUNTY WATER BREAKFAST ROUNDTABLE 06/16/2023 8-9:30 AM AT FARM & HOME CENTER: This event is for elected officials. B. Harris commented that he can register anyone if they want to attend.

B. Harris mentioned forming a committee to oversee the Veteran's Honor Park that would be twice a year to handle park matters. He will speak with B. Crosswell to see what needs to be done to create this committee. Harris thought the committee would consist of a township supervisor, a community member who is a veteran, and Jason Minnich as the public works. At most the committee will be a total of 5 members. K. Gutshall suggested the possibility of this committee handling the different memorial requests for the parks which are currently handled internally. B. Harris will add this to the Park and Rec Committee meeting agenda. There was a discussion in regards to what the committee's functions would be.

B. Harris mentioned that there will be a ribbon cutting before the June 21, 2023 meeting at 6:30 p.m. for the AMBUC'S amtryke bikes.

J. Tennis mentioned that Mike Smith is working with Lititz Borough to re-write their burn ordinance. They are working off the burn ordinance from the township as a baseline. Smith did mention some modifications that he thought would make the ordinance better. Jeff asked that Smith make the Board of Supervisors aware of the suggestions to be considered.

NEXT MEETING: June 21, 2023 at 7:00 p.m.

ADJOURNMENT: On a motion by J. Tennis and seconded by J. Strathmeyer, the meeting was adjourned at 7:26 a.m.

Respectfully submitted,

Brian Harris
Township Manager