

**WARWICK TOWNSHIP BOARD OF SUPERVISORS**  
**Warwick Township Office**  
**Meeting Minutes**

March 2, 2016

Chairman W. Logan Myers, III convened the March 2, 2016 meeting of the Board of Supervisors at 7:00 a.m. Present were Supervisors Michael Vigunas and C. David Kramer. Absent were Herbert Flosdorf and Kenneth Eshleman. Also present were David Swartley and Gary Gassert representing Moravian Manor, Michelle Bingham and Denise Freeman- 603 Woodcrest Avenue, and Alex Piehl representing RGS Associates.

**LCAT- SPRING:** See attached regarding date and time of meeting.

**DRUG TASK FORCE:** See attached Fourth Quarter and Year-End reports for 2015.

**DISCUSS THE PHASE I FINAL SUBDIVISION & LAND DEVELOPMENT PLAN FOR WARWICK WOODLANDS, PREPARED BY RGS ASSOCIATES, DATED 11/10/2015:** Alex Piehl from RGS and Dave Swartley and Gary Gassert from Moravian Manor were present to discuss the plan. Piehl gave a brief overview of the project. The proposed project is an expansion of Moravian Manor Campus on a satellite location. The project will include a mix of cottages, apartments, and commercial space. The overall Preliminary Plan was approved in fall of 2015.

Phase I of the project includes 80 proposed cottages. Sixth Street will be extended to the intersection at General Sutter Avenue. General Sutter Avenue will be extended to provide access to Building G, which is an apartment building.

Piehl stated there will be a sewer pump station which will pump into an existing manhole on General Sutter Avenue. Water will include an extension of a main off Sixth Street that will go across the site and tie into the intersection of W. Orange and Second Street.

There will be temporary swales that will convey the stormwater to where the existing discharge is.

Myers inquired of Piehl what the time frame is for the extension of Sixth Street to W. Orange Street. Piehl stated the extension of Sixth Street will be part of Phase II. At this point when Phase II will be started is not known.

Vigunas wanted confirmation that there are no plans for anything to be done at the intersection of Woodcrest Avenue and Sixth Street. Piehl stated this was correct. The traffic study done for Phase I indicated improvements were not necessary to mitigate the traffic. However, once the extension of Sixth Street goes all the way through there will be a need for improvements.

Zimmerman stated all construction traffic for Phase I will come off of W. Orange Street.

Michelle Bingham and Denise Freeman had questions regarding gas service.

On a motion by Vigunas, seconded by Kramer, the Board unanimously gave conditional approval, including the comments regarding road signs and streets, to the Phase I Final Subdivision & Land Development Plan for Warwick Woodlands.

**CONSIDER PROPOSAL FOR PURCHASE OF A 2016 DUMP TRUCK AND A COMPACT TRUCK LOADER:**

Zimmerman stated this is the last of the equipment replacement for 2016. This is on a 20-25 year replacement program. Instead of a trade-in the Township will retain the older 1997 unit and the trailer for the skid loader will be sold.

On a motion by Vigunas, seconded by Kramer, the Board unanimously approved the Purchase of a 2016 Dump Truck and Compact Truck Loader.

**DISCUSS THE 2017-2021 ROAD IMPROVEMENT PLAN:** Zimmerman stated the Improvement Projects for 2016 were placed on the Township's website and on Facebook. This includes all state and local improvements, and development projects.

Zimmerman stated the intent of the five year improvement plan are as follows: 1. To stretch the macadam overlays 20 years. Zimmerman is anticipating a better cost on macadam because of the price of a barrel of oil has declined. If prices are better than anticipated and the Township is still under budget, some 2017 projects will be moved to 2016. 2. Novachip application. Novachip provides a new surface as well as sealing the roadway. 3. A modified oil and chip program. This achieves the same result as when sealing a driveway. This is a cost-effective way to seal roadways.

Zimmerman stated utility companies must be notified prior to the Township starting the work so upgrades can be completed. Once a macadam overlay is done, the road is bonded for five years.

Zimmerman stated culvert replacements are not listed on the plan.

Vigunas questioned what section of Millport Road is to be worked on. Saylor stated it is the section in front of Stauffers of Kissel Hill. Saylor stated the work will not be started until Listrak has completed their roadway requirements.

**CONSIDER APPOINTMENT TO ALTERNATE TO THE PLANNING COMMISSION FOR 2016:** Zimmerman stated the position has not been filled since the January Reorganization Meeting. Zimmerman stated Bob Kornman has shown an interest in this position. Kornman had served on the Planning Commission previously for 10 years.

On a motion by Kramer, seconded by Vigunas, the Board unanimously approved the appointment of Robert Kornman as alternate to the Planning Commission.

**CONSIDER CULVERT BIDS FOR E. WOODS DRIVE:** Saylor stated the culvert was simplified by taking the end walls off. On a motion by Vigunas, seconded by Kramer, the Board unanimously awarded the contract to Keystone Concrete Products for the price of \$24,250.00 as submitted.

**DISCUSS PROPOSAL TO AUTHORIZE THE TOWNSHIP TO ADD FEES FOR THIRD PARTY COLLECTIONS OF DELINQUENT ACCOUNTS/TAXES:** Zimmerman stated when the Township has delinquent accounts putting a lien

on the property is the only provision to take. This can be expensive for the Township to do. The Township has started using a third party collection agency. A delinquent is given two written warning notices prior to being turned over to the collections agency. The collection fees from the third party can be added to the delinquent account bill.

**CONSIDER RESOLUTION 03-02-16-01 AUTHORIZING PERMIT MODIFICATION FOR TRAFFIC SIGNAL:**

Zimmerman stated this will tie in with the Listrak process. Listrak will be required to extend the left turn lane on Millport Road going northbound on 501. On a motion by Vigunas, seconded by Kramer, the Board unanimously approved the authorization of Resolution 03-02-16-01 authorizing a permit modification for a traffic signal.

**OTHER BUSINESS TO COME BEFORE THE BOARD:** Zimmerman stated the Township acquired at no cost an additional 2.4 acres from Mr. Siechrist to add to the library site. A revised deed has been recorded for 6.4 acres. The intent of this land is to provide additional parking and possibly expand the library in the future. Part of this land will be the site of the Veterans Park. Zimmerman stated the boundary for this land should be established by surveying and the placement of pins.

Zimmerman stated the library would like to move forward and submit a Land Development Plan for the parking lot. This plan would also be the basis for the Veterans Park to file for a state grant to assist in construction. The goal of the Veterans Park initiative is to create a record of all the Veterans within the County going back to 1729.

Zimmerman is asking the Board to give the go ahead to have this land surveyed. The Board granted this request.

**ADJOURNMENT:** With no other business to come before the Board the meeting was adjourned at 7:59 am.

Respectfully submitted,

Daniel L. Zimmerman  
Township Manager