

WARWICK TOWNSHIP BOARD OF SUPERVISORS

January 4, 2016

Chairman W. Logan Myers III convened the January 4, 2016 meeting of the Board of Supervisors at 7:00 p.m. Present were Supervisors Herbert Flosdorf, Michael Vigunas, Kenneth Eshleman, and C. David Kramer. Also present were Daniel L. Zimmerman, Township Manager, Duane Ober, WESC Administrator, Steve Gergely representing Harbor Engineering, Chuck Haley from ELA, Dave Steffan, Chief of the NLCRPD and Laura Knowles representing the Lititz Record.

NOTICE OF INTENT: WARWICK TOWNSHIP INTENDS TO SUBMIT AN APPLICATION TO THE COMMUNITY DEVELOPMENT & BLOCK GRANT PROGRAM FOR A GRANT TO INSTALL CURBING AND SIDEWALK ALONG THE SOUTH SIDE OF NEWPORT ROAD BETWEEN BRUNNEVILLE ROAD AND OAK STREET IN 2016: Zimmerman stated the Township just got approved for submittal today, January 4, 2016. The Application must be submitted by February 2, 2016. From now until February 2nd a Public Hearing must be held. Due to the Board having a full schedule for the next scheduled Board of Supervisors meeting, Zimmerman recommended the Board consider having the Planning Commission hold the Public Hearing. The Board had no objections to the Planning Commission hosting the Public Hearing.

Zimmerman stated no income survey is needed in order to qualify for this grant. Every household within the benefit area will get notification. The Township must receive a 70% return.

LANCASTER COUNTY DA OFFICE: See attached letter. Flosdorf inquired as to what the budget is for the Task Force and what happens to money/material possessions that are seized during a search warrant. Kramer stated the budget is approximately \$470,000.00. In regards to the seized money, it becomes a property of the County and the Task Force and an auction is held for the material possessions that are seized.

DISCUSS SKETCH PLAN SUBMITTED FOR HILLCREST AVENUE, PREPARED BY HARBOR ENGINEERING, DATED 11/18/2015: Steve Gergely with Harbor Engineering was present to discuss the plan. The property is owned by Todd and Ruby Witmer and is located at 359 W. Woods drive at the southeast corner of the intersection of Hillcrest Avenue and W. Woods Drive. This property is located in the R-1 Residential Zone and has public water and sewer. A seven lot subdivision is being proposed. The minimum lot size is 15,000 square feet going up to $\frac{3}{4}$ acre. There will be one flag lot, lot #5, and four lots along the frontage of W. Woods Drive and Hillcrest. Lot #1 would have frontage on Hillcrest and have its own driveway, lots 2,3,4 and 5 would have a shared driveway and lot 7 would come off of Hillcrest Avenue.

Gergely stated this subdivision was done in 1978. There is an existing right-of-way where Hillcrest narrows after the intersection of Spring View Drive and this would be extended. At some point Hillcrest Avenue may get extended through the Walton Farm for future development.

There are no driveways proposed off of W. Woods Drive due to limited sight distance. Gergely stated if the embankment is shaved off and some improvements made at the right of way this would improve the sight distance. A discussion ensued on other possible ways to improve the sight distance.

Gergely stated currently for public water there is a 12 inch line that stops at a fire hydrant about half way down the property. There is also a 6 inch line that goes to Springview Drive. It is being proposed to extend the 6 inch line up the right-of-way of Hillcrest and have lines for lot 7 and the Witmer residence and to take the 12 inch line and extend it the length of the property.

The homes will be accessible via a private drive. Flosdorf inquired as to why this access is not considered a street so each home would have an individual address. Gergely stated there are certain criteria in order for access to be a street versus a private drive.

Gergely will take the feedback gained from tonight's meeting in to consideration to make improvements to the plan.

DISCUSS UPDATED EMERGENCY OPERATION PLAN FOR 2016: Duane Ober, Emergency Management Coordinator for Lititz Borough and Warwick Township, was present tonight to discuss the emergency plan. Ober provided a copy of the Emergency Operations Plan. The Board is responsible for the adoption of the Emergency Operation Plan. Ober stated the plan needs to be reviewed every two years. The last time it was reviewed was in 2013 with the previous coordinator. The functional checklist will need to be updated every two years and the notification of Resource Manual needs to be updated every three months.

Ober stated the template that was used comes from County Emergency Management.

Ober gave a brief review of upcoming projects for the coming year. One of Ober's goals for the New Year is to work on shelter sites with the Red Cross. In addition, a joint recruitment effort will be held at numerous fire stations on Saturday, January 23, 2016 from 10:00 am. to 2:00 p.m.. This is being done regionally with 11 other fire companies. Ober stated he applied for a \$5,000.00 grant from the State Fireman's Association to help fund this event.

An EMS study will be done of the ambulance services in the community. This will be done through a consultant.

Zimmerman proposed that Warwick Township and E. Hempfield Township discuss having an agreement to have the Deputy Coordinator cover for each other in the event of an emergency if one of them is not available.

DISCUSS PROPOSED ORDINANCE TO REVISE FLOODPLAIN ZONE SECTION- AUTHORIZE REVIEW BY LCPC, DCED AND TOWNSHIP PLANNING COMMISSION: Zimmerman stated the floodplain zone needs to be adopted by April 1, 2016. It was last updated in 2005. One notable change is the Ordinance now clearly designates Tom Zorbaugh as the floodplain officer. It also includes the new FEMA map changes. If accessory structures are placed in a floodplain area it would be considered a special exception and would have to have flood capacity.

A motion is needed to authorize the reviews. On a motion by Flosdorf, seconded by Vigunas, the Board unanimously approved authorization of the necessary reviews.

DISCUSS DRAFT OF REVISIONS TO THE PROPERTY MAINTENANCE CODE: Zimmerman stated the revisions would allow for flexibility of addressing some problem issues.

Flosdorf commented on the Rodent Harborage section. As the Property Maintenance Code currently reads if a resident is found to be in violation and are cited they have 10 days to comply. If they are a repeat offender they would again have 10 days to comply. Flosdorf feels it would be better if the after the first offense they should

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immediately be prosecuted instead of given the 10 days to comply. Zorbaugh replied the amount of days to comply may be able to be lowered to five however a person needs to be given the chance to comply. Zimmerman stated he would look in to how this section can be revised.

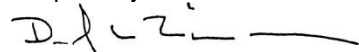
In section G of the Ordinance, Vigunas stated in addition to stating the fee for failure to comply the penalty should also be stated.

Zimmerman stated some changes were also made to the Quick Ticket section. Zorbaugh stated this change would allow after a 10 day period if there is still non-compliance, a citation could be given and the matter would be turned over to the police. This will be utilized mostly for habitual offenders.

DISCUSS RESERVE PARKING SPACE AT MUNICIPAL FACILITIES FOR WOUNDED VETERANS: Chief Steffan stated he had seen this put in place at some venues in northern Pennsylvania to have dedicated parking areas for wounded veterans. He stated this would be a good way to acknowledge their service and as an ongoing reminder of things to be thankful for. Flosdorf stated the Wounded Warriors designation should be removed due to recent controversy about the organization. Kramer stated in its replacement the sign could say funded by Warwick Township or something similar. The Board is in agreement and signs will be placed at various locations within the Township.

With no other business to come before the Board, the meeting was adjourned at 8:25 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'D. L. Zimmerman', followed by a horizontal line.

Daniel L. Zimmerman,
Township Manager