

WARWICK TOWNSHIP BOARD OF SUPERVISORS
FEBRUARY 18, 2023
7:00 p.m.
WARWICK TOWNSHIP MUNICIPAL BUILDING

Vice-Chairman Jeff Tennis convened the January 18, 2023 meeting of the Warwick Township Board of Supervisors at 7:00 p.m. In attendance were Supervisors Ken Kauffman, Jeff Tennis, and Jeremy Strathmeyer. Also in attendance was Brian Harris, Township Manager; Tom Zorbaugh, Zoning Officer; Nelson Peters, 6 Pebble Creek Dr. Lititz; Laura Knowles, Lititz Record; and Allen Martin, Newport Road Lititz.

CONSENT AGENDA: B. Harris mentioned that the minutes for December 7, 2022 and December 21, 2022 are in the packet along with the rest of the reports. K. Kauffman had a question regarding our street light assessment. When you look at the revenue for 2022 the Township collected approximately \$63,000.00 worth of street light assessment compared to our \$66,000.00 in expenses. The question was what does that look like in a larger scheme of things. The street light fund has close to \$20,000.00 in the fund. We could afford to go a few years with having decreased revenue. At some point 3-4 years down the road we will probably have to adjust the street light assessment. Harris stated that the Warwick Township Municipal Authority did reorganize January 17, 2023. There is a kick-off meeting for the Joint Strategic Plan scheduled for January 24, 2023 with the core work group. It is looking like we are on track for a March or April start with the Steering Committee as a whole. The Abner King 14 lot subdivision will be on the agenda for next week's Planning Commission meeting. United Zion will also be on the agenda, they are applying for a conditional use for 47 additional units at their facility. There was a meeting with ELA to go over the plan for Rock Lititz Building 200 which is the Clair Building as it relates to their master plan. Harris stated that the Township will be putting an advertisement out for Public Works positions. Currently we are down 2 laborers for public works. Harris mentioned that 2023 is the negotiation year for the police. The police will have to notify the Township by June of the intent to negotiate and then the notification of arbitration deadline is September. Harris stated he did not anticipate things to be any different than they were in years past. The work has started on the Amtryke shed and Harris notified Tanya Myers from AMBUCS that we are moving ahead with that project. On a motion by K. Kauffman and seconded by J. Strathmeyer, the Board unanimously approved the consent agenda as submitted.

CONSIDER A REDUCTION/RELEASE OF THE ESCROW ACCOUNT FOR THE CEDAR RUN PLAN: B. Harris stated that Cedar Run is off of Rothsville Station Road. Last night the Warwick Township Municipal Authority approved the release of their securities as it relates to water and sewer. Harris did note that outlined in ELA's January 10, 2023 letter a recommendation to release \$95,740.00 and retain \$18,699.00. The parking lot opposite side of Rothsville Station Road which is intended for parking has become a storage area for a lot of their trusses so prior to us releasing we are asking them to get those supplies under cover. On a motion by J. Strathmeyer and seconded by K. Kauffman, the Board unanimously approved the reduction of letter of credit down to \$18,699.00, releasing \$95,740.00.

CONSIDER PLANNING MODULE RESOLUTION 01-18-23-01 FOR 619 W. LINCOLN AVENUE: B. Harris stated that 619 W. Lincoln Avenue is Abner King's plan which the Board has seen. It was a conditional use for a second single family dwelling. The plan is in front of the Planning Commission and the planning module is for one individual on-lot septic unit. On a motion by K. Kauffman and seconded by J. Strathmeyer, the Board unanimously approved Resolution 01-18-23-01.

CONSIDER MOTION TO APPROVE THE PAYMENT OF BILLS: B. Harris stated that the bill list is \$561,785.43. The general fund payables are \$522,000.00. The largest portion of that is the first installment to Northern Lancaster County Regional Police Department for \$377,000.00. We are also paying the Township's property and liability insurances which are through MRM. There were approximately \$20,000.00 in releases in escrow payments to different entities. On a motion by J. Strathmeyer and seconded by K. Kauffman, the Board unanimously approved the payment of the bills as submitted.

CONSIDER MOTION TO APPROVE THE TREASURER'S REPORT: B. Harris stated that the budget vs. actual is only halfway through January. He did mention that the Township did receive one payment for \$53,000.00 for the real estate transfer taxes which is substantially higher than the prior year's revenue of \$28,000.00. On a motion by K. Kauffman and seconded by J. Strathmeyer, the Board unanimously approved the Treasurer's report as submitted.

CONSIDER AUTHORIZATION FOR THE 9TH ANNUAL TRIATHALON BY LITITZ recCENTER ON 8/6/2023: B. Harris stated this the 9th annual triathalon that will be held Sunday, August 6, 2023. The participants are going to swim 300 meters in the Lititz Springs Pool, bike 15.8 miles and then run 3.1 miles. The applicant provided the Township with their itinerary and their indemnification agreement has been executed. On a motion by J. Strathmeyer and seconded by K. Kauffman, the Board unanimously approved the 9th Annual Triathalon by the Lititz recCenter on 8/6/2023.

CONSIDER RESOLUTION 01-18-23-02 AUTHORIZING SUBMISSION OF THE SRBC CONSUMPTIVE USE MITIGATION GRANT: B. Harris stated that when Billy Clauser did his annual MS4 presentation in December, Billy talked about this grant. The Township was awarded one of the Growing Greener Grants to do the design and permitting of the section of the unnamed tributary that parallels our force main from pump station #18. There have been some issues with where the creek has meandered over the years and the force main has been exposed. We were not awarded funding for anything on Lititz Run down near Ballstown Road. The Township applied through the Clean Water Action Partners through the CAP program. We did not receive funding for that so the thought process is to apply to SRBC which is the Susquehanna River Basin Commission. The consumptive use mitigation grants are really meant for ground water recharge. The Township is preparing work on Stauffer's property and the conservancy's property to do 1700 feet of restoration including realigning Lititz Run to avoid that hard cut as it approaches Warwick Road close to Ballstown Road. The thought process was to apply for engineering, design, permitting and a portion of the construction of it. Assuming we would be awarded the \$500,000.00, the Township would be responsible for a \$50,000.00 contribution. The Township has been denied by the SRBC in the past for some applications. The application is due January 31, 2023. On a motion by K. Kauffman and seconded by J. Strathmeyer, the Board unanimously approved Resolution 01-18-23-02 authorizing the submission of the SRBC Consumptive Use Mitigation Grant application.

LITITZ recCENTER: B. Harris mentioned the thank you letter from the recCenter thanking the Township for their contribution.

COMMUNITY MAP LETTER TO ADVERTISERS: Harris wanted to make the Board aware that our community map project has begun. The outreach has gone out to local businesses for advertising. The way the community map works is businesses can pay a fee and then have their logo on the community map, essentially funding the map. Harris prefers to do this map every 5-6 years.

MUNICIPAL DIRECTORY: The municipal directory has been updated.

B. Harris asked the Board if they would like to have an actual agenda so there is no scrolling back and forth on the I-Pad. The Board was unanimous in agreeing that they would like to have that hard copy of the agenda.

J. Tennis mentioned that he is the appointee to the Lititz recCenter Board as a representative of Warwick Township. That was not included in the list of appointments. B. Harris stated that he would include the resolution to the February agenda updating the list of appointees and the Board can ratify it reflecting the change in appointing J. Tennis.

Board of Supervisors

January 18, 2023

K. Kauffman asked T. Zorbaugh for an update on the violations residents have received for clean-up issues. Zorbaugh stated that one of the violations will be going to the district justice tomorrow. Another violation is at the solicitor's office to be written up to take to the district justice's office and the third one is the one that is on hold until February. There are two other violations that the Board did not take action on. One of those has cleaned up and the other did not so that will be on the February or March meeting or till after the Orange Street one is taken care of. We figured we would do them both at the same time and not do one individual now and another one in another month.

N. Peters asked if the tree trimming is on schedule in preparation for the road improvements in the summer. He also asked if the Lititz Run culvert improvement is still on schedule or has it been pushed off. Harris met with B. Miller from ELA to discuss the project as the Township was awarded the county ARPA funding. The Borough and the Township applied for \$1.5 million dollars and all the applicants were given half of what they applied for. The Township's portion will consist of the culvert replacement as well as a portion of sewer main which will be impacted. Lititz Borough's portion of the funding is for slip lining the interceptor which is their priority. Harris has a meeting scheduled with Lititz Borough next week to start talking time frame for this project. The Township has until 2026 to use the county ARPA funding. Harris thinks the engineering will be finalized in 2023, a bid may go out late fall, and physical work being done in 2024.

B. Harris also mentioned that he met with Josh Kilgore to go over some issues. Kilgore reported that everything went very smoothly for the Governor's event at Rock Lititz.

NEXT MEETING: Wednesday, February 1, 2023 at 7:00 a.m. via Zoom

ADJOURNMENT: On a motion by J. Strathmeyer and seconded by K. Kauffman, the meeting as adjourned.

Respectfully Submitted,

Brian Harris
Township Manager