

WARWICK TOWNSHIP BOARD OF SUPERVISORS
Meeting Minutes
Warwick Township Municipal Building
October 7, 2020

W. Logan Myers, III, convened the October 7, 2020 Warwick Township Board of Supervisors meeting to order at 7:00 a.m. In attendance were Supervisors Kenneth Eshleman, Herbert Flosdorf, Logan Myers, Jeffrey Tennis, and Kelly Gutshall. Also in attendance were Daniel L. Zimmerman, Township Manager; Patrick Barrett, Assistant Township Manager; Chuck Haley from ELA; Duane Ober, WESC Fire Commissioner; Mike Smith from the Lititz Fire Co.; Ryan McCrory from the Lititz Public Library; Andrea Shirk from Rock Lititz; Paul Zimmerman of 925A. Lincoln Road, Lititz; and Emory Martin of 1030 Lincoln Road, Lititz.

PRESENTATION BY LITITZ LIBRARY: Ryan McCrory, Director of the Lititz Public Library, discussed how the library has functioned throughout the pandemic and the plans they have for moving forward.

WESC AND LITITZ FIRE COMPANY: Mike Smith, Lititz Fire Chief, was present to thank the Board for their ongoing support of the fire company itself and of WESC. He also detailed ways in which the fire company is helping its volunteers stay active within the company.

REVIEW OF DRAFTS OF DEFERRAL AGREEMENTS FOR THE ROCK LITITZ PROJECT: D. Zimmerman stated the building expansion program that was approved last year was for four buildings. Two of the buildings have been started, Pod 5 and the theater, and the other two buildings have been put on hold. Some improvements were also part of the project for the four buildings and some of this is now looking at being delayed. This document provides an arrangement between the Township, the Authority and Rock Lititz regarding these changes.

AUTHORIZATION TO HAVE THE PLANNING COMMISSION REVIEW THE UPDATED OFFICIAL MAP: D. Zimmerman stated now that all the revisions have been made to the map, it has to go through the Planning Commission a final time as well as back to the County for review and then there is a hearing. D. Zimmerman anticipates the hearing would be held in either November or December for adoption.

On a motion by K. Eshleman, seconded by J. Tennis, the Board unanimously approved the authorization to have the Planning Commission review the updated official map.

DISCUSSION ON RESOLUTION FOR CARPENTERS ROAD BRIDGE: D. Zimmerman gave a brief background on the bridge. He stated today's discussion is strictly on options. A discussion needs to be held with the Board, the two other municipalities involved, as well as the property owners involved before a final decision is made. The replacement cost for the bridge is over \$400,000.00. There are two issues that need to be considered. The first issue is the state has scheduled the Lincoln Road Bridge to close for repairs for several months next year. This will put more pressure on the Carpenter Road Bridge which currently has a three ton limit. The second issue is the Martin Farm is split between the Hammer Creek and is dependent on the bridge to be able to access all sides of the farm. There is a process that must be followed in the Township's Municipality Planning Code. One provision in this Code that must be made is when vacating a bridge a property owner who is dependent on the bridge cannot be impacted in a negative manner.

D. Zimmerman stated the Conservation District was contacted to look at whether an in place stream crossing could be done, which is like a cattle crossing, under the stream with concrete that would support farm equipment but would allow elimination of the structure itself. Unfortunately this is not a viable option due to the type of Mr. Martin's farm equipment.

Another option was closing the structure and repairing it enough to be able to carry Mr. Martin's farm equipment. C. Haley prepared a report on what repairs would need to be done in order to accomplish this. The engineer from the state who did the inspection on the bridge determined what the workload for the distribution would be for the farm equipment and determined if the current condition of the bridge is sufficient to handle the equipment and what future maintenance may need to be done. A cash compensation could be considered with Mr. Martin to compensate for this work.

Since the state is going to be closing the bridge on Lincoln Road, consideration has to be given to the bridge being maintained for at least the duration of 2021. Thought then needs to be given on what will be done in 2022 as well as what to do with the rest of the road. In conversations D. Zimmerman has had with Clay Township and Ephrata Township, they would like to remove the road where it comes off of Lincoln Road so there would be no confusion that it can still be utilized. For the Township, one option is to vacate the whole road and create a private driveway or maintain the road and tear out a section prior to the bridge and create a hammerhead as a pullover for people to utilize as a potential recreational opportunity.

At this time, the repairing of the bridge in suitable condition to be able to carry Mr. Martin's farm equipment appears to be the most viable option that would meet Mr. Martin's needs while at the same time allowing all three municipalities to vacate the structure. This would eliminate the need to spend over \$400,000.00 when there are two other routes of travel available.

H. Flosdorf suggested closing Carpenter Road to thru traffic since it is not a state road and cannot be used as a detour route when Lincoln Road is closed to minimize damage. H. Flosdorf inquired if there was a process that needed to be followed in order to do a temporary road closure. D. Zimmerman stated a road can be closed to local thru traffic at any time, however certain logistics should be considered. The Board felt this should be done before Lincoln Road was officially closed and should be left closed until a final decision was made. The Board answered questions from the public. Staff will follow-up with recommendations.

DISCUSSION ON PARTICIPATION FOR 2020 DRUG TASK FORCE CONTRIBUTION: P. Barrett reached out to DA H. Adams to find out the status of the Drug Task Force. She replied the County would match dollar per dollar any contributions made by a municipality and a method to make municipalities more accountable was being worked on. At this time approximately 60-65% of municipalities have made a contribution.

On a motion by H. Flosdorf, seconded by K. Eshleman, the Board unanimously approved participation in the 2020 Task Force Contribution contingent upon the commitment of the County Commissioners matching the contribution dollar per dollar.

CONFIRMATION ON HOSTING TRICK-OR-TREAT NIGHT ON FRIDAY, OCTOBER 30, 2020: D. Zimmerman stated the CDC is not recommending Trick-or-Treat night. The Township has posted the CDC's recommendations on the website. The Township's stand is we are neither endorsing it nor cancelling it.

OTHER BUSINESS TO COME BEFORE THE BOARD: D. Zimmerman reminded the Board the election is Tuesday, November 3rd. Since the meeting room will not be able to be sanitized prior to the Board meeting on November 4th, the Board should give consideration to cancelling this meeting. A decision will be made at the October 21st Board meeting on whether the November 4th meeting will be cancelled or not.

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D. Zimmerman gave an update on the roundabout projects. The roundabout at Woodcrest Avenue and 6th Street is tentatively scheduled to be opened next week. PennDOT's inspection is scheduled for Tuesday, October 13th. Currently there is remediation work being completed. At each site there is a delay on the permanent lighting fixtures which will not be available until January or February of 2021. Temporary lighting, which was approved by PennDOT, has been installed by the contractor. The Township is trying to modify the permit for Woodcrest Avenue and 6th Street to reduce the number of lights under the new regulations.

The roundabout at Clay Road and 772 has had a lot of delays with utilities primarily Windstream. A tentative completion date for the project is the second week of November.

ADJOURNMENT: With no other business to come before the Board, the meeting was adjourned at 8:20 a.m.

Respectfully submitted,

Daniel L. Zimmerman
Township Manager