

WARWICK TOWNSHIP BOARD OF SUPERVISORS

March 17, 2021

7:00 p.m.

Due to COVID-19 this meeting was held in a virtual format.

Chairman Kenneth Eshleman convened the March 17, 2021 meeting of the Warwick Township Board of Supervisors at 7:01 p.m. In attendance were Supervisors Kenneth Eshleman, Jeffrey Tennis, Kelly Gutshall, Herbert Flosdorf and Logan Myers. Also in attendance were Daniel Zimmerman, Township Manager; Patrick Barrett, Assistant Township Manager; Chuck Haley from the ELA Group; David Steffen, NLCRPD Police Chief; Jason Minnich, Public Works Superintendent; and Tom Zorbaugh, Zoning Officer.

PRESENTATION: 2020 Annual Report Northern Lancaster County Regional Police Department- Chief Dave Steffen: D. Steffen highlighted the following from his report:

- Even through the pandemic many of the milestones from the five year strategic plan were still able to be met.
- The use of the body worn cameras has been of great benefit to the Department. The particular system acquired by the Department has given the flexibility to be able to tie into other programs such as having the ability to use a remote viewing of what is happening at an officer's actual location.
- The Department has achieved its accreditation and has written directives that govern the procedures followed by all NLCRPD team members.
- In reviewing the snapshot report, he pointed out the officer to call ratio in the Township is the second busiest agency in the county with Lancaster City coming in first however he noted that they have a larger number of officers on staff.
- The Department is working hard on the components of mental health and trying to come up with better ways to serve the members of this community by utilizing resources in the county mental health network.
- Since an officer in the Department has become certified in drug recognition there has been an increase in drug and alcohol arrests.
- Sgt. Burdis implemented a fleet plan this year that included the replacement of the entire fleet at one time. These vehicles are all hybrid to assist in fuel savings. By replacing all the vehicles at one time, this allowed for monetary savings as well as allowing the Department to synchronize technology replacement at one time in the future.

The Board thanked D. Steffen and the officers for all their hard work and commitment to the Township.

CONSIDER RELEASE OF LETTER OF CREDIT FOR SHEETZ: On a motion by L. Myers, seconded by J. Tennis, the Board unanimously approved the release of the Letter of Credit for Sheetz in the amount of \$56,547.00 as per the ELA letter dated March 12, 2021.

REVIEW SCHEDULE FOR ROUNDABOUT PROJECT AT CLAY ROAD AND 772: D. Zimmerman also wanted to provide an update to the Board on the progress of the roundabout at Woodcrest Avenue and 6th Street. The Township has been informed that the lights will be delivered at the end of this month. Starting on Monday, March 22nd, CM High will be starting the prep work for the installation of these permanent lights. The roundabout will not need to be closed during this work. The number of lights required has been decreased from the original number of sixteen down to ten. The work should be completed by the first or second week of April.

Regarding the roundabout at Clay Road and 772, the final overlay work and restoration work will start on March 25th. It is projected the roundabout will be closed until April 9th. The detour will be the same as was utilized when the roundabout was being constructed.

PSATS: The Board reviewed the notice of the cancellation for the April Conference.

ROTHSVILLE FIRE COMPANY: The Board reviewed the February 2021 Report.

APPROVAL OF MINUTES: On a motion by J. Tennis, seconded by K. Gutshall, the Board unanimously approved the February 3, 2021 and February 17, 2021 minutes as submitted.

TREASURER'S REPORT: On a motion by L. Myers, seconded by J. Tennis, the Board unanimously approved the Treasurer's Report.

PAYMENT OF BILLS: On a motion by L. Myers, seconded by K. Gutshall, the Board unanimously approved the Payment of the Bills.

MANAGER'S REPORT: Financial Outlook- D. Zimmerman stated the Township will be receiving some funding from the 2021 Cares Act. The payment will be split over two years, with 50% allocation in 2021 and 50% allocation in 2022. A single audit will be required due to the amount the Township is projected to receive. This was not calculated into the budget as it was not known about at the time. As more information becomes available it will be passed on to the Board.

Warwick Crossing/Siegrist Farm Road-The project was recorded yesterday. The dedication for the right-of-way for Siegrist Farm Road is anticipated to be received early next week. Bids for the construction of the road are then expected to go out at the beginning of April and the project being awarded at the beginning of May.

Development Update-A Conditional Use Application for Walton Hill is anticipated to come in as well as a Land Development Plan for the Compass Mill. The pole barn that was located at the Mill was torn down and the plan is to erect a building within the same footprint. Lititz Reserve will be filing a revised plan for the twelve townhouses that front the section of 6th Street that is in the process of being constructed.

COVID Issues-No staff issues to report at this time.

Bank Loan- The settlement is scheduled for March 23rd.

TAX COLLECTOR'S REPORT: On a motion by J. Tennis, seconded by K. Gutshall, the Board unanimously approved the Tax Collector's Report.

PUBLIC WORKS REPORT: J. Minnich was present to review his report with the Board. He highlighted the following from his report:

- The equipment is currently being serviced in preparation for spring.
- Picnic tables from the Lions Park were sanded and painted. This will be done at the other parks as well.
- Work was started on the footbridge at Saylor Park. The path on the side of the church will be paved as well.

D. Zimmerman wanted to mention that Public Works will be involved in the roundabout project at Clay Road and 772.

POLICE DEPARTMENT REPORT: The Board reviewed the February 2021 Report.

ZONING OFFICER'S REPORT: T. Zorbaugh answered the Board's questions they had regarding the Blessings of Hope case. The Board will be kept updated as the situation evolves.

WESC/EMC REPORT: The Board reviewed D. Ober's February 2021 Report. D. Zimmerman stated D. Ober will be reviewing his annual report with the Board in April.

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ADJOURNMENT: With no other business to come before the Board, the meeting was adjourned at 8:02 p.m.

Respectfully submitted,

Daniel L. Zimmerman
Township Manager