

WARWICK TOWNSHIP BOARD OF SUPERVISORS

Meeting Minutes

December 2, 2020

7:00 a.m.

Due to COVID-19 this meeting was held virtually.

W. Logan Myers, III, convened the December 2, 2020 Warwick Township Board of Supervisors meeting to order at 7:00 a.m. In attendance were Supervisors Logan Myers, Kenneth Eshleman, Herbert Flosdorf, Jeffrey Tennis, and Kelly Gutshall. Also in attendance were Daniel L. Zimmerman, Township Manager; Patrick Barrett, Assistant Township Manager; Laura Knowles with the Lititz Record Express; and Chuck Haley with ELA.

ROTHSVILLE FIRE COMPANY: The Board reviewed the October 2020 report.

CONSIDER RELEASE OF LETTER OF CREDIT FOR THE GRAUER PROJECT: On a motion by H., Flosdorf, seconded by K. Gutshall, the Board unanimously approved the release of Letter of Credit for the Grauer Project.

CONSIDER REQUEST FOR DEFERMENT OF PLANNING MODULE FOR MILLSTONE STABLES:

D. Zimmerman stated this farm is located in both Warwick Township and Elizabeth Township. It is over 100 acres in size with approximately four acres being located in Warwick Township. None of the proposed improvements are in Warwick Township.

On a motion by K. Gutshall, seconded by J. Tennis, the Board unanimously approved the deferment of the Planning Module for Millstone Stables.

CONSIDER RELEASE OF LETTER OF CREDIT FOR THE WHITMER TRACT: On a motion by H. Flosdorf, seconded by K. Gutshall, the Board unanimously approved the release of Letter of Credit for the Whitmer Tract in accordance to the ELA Letter dated November 24, 2020.

CONSIDER RESOLUTION 12-02-20-01 AMENDING THE 2020 BUDGET: D. Zimmerman stated the Township will be close to the revenue projections mainly due to the County's COVID monies that are being allocated to the Township. He also stated the Township has been looking at ways to cut back on expenditures since March. At this time the Township is projected to be \$100,000-\$150,000 under expenditures. Due to the large investment in infrastructure improvement projects that were done this year, Staff would recommend transferring \$200,000.00 from the General Fund to the Capital Reserve Fund and transferring \$50,000.00 to the Stormwater Fund.

On a motion by H. Flosdorf, seconded by K. Eshelman, the Board unanimously approved Resolution 12-02-20-01 Amending the 2020 Budget.

FINAL DISCUSSION ON THE 2021 BUDGET: D. Zimmerman stated the final adoption of the 2021 budget would occur at the December 16th Board meeting. There will be some final minor adjustments made to insurance and consulting fees.

CONSIDER THE 2021 HOLIDAY SCHEDULE: On a motion by K. Eshleman, seconded by H. Flosdorf, the Board unanimously approved the 2021 Holiday schedule.

December 2, 2020

CONSIDER REQUEST BY LITITZ LIBRARY TO INSTALL STORY WALK SIGNS ON OUTSIDE AREA:

D. Zimmerman stated the library has requested assistance with the installation of the posts from the Public Works Department. Since the Township maintains the library property, the project will be kept simple so there is very little maintenance required. D. Zimmerman stated he would recommend coordination with Public Works be a condition upon approval. H. Flosdorf noted the signs should be kept out of the clear sight triangle at the entrance to the library.

On a motion by K. Gutshall, seconded by J. Tennis, the Board unanimously approved the request by the Lititz Library to install story walk signs on the outside area.

EXECUTIVE SESSION: At this time the Board went into an executive session to discuss the transition of replacing the Township Manager.

ADJOURNMENT: Upon return from the executive session with no other business to come before the Board, the meeting was adjourned at 7:40 a.m.

Respectfully submitted,

Daniel L. Zimmerman
Township Manager